15/5/2010

INS. CASE OWNER: CHAN KAN MENG | CC 6 /AIG1802 0526 / ... | LKK: IDAC:

ASSIGNMENT

Surveyor: Kenneth. DOI: 17/11/18 Date / Time : 17/11/18

Registered in Merimen: 17/11/18

Pre-assign / CCU / FTE

Insured Vehicle No. :	SGQ 90.	Claim No. :	07021187507366
Name of Insured :	Ng Hui Hong.	Policy No. :	180011X876.
Insured Tel No. :	HP:	Make / Model :	MERCEDES.
Excess Sec II :S$	D.O.A : 8/11/18.	Place of Accident :	DUNEARN RD. U TURN TO BT TIMAH RD.
Is driver the owner? (YES / NO)	Nature of Accident :		

If **NO**, Driver Name / Age : OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : (V/L: YES / NO) Insured Liability : % **Final ? Yes / No**

SLN 2501S. → → →

INSRS: WSP: OPTIMA WERKZ Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:

Date/ Time	
	SLN 2501S-Y SGQ90-Y
14/11/18	- OI VIDEO UPLOADED IN MERIMEN
	- TP VIDEO IN. UPLOADED IN MERIMEN
16/08/19	- FILE REVIEWED. OI MAKING U-TURN. TP WITHIN CASE. SEND LETTER TO OI TO NOTIFY TP CLAIM 4 NCD ISSUES.
	- ORIGINAL TP LOD IN.
	- TYPE REPORT FOR MANDATE APPROVAL
	- REPORT DONE
26/08/19	- SEEK MANDATE APPROVAL TO AIG
10/09/19	- AIG APPROVED MANDATE
	LOD IN. FOR MANDATE
12/09/19	- SEND 1ST OFFER TO TP
17-9-19	RECEIVE TP VIDEO BY 1M.
	- TP ACCEPTED OFFER. ALL IN ORDER

STAGE	**DATE / PIC**
Non-Reporting ltr (1st):	
Non-Reporting ltr (2nd):	
Non-Reporting ltr (Final):	
Notification ltr (if non-pickup):	
Call OI:	
After call ltr to OI:	16/08/19 - UIC

Documentation Check List:	**Handler**	**Typist**
Notification ltr (if non-pickup)	☐	☐
After call ltr to OI:	☑	☐
Authorisation To Act:	☑	☐
Release Voucher:	☑	☐
Final Repair Bill:	☑	☐
Car Rental Invoice:	☑	☐
Towing Invoice	☐	☐
LTA / GIA :	☑	☐
Medical Bill:	☐	☐
PIR:	☐	☐
Mandate/Reject Instruction:	☑	☐
LOD	☑	☐
Payment Breakdown Form:		☐
Post-Repair Photos:	☐	☐
Others:	☐	☐

PRELIMINARY ADVICE Date/Time: Sent By:

FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost: P/P	S$ 8,099.05 (6 days) Reduction: 43 %		Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: 12/09/19	Confirm with SHARON	Email ☑ Call ☐
Final Liability:	% 100 (Agreed / Assessed) BOLA S/N No. : 11a		If NO or B 28, Ass. Lia :
Repair Cost: (W/GST)	S$ 8,665.98		(OI UTURN)
Loss of Rental (LOR) (W/GST)	S$ 1,540.80 (8 days) X $180		TP VIDEO IN
Loss of Use (LOU):	S$ — ($ x days)		
Loss of Income (LOI):	S$ — ($ x days)		
LOR only ☑ LOU only ☐ LOR + LOU ☐ LOR + LO ☐ **[Tick only one]**			
GIA/LTA Search	S$ 200		
Medical:	S$ —		1) Claim status: Normal/Reject/Private Settle
Disbursement:	S$ — (e.g. Tow/ Independent)		2) Report Format:
Legal Cost	S$ —		3) Survey fee: $320.00
Total:	**S$** 10,208.78	**Global Sum S$:** 10,000.00	
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S$ 10,000.00	Name 1: OPTIMA WERKZ PTE LTD	
Payee 2: (Strike if N.A.)	S$ —	Name 2: —	
Payee 3: (Strike if N.A.)	S$ —	Name 3: —	