



**Letter of Claims**  
**Request of direct settlement.**

We are submitting a claim on behalf of our customer Ng Hsing Mei, Linda  
NRIC S78272123 insured of vehicle SLJ6060S against  
your insured vehicle number SKM8509Z ( AXA )  
On the accident dated on 18/10/2018 (ddmmyyyy) along  
Lor 2 Toa Payoh Esso Petrol Station

Dated this 19 (day) of 10 (month) 20 18.



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Volkswagen Group Singapore  
1 Kampong Ampat  
Singapore 368314  
DID: 69223502  
HP: 93867833  
[shushi.tang@vw.com.sg](mailto:shushi.tang@vw.com.sg)



PDI TUAS

PDI TUAS

NG HSING MEI, LINDA  
(WENG XINMEI)  
6 LILAC DRIVE  
Singapore, 808196  
Singapore

Phone No.  
Fax No.  
E-Mail

VAT Registration No. M20098505-2  
Tax No. 199101494Z

## Service Quote

Customer No. CV037215  
Quote No. SER/QUO/1801751  
QuoteDate 19/10/18  
Salesperson Bryan Toh Pee Tian  
Page 1

**THIS IS NOT AN OFFICIAL TAX INVOICE**

Make	Model Description	Mileage	Service Advisor
Volkswagen Passeng	GOLF A7 1.2 TL 81 (DSG)	19,870	Tang Shu Shi
License No.	VIN	Initial Registration	Sales Advisor
SLJ6060S	WVWZZZAUZGW222497	11/05/17	Bryan Toh Pee Tian
Engine Code	Labor Type	Engine No.	Model Code
	1T	CYV 103999	5G12BZ

No.	Description	Qty.	UoM	Unit Price	Amount
P B&P MACP LABOUR	TFR DOOR MECH	1	UNIT		840.00
P B&P MACP LABOUR	LABOUR	4	UNIT		3,360.00
P B&P MACP PAINT	SPRAY PAINT	4	UNIT		3,200.00
P B&P DIAG	PROGRAMMING & CALIBRATION	1	Time Un		480.00
P B&P MECH	COMPULSORY TO DO AFTER AC				
	CHECK WIRE HARNESS, ECU, S	1	Time Un		280.00
	Nett				
	<b>Sum Labor</b>				<b>8,160.00</b>
P 5G4831055AQ	LHF DOOR	1	Pieces		1,938.65
P 5G4837651B	DOOR SEAL	1	Pieces		109.43
	Use Predecessor 5G4837651A				
P D 314D36M2	UNDERSEAL	1	Pieces		108.17
P D 378500A2	LHF DOOR INSULATOR	1	Pieces		46.23
	<b>Sum Item</b>				<b>2,202.48</b>

<b>Sum Labor</b>	<b>8,160.00</b>
<b>Sum Item</b>	<b>2,202.48</b>
<b>Total SGD</b>	<b>10,362.48</b>
7% GST	10,362.48
<b>Total SGD Incl. GST</b>	<b>11,087.85</b>

Payments to: - BBN: - Acc.-No.:



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NG HSING MEI, LINDA  
(WENG XINMEI)  
6 LILAC DRIVE  
Singapore, 808196  
Singapore

Phone No.  
Fax No.  
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### Explanations

P = Proportionately Charged

Payment Terms No Credit

## SINGAPORE ACCIDENT STATEMENT

### IMPORTANT NOTICE

1. Please report correctly the details of the accident to speed up the claims process.
2. This Form must be completed by the Policyholder and/or the Authorised Driver.
3. Information provided must be as truthful and accurate as possible. Any wilful misrepresentation or withholding of material facts may allow insurance companies to repudiate policy liability.
4. The issue and acceptance of this Form by insurance companies is not an admission of policy liability on the part of the insurance companies.
5. **Any false reporting may be referred to the Police for investigation.**
6. This report will be forwarded by the insurers of the GIA Records Management Centre established by the General Insurance Association of Singapore (GIA) for archiving and that copies of this report will, for a fee, be made available upon application by interested parties.
7. By the lodgement of this report to the insurers, you hereby consent to the archiving of this report at the centre and to copies of the report being made available aforesaid.

