

## Khanchna (LKK Auto)

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**From:** Khanchna (LKK Auto)  
**Sent:** Tuesday, 30 April 2019 5:08 PM  
**To:** 'jaclyn@sinjoollee.com.sg'  
**Subject:** ACCIDENT INVOLVING SKV6333D AND SLA2651K ALONG PIE TOWARDS TUAS ON 29/09/2018

**SIN JOO LEE TIMBER PTE LTD  
17 KRANJI LINK  
SINGAPORE 728673**

**Attn: Mr. Tay / Ms. Jaclyn**

Dear Sir/Madam,

**OUR REF : CC4/ASM18018222/Ghb3  
YOUR REF : SKV6333D [DRIVER: TAY SIOK HWA]  
ACCIDENT INVOLVING SKV6333D [AXA] AND SLA2651K ALONG PIE TOWARDS TUAS ON 29/09/2018**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Singapore Pte Ltd to deal with the third party claim against your policy.

We have received a claim from M/s **CITY AUTO PTE LTD**, acting on behalf of the owner of SLA2651K against your motor insurance policy.

Based on the accident report and accident scenario, it was reported that your vehicle had collided to the Third Party vehicle SLA2651K. As such, liability is down against us.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

We shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 10 days from the date of this letter. Your intent must be formally expressed to us and acknowledged by us.

Your full co-operation in the handling of the claim is required and kindly submit the following to [khanchna@lkkauto.com](mailto:khanchna@lkkauto.com) within 10 days from the date of this letter **if not provided at our reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Authorization Letter for the Driver to drive the vehicle
- Driver's driving license or foreign driving license
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without AXA's prior knowledge and consent.

This letter should **not** be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), AXA shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at 6841 2360 or email us at [khanchna@lkkauto.com](mailto:khanchna@lkkauto.com).

Please quote the claim reference when you contact us that we can assist you more effectively.

Best Regards,

**Khanchna** | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: 6841 2360 | email: [Khanchna@lkkauto.com](mailto:Khanchna@lkkauto.com) | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



# CITY AUTO PTE LTD

BLK 8, SIN MING IND. ESTATE, #01-60/62, SIN MING ROAD, SINGAPORE 575643.  
TEL: 6453 1235, 6452 0850 FAX: 6453 7944  
24hrs Towing Services Tel: 9823 9898  
Co. Reg. No.: 199503435C GST Reg. No.: M2-8920979-4

## RE: LETTER OF AUTHORIZATION

Name of owner: TOKYO CENTURY LEASING (SINGAPORE) PTE LTD NRIC: 1979016394

Address: \_\_\_\_\_

Name of Driver: TAKASHI HASHI GUCHI NRIC: F 563 20547

Address: NA

Accident on 24/09/2018 Involving SKV6333D AND SLA2651K

At/along PIE TOWARDS TVAS

In consideration of City Auto Pte Ltd, repair my/our Motor Vehicle TOKYO VELLFIRE at my/our request I/We the above owner of Motor Vehicle No: SLA 2651K do authorize them to demand claims, settle and received whatever amount payable by the Insurance Co or Third Party or to commence legal proceeding if necessary in my/our name for the cost or repair and the loss of use/rental, etc and to any of there appointed solicitors to act for me/us in respect of the said accident/claim and all amounts claimed or settled shall be belong to them absolutely. I/We further authorize them to give an absolute discharge on my/our behalf.

I/We hereby authorize City Auto Pte Ltd, my/our repairer to give further instruction on my/our behalf concerning the said claim and such, all future correspondence should be addressed to the said firm/co.

My/Our repairer authorize to receive on my/our behalf monies claims, correspondence and give a valid discharge voucher or any other documents in connection with this on my/our behalf and for me/us.

I/We further agree to fully co-operate and attend all court hearing that are necessary and subject to prosecution and claim maintained by City Auto Pte Ltd.

I/We further agree to undertake to indemnify them against my/our claim for the cost which arises therewith.

