

15/02/00

INS. CASE OWNER:

CC 4 / AXA1801

LKK:

IDAC:

Surveyor:

DOI:

Date / Time:

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No.:

Name of Insured:

Insured Tel No.:

HP:

Excess Sec II : \$S

D.O.A.:

Is driver the owner?

( YES / NO )

Nature of Accident:

Claim No.:

Policy No.:

Make / Model:

Place of Accident:

If NO. Driver Name / Age:

Driver Tel No.:

(V/L: YES / NO)

OI GIA REPORT: YES / NO : TP GIA REPORT: YES / NO

Insured Liability:

%

Final ? Yes / No



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:

| Date/ Time                                                                                                                                | STAGE                             | DATE / PIC                                                   |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------------------------------------------------|--------------------------|
| 924907T<br>Fa. moto /<br>01NK                                                                                                             | Non-Reporting ltr (1st):          |                                                              |                          |
|                                                                                                                                           | Non-Reporting ltr (2nd):          |                                                              |                          |
|                                                                                                                                           | Non-Reporting ltr (Final):        |                                                              |                          |
|                                                                                                                                           | Notification ltr (if non-pickup): |                                                              |                          |
|                                                                                                                                           | Call OL:                          |                                                              |                          |
|                                                                                                                                           | After call ltr to OL:             |                                                              |                          |
|                                                                                                                                           | Documentation Check List: Handler | Typist                                                       |                          |
|                                                                                                                                           | Notification ltr (if non-pickup)  | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                           | After call ltr to OL:             | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                           | Authorisation To Act:             | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                           | Release Voucher:                  | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                           | Final Repair Bill:                | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                           | Car Rental Invoice:               | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                           | Towing Invoice:                   | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                           | LTA / GIA:                        | <input type="checkbox"/>                                     | <input type="checkbox"/> |
| Medical Bill:                                                                                                                             | <input type="checkbox"/>          | <input type="checkbox"/>                                     |                          |
| PIR:                                                                                                                                      | <input type="checkbox"/>          | <input type="checkbox"/>                                     |                          |
| Mandate/Reject Instruction:                                                                                                               | <input type="checkbox"/>          | <input type="checkbox"/>                                     |                          |
| LOD                                                                                                                                       | <input type="checkbox"/>          | <input type="checkbox"/>                                     |                          |
| Payment Breakdown Form:                                                                                                                   | <input type="checkbox"/>          | <input type="checkbox"/>                                     |                          |
| PRELIMINARY ADVICE Date/Time:                                                                                                             | Sent By:                          | Post-Repair Photos: <input type="checkbox"/>                 |                          |
| Others:                                                                                                                                   |                                   | <input type="checkbox"/>                                     |                          |
| FINALIZATION Date/Time:                                                                                                                   | Confirm with:                     | Confirm by:                                                  |                          |
| Repair Cost: \$S                                                                                                                          | ( days) Reduction: %              | Email <input type="checkbox"/> Call <input type="checkbox"/> |                          |
| FINAL SETTLEMENT Date/Time:                                                                                                               | Confirm with                      | Email <input type="checkbox"/> Call <input type="checkbox"/> |                          |
| Final Liability: %                                                                                                                        | (Agreed / Assessed) BOLA S/N No.: | If NO or B 28, Ass. Lia.:                                    |                          |
| Repair Cost: \$S                                                                                                                          |                                   |                                                              |                          |
| Loss of Rental (LOR): \$S                                                                                                                 | ( days)                           |                                                              |                          |
| Loss of Use (LOU): \$S                                                                                                                    | (\$ x days)                       |                                                              |                          |
| Loss of Income (LOI): \$S                                                                                                                 | (\$ x days)                       |                                                              |                          |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOU <input type="checkbox"/> | [Tick only one]                   |                                                              |                          |
| GIA/LTA Search: \$S                                                                                                                       |                                   |                                                              |                          |
| Medical: \$S                                                                                                                              |                                   | 1) Claim status: Normal/Reject/Private Settle                |                          |
| Disbursement: \$S                                                                                                                         | (e.g. Tow/ Independent)           | 2) Report Format:                                            |                          |
| Legal Cost: \$S                                                                                                                           |                                   | 3) Survey fee:                                               |                          |
| Total: \$S                                                                                                                                | Global Sum \$S:                   |                                                              |                          |
| FINAL PAYMENT Date/Time:                                                                                                                  | Confirm with:                     | Email <input type="checkbox"/> Call <input type="checkbox"/> |                          |
| Payee 1: \$S                                                                                                                              | Name 1:                           |                                                              |                          |
| Payee 2: (Strike if N.A.) \$S                                                                                                             | Name 2:                           |                                                              |                          |
| Payee 3: (Strike if N.A.) \$S                                                                                                             | Name 3:                           |                                                              |                          |

