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AUTOMOTIVE REPAIR CENTRE PTE LTD

38 WOODLANDS INDUSTRIAL PARK E1

#05-18 SINGAPORE 757700

TEL: 64688834 / FAX: 64622278

E-MAIL: info@automotiverepaircentre.com.sg

India International Insurance Pte Ltd

Attn: Motor Claims Dept

Dear Sir/ Madam

LETTER OF DEMAND

ACCIDENT INVOLVING VEHICLE NO SLD2172K & SHC3214U
ALONG BUKIT BATOK CENTRAL OPEN SPACE CARPARK ON 09/09/2018.

We understand that you are the insurer of vehicle SHC3214U.

I/We wish to inform you that my/our vehicle SLD2172K have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 3,188.60 (w/GST 7%)
2.	Loss of Use (S\$60.00 x 04 days)	S\$ 240.00
TOTAL		S\$ 3,428.60

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



20/03/2019

AUTOMOTIVE REPAIR CENTRE PTE LTD

38 Woodlands Industrial Park E1

#05-18, Singapore 757700

Tel : 64688834 Fax : 64622278

e-mail : info@automotiverepaircentre.com.sg

Company Reg. No : 201312913C GST Reg. No : 201312913C

Tax Invoice : INV00001484

INDIA INTERNATIONAL INSURANCE PTE LTD

64 CECIL STREET, #04-#05

IOB BUILDING, SINGAPORE 049711

Contact : 6347 6100 Fax No. : 6224 4174 / 6225 7743

Date : 20/03/2019

PO/WO No. :

Reference : SLD2172K

Attention :

Terms :

Page No : 1

S/N	Quantity	Particular	Unit Price	Amount S\$
1.	1	COST OF REPAIR (PART BY PART)	2,980.00	2,980.00

Dollars : Three Thousand One Hundred Eighty-Eight & Cents Sixty Only

Total S\$:	2,980.00
GST @ 7% S\$:	208.60
Amount Due S\$:	3,188.60
=====	



Customer Signature & Co. Stamp

AUTOMOTIVE REPAIR CENTRE PTE LTD

LETTER OF AUTHORISATION

I/We, TAN SIMIN SHAWN ("claimant") of BLK 122 BUKIT BATOK CENTRAL #02-419 SINGAPORE 650122 (address), owner of (Vehicle no.) SLD2172K hereby authorize AUTOMOTIVE REPAIR CENTRE PTE LTD ("the workshop") to act for me with respect to my claim for repair costs and/or rental and/or loss of use ("claim") for my vehicle no. SLD2172K that was damaged pursuant to the accident which occurred on 09/09/2018 (date) along ALONG BUKIT BATOK CENTRAL OPEN SPACE CARPARK (location) involving vehicle no/s SHC3214U ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 11 (day) of 10 (month) 18 (year)



Signed by "the claimant"
(with chop if applicable)



Signed by "the workshop"
(with chop)