



**LETTER OF DEMAND**

Your Ref: 64 50565

Our Ref: SLA721P

To: EQ

Dear Sirs,

ACCIDENT INVOLVING SLA721P & 64 50565 ON 27/11/18

We are claiming on behalf of our client Ng Dingwen. Acker

owner of vehicle number SLA721P involved in accident on 27/11/18

with vehicle 64 50565 along/at Braddell Rd Grande Pk  
recreation centre.

Description of claims:

Cost of Repairs \$ 8,978.26 (incl 7% GST)

Loss of Use/Rental \$ 170 X 8 Days = \$ 960 (incl 7% GST)

Search Fee \$ \_\_\_\_\_ (incl 7% GST)

Miscellaneous Fee \$ \_\_\_\_\_ (incl 7% GST)

TOTAL \$ 9,938.26 (incl 7% GST)

We are claiming in full and final settlement of \$ 9,938.26  
payable to Volkswagen Group Singapore Pte Ltd.

Kindly send us a written acknowledgement within 14 days from receipt of this document.  
Please note that finalization/settlement offer of this claim should be within 8 weeks from the  
date of this document. Please email all settlement offers to [shushi.tang@vw.com.sg](mailto:shushi.tang@vw.com.sg)



Dated this 11/1/19

# Volkswagen Centre Singapore



Service Tax Invoice No. SV18P57686

Biz Reg. No. 53103069E  
GST No. M20098505-2

SERVICE ORDER NO: 18IP3211

SERVICE CUSTOMER NO.: E1978004

SERVICE CUSTOMER NAME.: EQ INSURANCE COMPANY LIMITED

TELEPHONE NO.:

ADDRESS:

Post Code: 069257

VEH NO.: SLA7211P

DATE: 28/12/18

Pickup:

VIN NO.: WVWZZZ16ZGM004808

KM : 28,408

GEARBOX CODE:

Engine No.:

MODEL: JETTA TSI (DSG) TRENDLINE

SA : Tang Shu Shi

Next Appointment Date :

Next Appointment Mileage : 0

No.	DESCRIPTION	QTY	UOM	UNIT PRICE	AMOUNT
<b>EQ DIRECT SETTLEMENT</b>					
<b>DOA: 27/11/2018</b>					
<b>TP VEH: GY5056S</b>					
<b>SURVEY BY: GUO QIANG (LKK)</b>					
Labor					
1	LABOUR + 2 day to repair end panel & fender	3.00	UNIT	840.00	2,520.00
2	R&R REAR LUGGAGE TRIM	1.00	UNIT	420.00	420.00
3	SPRAY PAINT + 2 panel	3.00	LAB	800.00	2,400.00
4	SUPPLY & INSTALL REVERSE SENSOR	1.00	PCS	400.00	400.00
5	Tow SVC- Quality Recovery Services	1.00	UNIT		
6	Tow SVC- Quality Recovery Services	1.00	UNIT		
7	PROGRAMMING & CALIBRATION- NETT	1.00	TU	480.00	480.00
8	CHECK WIRE HARNESS, ECU, SENSOR, SOCKET	1.00	TU	280.00	280.00
Item					
9	REAR BUMPER	1.00	PCS	1,258.64	1,258.64
10	SPOILER	1.00	PCS	535.27	535.27
11	RR BUMPER CENTRE BRACKET	1.00	PCS	96.99	96.99

GST (7%) AMOUNT: 587.36

TOTAL AMOUNT: 8,978.26

For Volkswagen Group Singapore Pte Ltd

Customer



## NOTICE

1. All fund transfer payments should be made payable to **Volkswagen Group Singapore Pte Ltd** Bank Account: **2528214002** Swift Code: **DEUTSGSG** Please indicate **Customer Name and Invoice Number** in the payment