### ACCIDENT STATEMENT

Date Of Report	19/10/2018 12:03
Date Of Accident	18/10/2018 15:05
Exact Location Of Accident	LOR 2 TOA PAYOH ESSO PETROL STATION
Country/State of Loss	SINGAPORE

### DETAILS OF OWN VEHICLE

Vehicle Registration Number	SLJ6060S
<b>Insured/Policyholder</b>	
Name Of Registered Owner	NG HSING MEI LINDA
NRIC No	S7827212J
Email Address	BRIANLINDA88@HOTMAIL.COM
Mobile Phone No	(LOCAL) +65-97606060
Alternative Phone No	OTHERS-97606060

### Vehicle Particulars

Manufacturer	VOLKSWAGEN
Model	GOLF 1.2 TSI AT 5G12BZ
Exact Purpose for which vehicle was being used at time of accident	PRIVATE USE
Are you claiming under your own insurance policy for repair to your vehicle?	NO
If No, Please state action to be taken	THIRD PARTY
Vehicle Category	PRIVATE CAR

### Insurance Company

Name of Insurance Company	AVIVA LTD
Type Of Coverage	COMPREHENSIVE
Fleet Policy	NO
Policy Number	10822158
Cover Note Number	N.A

### Driver

Name of Driver	NG HSING MEI LINDA
NRIC No	S7827212J
Date Of Birth	07/09/1978
Occupation	INDOOR
Date Of Driving Pass	16/06/1997
Driving Experience	21 YEARS AND 4 MONTHS
Gender	FEMALE
Mobile Number	(LOCAL) +65-97606060
Fax Number	
Contact Number	OTHERS-97606060
EEmail Address	BRIANLINDA88@HOTMAIL.COM

Address	NA
Postcode	
Was driver an employee of the Insured's Company	NO
If No, Relationship of the Driver with the Insured	OWNER
Vehicle Registration Number of Driver's Own Vehicle	-
	-
	-
Insurance Company of Driver's Own Vehicle	-
	-
	-

#### General Information of the Accident

Type Of Accident	SIDE SWIPE
Weather Conditions	CLEAR
Road Surface	DRY

#### Other Information

Was any foreign vehicle involved in this accident?	NO
Number of vehicles involved in the accident	
Was any body injured in the Accident?	NO
Was any injured conveyed to hospital by ambulance?	
Was any other material or property damaged?	YES
I have been approached by unknown person(s) soliciting/offering accident claims assistance.	NO
Number of Passengers (Including Driver)	1

#### Details of Police Action

Was the accident reported to the police?	NO
If Yes, Please state which Police Station	
Was notice of intended Prosecution given?	NO
If Yes, against whom?	

#### Circumstances of Accident

I was at Lor 2 Toa Payoh Petrol Station, moving forward to exit out from the petrol station when a car SKM8509Z on my left side, turn his car slightly to the right as we were traveling side by side and its front right side collided onto my car front left passenger door. Damages to my car were on the front left passenger door. No injuries were involved.

#### Attachment(s)

Are accident photos available for attachment?	YES
Was there any video captured by Car Camera?	YES
Remarks/ Reasons:	NA
Was there any audio recorded?	NO

#### DETAILS OF OTHER VEHICLE PROPERTY 1

Vehicle Registration Number	SKM8509Z
Vehicle Make/Model/Colour	MERCEDES BENZ / C180K
Details Of Properties	N.A
Vehicle Category	PRIVATE CAR
Name of Driver	ALBERT
NRIC/Passport Number	
Contact Number	90499885
Address	
Postcode	
Insurance Company Name	
Nature Of Damage	
No. Of Passenger (Including Driver)	1



