

## Cecilia Chong (LKK Auto)

---

**From:** Cecilia Chong (LKK Auto)  
**Sent:** Tuesday, 8 October 2019 12:43 PM  
**To:** ADMIN@ALFACREDIT.COM.SG  
**Subject:** OUR REF: CC4/ASM18015636/Kgb3 \*\*\* ACCIDENT INVOLVING SKX 3423L & SKQ 8039S ON 27/08/2018 \*\*\* NOTIFICATION EMAIL {NO ACTION REQUIRED}

### LOKE HIP MENG

Dear Sir/ Mdm

**OUR REF : CC4/ASM18015636/Kgb3**  
**YOUR REF : SKX 3423L**  
**ACCIDENT INVOLVING SKX 3423L / SKQ 8039S ALONG/AT ANG MO KIO ST 42 – HDB PARKING LOT #146 ON 27/08/2018**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a claim from **AUTOWORX HOUSE** acting on behalf of the owner of **SKQ 8039S** against your motor insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in our favour. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

We shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 10 days from the date of this letter. Your intent must be formally expressed to us and acknowledged by us.

Your full co-operation in the handling of the claim is required and kindly submit the following to [ceciliachong@lkkauto.com](mailto:ceciliachong@lkkauto.com) within 10 days from the date of this letter **if not provided at our reporting centre.** The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Driver's Work Permit
- Employment Letter from your company
- Authorisation letter
- Rental Agreement/ Leasing Agreement
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without AXA's prior knowledge and consent.

This letter should **not** be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), AXA shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at [6749 4274](tel:67494274) or email us at [ceciliachong@lkkauto.com](mailto:ceciliachong@lkkauto.com).

Please quote the claim reference when you contact us that we can assist you more effectively.

**"Please note that our proposal and correspondence with you is strictly on a without prejudice basis and should not be construed as an admission of liability on our part and/or that of our policyholder and/or the authorised driver. The terms of our without prejudice engagement should not be disclosed in any other related matter(s) in respect of this accident nor should it be binding in any other related claims."**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749-4274 | email: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



*Save the Earth. Print only when necessary.*



AXA THIRD PARTY DIRECT SETTLEMENT

Vehicle No:	SKX 3423L (Insd veh)	Model: VOLVO S60
	SKQ 8039S (TP veh)	
Date of Accident/ Time:	27/08/2018	

Repair Estimate	: \$	11,397.40	
Final Repair Cost	: \$		
Loss of Use	: \$		days at \$ per day
Rental (if any)	: \$		days at \$ per day
LTA / GIA Search Fee	: \$		
Others:	: \$		
	: \$		
Final Settlement Sum	: \$	3,000.00	(GLOBAL SUM)
Payee Name : AUTOWORX HOUSE			
Is Third Party Workshop GIA Registered? [ ] YES [X] NO (Kindly indicate below)			
A)	For Non GIA Registered Workshop:	Agreed Liability	100 (%)
B)	For GIA Registered Workshop:	BOLA Applicable: Yes/ No	BOLA Scenario No: 23
	BOLA Liability: _____ (%)	Assessed Liability (*): _____ (%)	
* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.			
Remarks:			

NOTE:

- PLEASE EXPRESSLY RESERVE YOUR CLIENT'S RIGHTS IF SO REQUIRED IN THIS SETTLEMENT DOCUMENT.
- THIS SETTLEMENT IS ON A WITHOUT PREJUDICE BASIS AND SHOULD NOT CONSTRUED AS AN ADMISSION OF LIABILITY ON AXA AND THEIR CLIENT/TORTFEASOR IN ANY MANNER WHATSOEVER.
- AXA RESERVES THEIR RIGHTS UNDER THE POLICY TERMS & CONDITIONS AS WELL AS THEIR RIGHTS IN LAW.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. In the event, rental agreement / invoices are *not received within 7 days* of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

We/I confirmed that this is a full and final settlement that we and or our client have/had/has against you (AXA and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority of our client to act for and on their behalf in this accident.