# SKYWAY MOTOR PTE LTD



400 ORCHARD ROAD #15-06 ORCHARD TOWER, SINGAPORE 238875  
Tel: 6333 6333 Fax: 6416 8555

## TAX INVOICE

RCB : 199904194N GST : 199904194N

**NG DING WEN, ASHLEY**  
BLOCK 105 BISHAN STREET 12 #06-250  
SINGAPORE 570105

**INVOICE :** AR201812-000893  
**DATE :** 18/12/2018  
**TERMS :** C.O.D  
**SALESMAN:** JENNIFER  
**PO NO :** RA03434

NO.	DESCRIPTION	UNIT	AMOUNT (S\$)
1	Rental Billing From 18/12/2018 To 26/12/2018 (SLJ9568A)  Your Ref : SLA7211P  Make and Model: VOLKSWAGEN JETTA 1.4 TSI (DSG)   	8 Day(s)	960.00

**AMOUNT : S\$**

**NINE HUNDRED AND SIXTY DOLLARS AND ZERO CENTS ONLY**

Please issue cheque payable to **SKYWAY MOTOR PTE LTD** and send us a copy of cheque image then bank in to our **DBS Bank Ltd. Current A/C No. 003-947-267-6.**

<b>SUB TOTAL</b>	:	897.20
<b>GST 7%</b>	:	62.80
<b>TOTAL S\$</b>	:	<b>960.00</b>



**MOTOR PTE LTD**

**SKYWAY MOTOR PTE LTD**

400 Orchard Road #15-06

Singapore 238875

Tel : 6333 6333 Email : rental@skyway.com.sg

Company Reg. No. 199904194N

GST Reg. No. 199904194N

**RENTAL AGREEMENT**

**NO. 03434**

**BILLING COPY**

**HIRER'S PARTICULARS**

Owner's Vehicle No.: 71721P

Model: Jeep

Name: Ng Ding Wen Ashley

Address: BLK 105 BISHAN STRAIT RD

FL 06-250 S(270105)

Office Tel:

Residence Tel:

Occupation

Hp / Pgr No: 9151-8069

P.P / I.C No.: 990322542

Nationality: SINGAPOREAN

Date of Birth: 04/10/1990

Place of Birth: SINGAPORE

Dr. Licence No.

Date of Issue:

Country of Issue:

**ADDITIONAL DRIVER'S PARTICULARS**

Name:

Address:

Office Tel:

Residence Tel:

Occupation

Hp / Pgr No:

P.P / I.C No.:

Nationality:

Date of Birth:

Place of Birth:

Dr. Licence No.

Date of Issue:

Country of Issue:

**IMPORTANT:** The vehicle will not be insured after the expiry of the hire period and in case of any accident the Hirer will be liable for all consequences.

**RENTAL VEHICLE PARTICULARS**

Rental Vehicle No.: 9568

Model: Jeep

Collection Out

Date & Time

Mileage Out

18/12/18 @ 8am

41930

Return In

Date & Time

Mileage In

26/12/18 @ 6pm

42391

Petrol Level

OUT

IN

**RENTAL CHARGES**

Months @\$ per month

Weeks @\$ per week

3 Days @\$ 120 per day 360

Hours @\$ per hour

15 days \$600

**ADDITIONAL CHARGES**

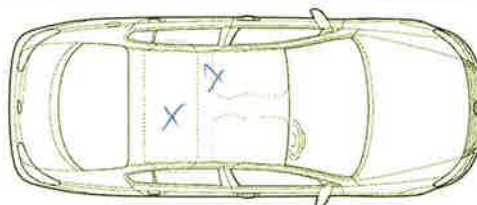
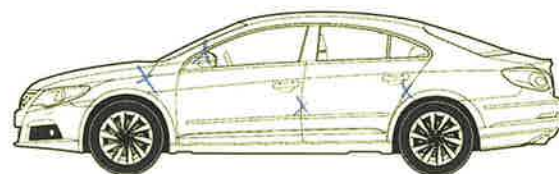
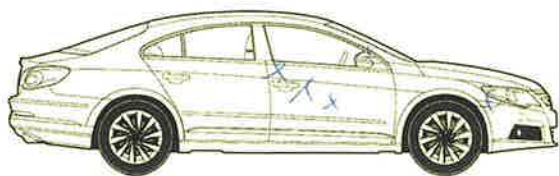
PETROL TOP-UP CHARGES

MISC

**TOTAL CHARGES (incl 7% GST)**

**PAYMENT MODE**

- ☐ Master : \_\_\_\_\_
- ☐ VISA : \_\_\_\_\_
- ☐ Cash : \_\_\_\_\_
- ☐ Others : \_\_\_\_\_



Remarks:

CHECKED OUT BY

CHECKED IN BY

I have read and agree to the terms and conditions on both sides of this agreement.

