



## CITY AUTO PTE LTD

BLK 8, SIN MING IND. ESTATE, #01-60/62, SIN MING ROAD, SINGAPORE 575643.

TEL: 6453 1235, 6452 0850 FAX: 6453 7944

24hrs Towing Services Tel: 9823 9898

Co. Reg. No.: 199503435C GST Reg. No.: M2-8920979-4

Yr ref : YM8047Z

Our ref: SLL5204R

WITHOUT PREJUDICE

11<sup>th</sup> December 2018

Dear Sir/Mdm,

**CHINA TAIPING INSURANCE (S) PTE LTD**

**3**

**ANSON RD**

**#16-00 SPRINGLEAF TOWER**

**SINGAPORE 079909**

**Accident involving YM8047Z and SLL5204R on 18/09/2018**

We refer to the above said accident.

We enclosed herewith relevant documents as stated below:-

- 1) Accident report of SLL5204R
- 2) Letter of authorization
- 3) GIA search receipt
- 4) Rental agreement receipt

As instructed, we are claiming the following as stated below:-

1) Cost of repair	\$	3,370.50
2) Loss of rental (4Days x \$120.00)	\$	480.00
3) GIA search fee	\$	2.00
<b>TOTAL:</b>	<b>\$</b>	<b>3,852.50</b>

We do not have the survey report and photographs as our client's motor vehicle was surveyed by your appointed surveyor.

Please kindly let us know whether you are prepared to settle our client's claim & we look forward to hear from you soonest.

Thanks & regards

Vronica Law (Claim dept.)

Tel: 6453 1235

Fax: 6453 7944

Email: [cityauto@singnet.com.sg](mailto:cityauto@singnet.com.sg)



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### RE: LETTER OF AUTHORIZATION

Name of owner: GARY WONG ENTERPRISE NRIC: 53341230K

Address: 51 SUO CHOW WALK SINGAPORE 575361

Name of Driver: WONG CHOK TUNG NRIC: S1744929Z

Address: 51 SUO CHOW WALK SINGAPORE 575361

Accident on 18/09/2018 Involving YM 8047Z AND SLL 5204R

At/along JUNCTION BETWEEN MARYMOUNT LANE & UPPER THOMSON

In consideration of City Auto Pte Ltd, repair my/our Motor Vehicle RENAULT FLUENCE at my/our request I/We the above owner of Motor Vehicle No: SLL 5204R do authorize them to demand claims, settle and received whatever amount payable by the Insurance Co or Third Party or to commence legal proceeding if necessary in my/our name for the cost or repair and the loss of use/rental, etc and to any of there appointed solicitors to act for me/us in respect of the said accident/claim and all amounts claimed or settled shall be belong to them absolutely. I/We further authorize them to give an absolute discharge on my/our behalf.

I/We hereby authorize City Auto Pte Ltd, my/our repairer to give further instruction on my/our behalf concerning the said claim and such, all future correspondence should be addressed to the said firm/co.

My/Our repairer authorize to receive on my/our behalf monies claims, correspondence and give a valid discharge voucher or any other documents in connection with this on my/our behalf and for me/us.

I/We further agree to fully co-operate and attend all court hearing that are necessary and subject to prosecution and claim maintained by City Auto Pte Ltd.

I/We further agree to undertake to indemnify them against my/our claim for the cost which arises therewith.

In the event that my/our unsuccessful claim, I/We undertake to pay the repairer for the cost of repairs to my motor vehicle.

Owner Signature: [Signature]

Name: Wong Chok Tung

Date: 18 Sep 2018

Witness Signature: CITY AUTO PTE LTD

Name: Blk 8 Sin Ming Road

Name: #01-58/60/61 Sin Ming Ind Est

Name: Singapore 575643

Date: Tel: 6453 1235 Fax: 6453 7944

Date: (Claims Section)



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

### Third Party Insurer Enquiry

Our Ref No: GR-18-144402  
Date of Request: 18/09/2018

Your Ref No: Online Purchase

City Auto Pte Ltd  
160 Sin Ming Drive #05-01,  
Sin Ming AutoCity,  
Singapore 575722

Dear Sir/Madam,

Enquiry Date 18/09/2018  
Enquiry By Jason Quak Leng Hui  
TP Vehicle No. YM8047Z  
Accident Date 18/09/2018

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
YM8047Z	China Taiping Insurance (Singapore) Pte. Ltd.	15/12/2017-15/12/2018	6389 6111

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.





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Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

## TAX INVOICE

Our Ref No: GR-18-144402  
Date of Request: 18/09/2018

Your Ref No: Online Purchase

City Auto Pte Ltd  
160 Sin Ming Drive #05-01,  
Sin Ming AutoCity,  
Singapore 575722

Dear Sir/Madam,

Enquiry Date 18/09/2018  
Enquiry By Jason Quak Leng Hui  
TP Vehicle No. YM8047Z  
Accident Date 18/09/2018

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque

### VEHICLE RENTAL AGREEMENT

Out ref: SL15204R.