Signature of workshop representative / Workshop stamp  
 Name of Representative: Dylan Chen  
 Date: 8/7/20

Signature of Witness / Workshop stamp (if applicable)  
 Name of Witness: JOEY SEOW  
 Date: \_\_\_\_\_


Signature of AXA's surveyor/representative:  
 Name of AXA's surveyor /Representative:  
 Date: 13/07/2020

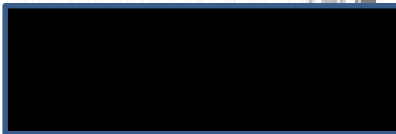


**SINGAPORE  
POLICE FORCE**

Traffic Police  
10 Ubi Avenue 3  
Singapore 408699  
Tel +65 6547 0000  
Fax +65 6547 4883  
www.police.gov.sg

Our Ref : TP/IP/49923/2018  
Date : 31 October 2018

TUNG SAI MENG



Dear Sir / Madam,

**TRAFFIC ACCIDENT INVOLVING SKX3423L AND SKQ8039S ALONG ANG MO KIO STREET 42 ON 27/08/2018 AT ABOUT 1215 HRS**

I refer to the above accident.

2. Please be informed that we have completed our investigations which revealed that the driver of SKX3423L had committed the offence of Careless Driving under Rule 29 of the Road Traffic Rules. Action has been initiated against the driver for the said offence.
3. If you have any clarification, you may contact the Investigation Officer, SI Kaleswari at office number: 6547 6902.
4. Thank you.


Yours faithfully,

**HEAD INVESTIGATION  
TRAFFIC POLICE  
SINGAPORE POLICE FORCE**

This is a computer-generated letter. No signature is required.

 **<MANDATE IA> - S8M00TGE {ACCIDENT INVOLVING SKX 3423L & SKQ 8039S ON 27/08/2018}**

Type

 Question

Message

pls proceed. Tks

Reply

# AUTOWORX HOUSE

176 Sin Ming Drive, #02-01 Sin Ming Autocare Singapore 575721

Email: [claim.autoworxhouse@gmail.com](mailto:claim.autoworxhouse@gmail.com)

•TEL: 6452 8211 •FAX: 6451 7420

## Direct Settlement THIRD PARTY CLAIM

Your ref:

Our ref: SKQ8039S

AXA INSURANCE PTE LTD ✓

Attn: Officer In Charge

(Motor Claim Department)

13/05/2020

Dear Sir,

**RE : ACCIDENT INVOLVING SKQ8039S & SKX3423L ON 27/08/2019.** ✓

We have been authorized by TUNG SAI MENG, the registered owner of vehicle number SKQ8039S, which was involved in the above accident and at the material time to make a 3<sup>rd</sup> party claims against vehicle number SKX3423L.

The accident was clearly caused by your insured's negligence. We, therefore seeking compensation from you for our client financial losses as itemized below: -

Repair cost	S\$	2,800.00	✓
Loss of Use (2 days x \$105.00) + 7% GST	S\$	224.70	✓
Search Fee	S\$	2.00	✓
Total	S\$	3,026.70	

We have enclosed copies of relevant documents to support our claims.

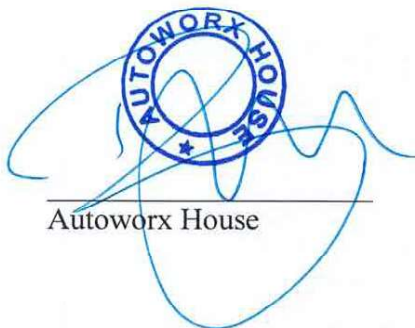
Please settle this matter within 7 days.

Your prompt settlement of our claim would be much appreciated.

Do contact us at 64528211 for any clarification.

Thank you.