# Sketch Plan

## SKETCH PLAN

### IMPORTANT NOTICE

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5. Any false reporting may be referred to the Police for investigation.
6. The report will be forwarded by the Insurers of the GIA Records Management Centre established by the General Insurance Association of Singapore (GIA) for archiving and that copies of this report will for a fee be made available application by interested parties.
7. By the lodgement of this report to the Insurers, you hereby consent to the archiving of this report at the centre and to copies of the report being made available aforesaid.
8. Consent under the Personal Data Protection Act (PDPA)  
I understand, acknowledge, agree and consent that:  
(a) My insurer, my workshop and the General Insurance Association of Singapore ("GIA") may be permitted to collect, use, disclose and/or process my personal data/personal information set out in this (form) and any other personal information provided by me or possessed by my insurer (collectively the "Personal Information") and disclose and transfer such Personal Information to all insurer(s) who have insured vehicle(s) involved in this accident (all insurer(s) who have insured vehicle(s) involved in this accident shall be collectively referred to as the "Insurers"), the Insurers' lawyers/law firms, the Monetary Authority of Singapore and any relevant government agency/authority (such as the police), for the purpose(s) of:  
(i) processing, handling and/or dealing with my claims including the settlement of the claims and any necessary investigations relating to the claims;  
(ii) investigating the accident and/or my claims;  
(iii) carrying out and/or dealing with my instructions or responding to any enquiries by me;  
(iv) administering my claims (including the making of correspondence, statements, invoices, reports or notes to me, which could involve disclosure of certain personal data about me to bring about delivery of the same as well as on the external cover of any/positional packages); and/or  
(v) complying with applicable law in administering, processing, handling and/or dealing with my claims (collectively the "Purposes")  
(b) all insurer(s) who have insured vehicle(s) involved in this accident and the Insurers' lawyers/law firms, may be permitted to collect, use, disclose and/or process my Personal Information for one or more of the above Purposes; and  
(c) my Personal Information may/can be disclosed by any of the Insurers and/or GIA to their third party service providers or agents (including their lawyers/law firms), which may be sited outside of Singapore, for one or more of the above Purposes.

VERIFIED BY AJAX MARS  
REPORTING OFFICER  
Muhammad Faizal  
Bin Pabla

Policyholder's Signature / Date & Time

Driver's Signature (If driver is not the policyholder) / Date & Time

Witnessed by Reporting Centre  
Personnel

### Sketch Plan

LOK 2  
TOA PAMOH  
PE ESSO  
PETROL STATION

A: SCS 6060S  
B: SKM 8509Z

KA

**ACCIDENT STATEMENT (2000 characters)**

I was at Lor 2 Toa Payoh Petrol Station, moving forward to exit out from the petrol station when a car SKM8509Z on my left side, turn his car slightly to the right as we were traveling side by side and its front right side collided onto my car front left passenger door. Damages to my car were on the front left passenger door. No injuries were involved.

Taxi Voucher No.:

**DECLARATION**

I/We declare that the above particulars & information provided above are true in every aspect

VERIFIED BY AJAX MARS REPORTING OFFICER -  
MUHAMMAD FAIZAL BIN PABILA

MARS Officer



Registered Owner or Driver's Signature

Job Complete Date/Time

19 October 2018 at 10:00 AM

Date/Time:

19 October 2018 at 10:00 AM



Name

NG HSING MEI, LINDA  
(WENG XINMEI)

翁心美

Race

CHINESE

Date of birth

07-09-1978

Sex

F

Country of birth

SINGAPORE

S7827212J

REPUBLIC OF SINGAPORE DRIVING LICENCE



Licence Number S7827212J

Name

NG HSING MEI, LINDA  
(WENG XINMEI, LINDA)

Birth Date 07 Sep 1978

Licence Date 13 May 2003



000458267J



429147

NRIC No. S7827212J



Date of issue

13-10-2008

6 LILAC DRIVE  
SINGAPORE 808196

NRIC No. S7827212J

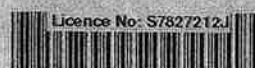
Date: 12/04/2014

YOU ARE LICENSED TO DRIVE VEHICLES IN THE FOLLOWING CLASSIFICATION

PASS DATE

Class 3 Motor Cars and Motor Tractors the weight of which unladen does not exceed 2500 kilograms

16 Jun 1997



Licence No: S7827212J

NP 428A