#### HIRER'S PARTICULAR

Name(as in I/C): WONG CHOK TUNG  
NRIC / Passport No.: S1744929Z  
Address: 51 SUD CHOW WALK SINGAPORE 575361

Name & Address of Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_ Driving Exp.: \_\_\_\_\_  
Driving Licence No.: \_\_\_\_\_ (Local / International)  
Pass Date: \_\_\_\_\_ Date Of Birth: \_\_\_\_\_  
Tel: (O) \_\_\_\_\_ (R) \_\_\_\_\_ (HP) \_\_\_\_\_

#### ADDITIONAL DRIVER'S PARTICULARS

Name(as in I/C): \_\_\_\_\_  
NRIC / Passport No.: \_\_\_\_\_  
Address: \_\_\_\_\_

Pass Date: \_\_\_\_\_ Date Of Birth: \_\_\_\_\_  
Tel: (O) \_\_\_\_\_ (R) \_\_\_\_\_ (HP) \_\_\_\_\_

#### Accessories Check

Ashtray	Cig Lighter	S / Tyre
STD Tools	Jack	Hub Caps
Radio	CD Changer	S / Rim

Veh No.: SLT2964H Replace Veh No.: \_\_\_\_\_

Mileage Out: \_\_\_\_\_ Mileage Out: \_\_\_\_\_

Make & Model \_\_\_\_\_ Make & Model \_\_\_\_\_  
Auto / Manual \_\_\_\_\_ Auto / Manual \_\_\_\_\_



Out Date: 25/09/2012 Out Date: \_\_\_\_\_

Out Time: 10:52 AM Out Time: \_\_\_\_\_

#### RENTAL CHARGES

Daily	<u>4</u>	@ \$ <u>120</u>	<u>480</u>	<u>2</u>
Weekly		@ \$ _____		
Monthly		@ \$ _____		
Hours		@ \$ _____		
Others		@ \$ _____		
Delivery / Pick-up Service				
Extension				
Misc.				
Total \$			<u>480</u>	<u>2</u>

Refundable Deposit: \_\_\_\_\_

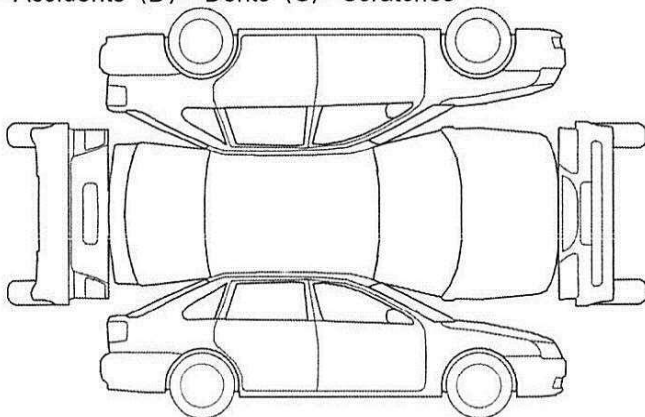
Out  In 

Hirer is responsible for the first \$ \_\_\_\_\_ excess for collision / damage to first party. (i.e.) CITY LEASE PTE LTD. Vehicle (Including Windscreen) and also first \$ \_\_\_\_\_ excess for collision / damage to third party's vehicle for each and every accident / damage.

Hirer's Signature: 

Driver's Signature: \_\_\_\_\_

(A) – Accidents (D) – Dents (S) - Scratches




I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving licence(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

#### \*IMPORTANT

- Only person above 25 years of age with more than 2 years driving experience, authorized, licenced and signing this agreement may drive the vehicle.
- Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company CITY LEASE PTE LTD.
- In the event of an accident, the HIRER or AUTHORISED DRIVER:
  - shall report all accidents involving the said vehicle to the company CITY LEASE PTE LTD immediately.
  - shall take immediate steps to complete and sign Form MAR 1 (Motor accident report form) and do all other acts required in compliance with the \*Non-injury motor accident report scheme (the form will be made available when the accident is reported to Company CITY LEASE PTE LTD.
  - shall report to the police within 24 hrs from the occurrence the following types of accident:
    - injury case
    - non-injury case involving a Government vehicle or damage to Government property
    - non-injury case involving a foreign vehicle (to obtain their motor insurance policy, passport no., name of driver, vehicle no., log card, and road tax information)
    - non-injury case involving a pedestrian or cyclist

RETURN OF VEHICLE – THE HIRER/DRIVER IS REQUIRED TO SIGN IN THE COLUMN SIGNATURE OF HIRER/DRIVER RAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO CITY LEASE PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	SIGNATURE OF HIRER / DRIVER
<u>23/09/12</u>	<u>17:00PM</u>					



# CITY LEASE PTE LTD

ROC: 201120461H

## INVOICE

Name: **WONG CHOK TONG**  
Address: **51 SOO CHOW WALK**  
**S575361**

Vehicle No.: **SLT 2964 H**  
Invoice No.: **2017-000241**  
Date: **28-Sep-18**

ITEM	DESCRIPTION	AMOUNT
1	Rental Charge from 25/09/2018 to 28/09/2018 Number of Days 04 at \$120 per day  REFER SLL5204R	\$ 480.00
TOTAL:		<u>\$ 480.00</u>

SINGAPORE DOLLARS:

FOUR HUNDRED AND EIGHTY ONLY

City Lease Pte Ltd

**For Payment by Cheque**

Please issue cheque payable to City Lease Pte Ltd or

**For Internet Banking**

Please transfer to OCBC (current Account) No.: 514 767 870 001

Address: Blk 160 Sin Ming Road #05-16 Singapore 575722 Tel: 6459 8677 Fax: 6459 8679