Yours faithfully,

  
Autoworx House

# AUTOWORK HOUSE

1000 14th Street NW, Washington, DC 20005  
Phone: (202) 462-1000  
www.autoworkhouse.org

## LETTER TO THE DONOR

Dear Donor,

Thank you for your generous contribution to Autowork House. Your support is essential to our mission of providing job training and employment opportunities for disadvantaged youth.

12/15/2023

Dear Sir,

### RE: ACCIDENT IN THE CITY OF WASHINGTON, DC

We have been advised by the City of Washington that your contribution was used for the purchase of a vehicle for the City of Washington. We are pleased to inform you that the vehicle has been successfully purchased and is currently being used for the City's operations.

The amount of your contribution is \$10,000.00. We have attached a copy of the invoice for your records. We appreciate your support and look forward to continuing our partnership with you.

Item	Quantity	Unit Price	Total Price
Vehicle	1	\$10,000.00	\$10,000.00
Tax			\$0.00
Total			\$10,000.00

We have attached a copy of the invoice for your records. We appreciate your support and look forward to continuing our partnership with you.

Please contact the donor at (202) 462-1000.

Your (donor) contribution is \$10,000.00. We have attached a copy of the invoice for your records.

The amount of your contribution is \$10,000.00. We have attached a copy of the invoice for your records.

Thank you.

Yours sincerely,



Autowork House

# AUTOWORX HOUSE

C/O.176 SIN MING DRIVE #02-01 SINGAPORE 575721

TEL: 64528211 FAX: 64517420


Registration No. 5296929B

INVOICE 5405

AXA INSURANCE PTE LTD

13/5/2020

QUANTITY	PARTICULARS	AMOUNT (\$)
	<u>RE : VOLVO S60 D2 / SKQ 8039 S</u>	
	Lump sum repair for the above mentioned vehicle.	2,800.00
	<b>Total</b>	<b>2,800.00</b>





# AUTOWORK HOUSE

181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

INVOICE 2402

ALL INFORMATION IS TO

TABLE

AMOUNT (£)	PARTICULARS	QUANTITY
510.14	RE : WORKING ON THE ROOF	
200.00	TAX	





**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

## TAX INVOICE

Our Ref No: GR-18-131369  
Date of Request: 27/08/2018

Your Ref No: Online Purchase

Supreme Auto Service Pte Ltd  
176 Sin Ming Drive #02-01  
Sin Ming Autocare  
Singapore 575721

Dear Sir/Madam,

Enquiry Date 27/08/2018  
Enquiry By Yuki Ho  
TP Vehicle No. SKX3423L  
Accident Date 27/08/2018

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

---

For GIARMC Official use:

Date:

GIRO  Cash  Cheque



友立旅遊服務私人有限公司  
**UNIQUE TOURIST SERVICE (PTE) LTD**

1, Rochor Road, #02-574,  
 Rochor Centre Singapore 180007  
 Tel: 6292 7656 Fax: (65) 6293 9  
 E-mail: uniqtour@singnet.com.sg  
 STB LIC TA/00076

Co. Reg. No.: 197401067R  
 GSTReg. No.: M2-0019671-6

Mr Tung Sai Meng  
 33 Eunos Crescent  
 # 05-248  
 Singapore 400033

20, Sin Ming Lane,  
 #08-51, Midview City  
 Singapore 573968  
 Tel: 6292 7656

**TAX INVOICE**  
 NO. **WP2017464**

30.08.2018

Singapore, \_\_\_\_\_ 20

DATE	PARTICULARS	@	\$	cts
	Rental of one unit Toyota Corolla Altis 1.6 Auto Registration no. SJJ 1469 D self driven as from 28.08.2018 at 0935 hrs to 29.08.2018 at 1800 hrs.			
	2 days at \$105.00 per day		\$	210.00
	Add GST at 7%		\$	210.00
	Amount Due		\$	14.70
			\$	<u>224.70</u>
( SIN DOLLARS: TWO HUNDRED TWENTY FOUR AND SEVENTY CENTS ONLY )				
	Standard Rated Supplies:\$		210.00	
	Total Amount of GST:\$		14.70	