SKYWAY MOTOR PTE LTD

CUSTOMER'S SIGNATURE



## DISCHARGE VOUCHER

I / We Ng Ding Wen, Ashley (Passport No. S 9037754Z) the  
owner of vehicle number SLA721P hereby accept from  
EQ Ins. (Insurance Company) the sum of  
\_\_\_\_\_ (total repair cost) in full and final settlement for the cost of repairs  
arising from the loss damage of property as a result of the accident involving  
SLA721P & 445056S along Braddell rd beside PUB Leventhorpe  
on 27/12/18.

Please pay to Volkswagen Group Singapore Pte Ltd who is authorized to receive  
only on the total cost of repair on my/our behalf.

The lost of use (transport allowance / rental receipts) to be payable to

VOLKSWAGEN GROUP SINGAPORE PTE LTD.

Dated this on 26/12/18 (DD/MM/YYYY)

(Signature of owner / Company stamp)

Name : Ng Ding Wen Ashley

NRIC No. : S9037754Z

Date : 26 DEC 2018



# Volkswagen Centre Singapore



Biz Reg. No. 53103069E  
GST No. M20098505-2

## LETTER OF AUTHORITY

ACCIDENT INVOLVING SLA7711P and WY5056S on 27/11/18  
along Braddell Rd Trade Centre PUB recreation Centre  
Own vehicle's number Other vehicle's number Date of accident  
Accident location

BY THE LETTER OF AUTHORITY, I/we, Ng Ding Wen, Ashley  
of S90377547 Name of Policy Holder & IC / Passport number  
owner of Vehicle Registration

Number SLA7711P Own vehicle's number hereby irrevocable appoint **Volkswagen Centre Singapore**

(hereinafter refer to VGS), a company incorporated in Singapore and having its registered office at **247 Alexandra Road, Singapore 159934**, its agents of any person authorized by VGS to be \*my / our Attorney and in \*my / our name(s) on \*my / our behalf to do all or any of the following:

1. To submit, resolve and make any claim(s) (including the commencement of legal proceedings) which \*I/we may have against the other \*party/parties to the Accident and under the insurance \*policy/policies taken up by such \*party/parties or **alternatively** under Insurance Policy number \_\_\_\_\_ taken up by \*me/us and pay the **compulsory excess** in respect of the cost repairs suffered by \*me/us arising from the Accident (loss and damage)/.
2. To collect payment(s) due in respect of any such claim(s) for the loss and damage, such payment to be made by way of Cheque in favour of **Volkswagen Centre Singapore** and give a valid receipt and discharge therefore.
3. For any of the purpose aforesaid, to execute, sign and deliver all documents whatsoever in relation thereto.
4. Generally do all such acts as it shall deem necessary for the purpose of settling such claim.

\*I/We hereby declare that all acts, instruments and documents done by virtue of this letter of authority on \*my/our behalf by the Attorney, its agents or any person authorized by VGS in that behalf shall be as good valid and effectual to all intents and purposes whatsoever as if the same had been done or executed by \*me/us in \*my/our own proper person(s) and \*I/we hereby ratify and confirm, all acts, instruments and documents done or executed by virtue of the authority and powers hereby conferred.

\*I/We hereby further declare that the **letter of authority hereby conferred shall remain irrevocable.**

\*I/We further confirm that the acceptance by VGS of the settlement amount in respect of such constitute the full discharge of \*my/our claim(s) in respect of such loss and damage.

IN WITNESS WHEREOF, \*I/we have hereunto to set \*my/our hand and sign this 26 of the month 11 Year 18.

Signed & Delivered By:

[Signature]  
Policy Holder

Witness By:

[Signature]