In the event that my/our unsuccessful claim, I/We undertake to pay the repairer for the cost of repairs to my motor vehicle.

Owner Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_



Witness Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_

CITY AUTO PTE LTD  
Blk 8 Sin Ming Road  
#01-58/60/62 Sin Ming Ind Est  
Singapore 575643  
Tel: 6453 1235 Fax: 6453 7944  
(Claims Section)



AXA THIRD PARTY DIRECT SETTLEMENT

Vehicle No:	SKV6333D (Insd veh)	Model: TOYOTA VELLFIRE 2.5 CVT S/R
	SLA2651K (TP veh)	
Date of Accident/ Time:	29/09/2018	

Repair Estimate	: \$	2,631.19	
Final Repair Cost (w/GST)	: \$	1,814.47	
Loss of Use	: \$	500.00	5 days at \$100.00 per day
Rental (if any)	: \$	—	days at \$ per day
LTA / GIA Search Fee	: \$	2.00	
Others:	: \$	—	
	: \$		
Final Settlement Sum	: \$	2,316.67	

Payee Name : CITY AUTO PTE LTD

Is Third Party Workshop GIA Registered?  YES [ ] NO (Kindly indicate below)

A) For Non GIA Registered Workshop: Agreed Liability \_\_\_\_\_ (%)

B) For GIA Registered Workshop: BOLA Applicable:  Yes No BOLA Scenario No: 27

BOLA Liability: 100 (%) Assessed Liability (\*): \_\_\_\_\_ (%)

\* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.

Remarks:

NOTE:

- PLEASE EXPRESSLY RESERVE YOUR CLIENT'S RIGHTS IF SO REQUIRED IN THIS SETTLEMENT DOCUMENT.
- THIS SETTLEMENT IS ON A WITHOUT PREJUDICE BASIS AND SHOULD NOT CONSTRUED AS AN ADMISSION OF LIABILITY ON AXA AND THEIR CLIENT/TORTEFEASOR IN ANY MANNER WHATSOEVER.
- AXA RESERVES THEIR RIGHTS UNDER THE POLICY TERMS & CONDITIONS AS WELL AS THEIR RIGHTS IN LAW.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. In the event, rental agreement / invoices are *not received within 7 days* of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

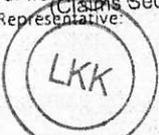
We/I confirmed that this is a full and final settlement that we and or our client have/had/has against you (AXA and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority of our client to act for and on their behalf in this accident.

CITY AUTO PTE LTD  
 Blk 8 Sin Ming Road  
 #01-58/60/62 Sin Ming Ind Est  
 Singapore 575043  
 Tel: 6453 1235 Fax: 6453 7944

Signature of Workshop Representative / Workshop stamp  
 Name of Representative:  
 Date:

  
 Signature of Witness / Workshop stamp (if applicable)  
 Name of Witness:  
 Date:

  
 Signature of AXA's surveyor/representative:  
 Name of AXA's surveyor /Representative:  
 Date:



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

### Third Party Insurer Enquiry

Our Ref No: GR-18-153968  
Date of Request: 04/10/2018

Your Ref No: Online Purchase

City Auto Pte Ltd  
160 Sin Ming Drive #05-01,  
Sin Ming AutoCity,  
Singapore 575722

Dear Sir/Madam,

Enquiry Date 04/10/2018  
Enquiry By Jason Quak Leng Hui  
TP Vehicle No. SKV6333D  
Accident Date 29/09/2018

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SKV6333D	AXA Insurance Pte Ltd	23/11/2017-22/11/2018	6338 7288

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-18-153968  
Date of Request: 04/10/2018

Your Ref No: Online Purchase

City Auto Pte Ltd  
160 Sin Ming Drive #05-01,  
Sin Ming AutoCity,  
Singapore 575722

Dear Sir/Madam,

Enquiry Date 04/10/2018  
Enquiry By Jason Quak Leng Hui  
TP Vehicle No. SKV6333D  
Accident Date 29/09/2018

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

GIRO  Cash  Cheque