AUTHORIZED SIGNATURE



UNIQUE TOURIST SERVICE (PTE) LTD  
立 立 旅 游 服 务 有 限 公 司

1 Rochor Road #02-874  
Rochor Centre Singapore 180001  
Tel: 8292 7888 Fax: (65) 8292 927  
E-mail: unique@unique.com.sg  
SIB LIC TA00076

Co. Reg No.: 197401887R  
GST Reg. No.: M2-001887-8

TAX INVOICE

NO. WP2017484

20, Sin Ming Lane,  
#08-51, Midview City  
Singapore 573288  
Tel: 8292 7888  
30.08.2018

Mr Ting Sai Meng  
33 Eunos Crescent  
#02-248  
Singapore 400033

Singapore

DATE	PARTICULARS	AMOUNT
------	-------------	--------

Rental of one unit Toyota Corolla Altis 1.8 Auto  
Registration no. S11 1489 D self driven as from  
28.08.2018 at 0935 hrs to 29.08.2018 at 1800 hrs

2 days at \$105.00 per day

Amount Due  
Add GST at 7%

\$	224.70
\$	14.70
\$	210.00
\$	210.00

(SIN DOLLARS: TWO HUNDRED TWENTY FOUR AND SEVENTY CENTS ONLY)

Total Amount of GST: \$ 14.70  
Standard Rated Supplies: \$ 210.00

ALL FORGED SIGNATURE



# UNIQUE TOURIST SERVICE (PTE) LTD.

20, Sin Ming Lane, #08-51, Midview City, Singapore 573968

TEL: 6292 7656 EMAIL: unigtour@singnet.com.sg

COMPANY REG NO: 197401067R

GST REG NO: M2-0019671-6

CAR RENTAL AGREEMENT

RA No. 21645

VEHICLE NO.

SJJ 1469D

MAKE/MODEL

TOYOTA COROLLA ALTIS

NAME OF HIRER

Tung Sai Meng

ADDRESS

33 Finlay Crescent #05-248

SINGAPORE

400033

OFFICE TEL

RES TEL

HP

81130426

NAMED DRIVER

Tung Sai Meng

OCCUPATION

11000R

NATIONALITY

Singaporean

PASSPORT / NRIC

(F77)J440H

DATE OF BIRTH

10/08/1977

DRIVING LIC NO.

(F77)J440H

PLACE OF ISSUE

Singapore

DATE PASS/EXPIRY

04/06/1999

ADDITIONAL NAMED DRIVER

ADDRESS

SINGAPORE

OFFICE TEL

RES TEL

HP

OCCUPATION

NATIONALITY

PASSPORT / NRIC

DATE OF BIRTH

DRIVING LIC NO

PLACE OF ISSUE

DATE PASS/EXPIRY

BY INITIATING MARK "X" HIRER AGREE TO PAY THE FOLLOWINGS

A. COLLISION DAMAGE WAIVER (CDW) AT \$ \_\_\_\_\_ PER DAY / WEEK / MONTH "X"

B. SURCHARGE OF \$ \_\_\_\_\_ FOR USE IN MALAYSIA FROM \_\_\_\_\_ TO \_\_\_\_\_ "X"

• THE HIRER IS RESPONSIBLE FOR ANY DAMAGES UP TO THE EXTENT OF TOTAL LOSS OF CAR, LOSS OF INCOME AND COST OF RECOVERY OF VEHICLE IF THE CAR IS DRIVEN INTO MALAYSIA WITHOUT PRIOR CONSENT FROM THE COMPANY.

COMPULSORY EXCESS, DOLLAR

\$ 1200/-

NOTE:

HIRER IS LIABLE FOR ALL PARKING & TRAFFIC VIOLATIONS.

YOUR ATTENTION IS DRAWN TO TERMS & CONDITIONS

PRINTED OVERLEAF.

**FOR SINGAPORE DRIVE ONLY**

DATE OUT

280818

TIME OUT

0935AM

PETROL OUT

E

1/4

1/2

3/4

F

DATE IN

290818

TIME IN

1800AM

PETROL IN

E

1/4

1/2

3/4

F

RENTAL RATES:

\$

¢

MONTHLY @ \$

WEEKLY @ \$

DAILY @ \$ 105/-

210 (8)

C.D.W. FEE

PETROL CONSUMPTION

DELIVERY CHARGE

COLLECTION CHARGE

SUB-TOTAL

GST @ 7%

14 70

RENTAL DEPOSIT

TOTAL:

224 70

DEPOSIT REFUND

PAYMENT BY: BILL CO / CREDIT CARD / CASH

ATTENDED BY:

OF UNIQUE TOURIST SERVICE (PTE) LTD

## DECLARATION

I HEREBY DECLARE THAT NO MOTOR ACCIDENT HAD OCCURED DURING MY HIRE OF YOUR MOTOR VEHICLE AS STATED IN THE ABOVE MENTIONED SCHEDULE \* OR TO ANY SUBSTITUTED VEHICLE AS STATED IN THE MEMORANDUM DATED.

REPLACEMENT VEHICLE NO:

1. \_\_\_\_\_ ON \_\_\_\_\_ TIME \_\_\_\_\_

2. \_\_\_\_\_ ON \_\_\_\_\_ TIME \_\_\_\_\_

3. \_\_\_\_\_ ON \_\_\_\_\_ TIME \_\_\_\_\_

DATE:

280818

SIGNATURE OF HIRER

DATE:

280818

SIGNATURE OF HIRER

To: Autoworx House  
**SINGAPORE**

**Letter of Authorisation**

**RE: ACCIDENT INVOLVING** SKA 8039J & SKX3A231  
**ALONG/AT** Ang Mo Kio Street 42 HDB parking A34  
**ON** 27 / 08 / 2018.

1. I/We, Tung Sai Meng (NRIC No. S7722440H),  
owner/driver of motor vehicle no. SKA 8039J, & residing at

Autoworx House,  
respectively in consideration of your workshop repairing my/our vehicle, I/we hereby authorise you to claim on my/our behalf for the costs of repair and loss of use. I/We further confirm and authorise you to use my/our name/s to engage the said service of a solicitor to proceed with negotiation with the defaulting party's insurance company for payment of the same and in the event negotiation fails, to instruct the solicitor to issue Summons on my/our behalf and in my/our name/s to claim for the same. Irrespective whether the claim is successful or not, all legal costs incurred shall be borne by you, provided we rendered our assistance as per second paragraph stated herein below.

2. I/We understand that by signing this Letter of Authorisation, I/we has/have to render whatever reasonable assistance to you including signing all relevant Court's document and attendance in Court to give evidence to enable the claim to succeed. If I/we failed or neglected to do so despite request from you, you shall be entitled to claim from me/us the repair costs together with legal costs, other incidental costs and expenses pertaining the issuance of Summons in order to obtain payment from defaulting party.

3. You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit. Upon settlement of my/our claim, you are authorised to sign any Discharge Voucher or any document to confirm my acceptance of the settlement as full and final discharge of my/our claim, on my/our behalf. You also have my/our full authority to collect all compensation monies pertaining to the above-mentioned accident from insurance company or any other party, directly to your workshop M/s

Autoworx House

4. In the event the claim is settled or judgment is obtained against the defaulting party, payment after deducting all costs and disbursements incurred should be drawn in your name or my/our name/s (at your discretion) and will be forwarded to you.

5. This letter of Authorisation is irrevocable.

Signature: 

Name: Tung Sai Meng

NRIC NO: S7722440H

Date this 27 day of August 20 18.