15/5/2010

INS. CASE OWNER: CHEE HONG | CC 6 /AIG1801 5532 / U663 | LKK: IDAC:

ASSIGNMENT

Surveyor: MARCUS DOI: 27/8/18 Date / Time : 27/8/18 Registered in Merimen: 27/8/18

Pre-assign / CCU / FTE

Insured Vehicle No. :	SFT 2601S	Claim No. :	1C4482362356G
Name of Insured :	LEE TECK CHEE (LI DIWEI)	Policy No. :	7100414358-02
Insured Tel No. :	HP:	Make / Model :	NISSAN
Excess Sec II :S$	D.O.A : 27/8/18	Place of Accident :	BUKIT TIMAH RD JUST B4 FLINT ALBERT LANE
Is driver the owner? (YES / NO)	Nature of Accident :	OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO	
If **NO**, Driver Name / Age :		Insured Liability : %	**Final ? Yes / No**
Driver Tel No. :	(V/L: YES / NO)		

EK 3326G → →

INSRS: WSP: Kim Chwee Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:

Date/ Time	
24/8/28	EK3326G - LLC [CI118000095?] (UEA35V ... 1/18
	SFT2601S-Y
VIC	- INTERNET DOWN.
08/10/18 @ 5:03PM	- SPOKE TO OI. HE CONFIRMED ACCIDENT DETAILS ie REAR-ENDED TP. INFORMED TP CLAIM, AGREED TO SETTLE & AWARE NCD ISSUES.
09/10/18	- SEND LETTER ie EMAIL TO OI.
	- FINALISED.
	- ORIGINAL TP LOD IN.
18/10/18	- SEND 1ST OFFER TO TP
	- TP ACCEPTED OFFER.
	- ALL DOCS IN ORDER.
	- TO CLOSE.

STAGE	**DATE / PIC**
Non-Reporting ltr (1st):	
Non-Reporting ltr (2nd):	
Non-Reporting ltr (Final):	
Notification ltr (if non-pickup):	
Call OI:	08/10/18 - VIC
After call ltr to OI:	09/10/18 - VIC

Documentation Check List:	**Handler**	**Typist**
Notification ltr (if non-pickup)	☐	☐
After call ltr to OI:	☑	☐
Authorisation To Act:	☑	☐
Release Voucher:	☑	☐
Final Repair Bill:	☑	☐
Car Rental Invoice:	☑	☐
Towing Invoice	☐	☐
LTA / GIA :	☑	☐
Medical Bill:	☐	☐
PIR:	☐	☐
Mandate/Reject Instruction:	☐	☐
LOD	☑	☐
Payment Breakdown Form:		☐
Post-Repair Photos:	☐	☐
Others:	☐	☐

PRELIMINARY ADVICE Date/Time: Sent By:

FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost: L/S	S$ 6,800.00 (5 days)	Reduction: 65 %	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: 18/10/18	Confirm with SAROON	Email ☑ Call ☐
Final Liability:	% 100	(Agreed / Assessed) BOLA S/N No. : 27	If NO or B 28, Ass. Lia :
Repair Cost: (W/GST)	S$ 7,276.00		C01 (REAR-ENDED TP)
Loss of Rental (LOR):	S$ 400.00	(4 days) X $100	
Loss of Use (LOU):	S$ —	($ x days)	
Loss of Income (LOI):	S$ —	($ x days)	
LOR only ☑	LOU only ☐	LOR + LOU ☐ LOR + LOI ☐	**[Tick only one]**
GIA/LTA Search	S$ 2.00		
Medical:	S$ —		1) Claim status: Normal/Reject/Private Settle
Disbursement:	S$ —	(e.g. Tow/ Independent)	2) Report Format:
Legal Cost	S$ —		3) Survey fee: $320.00
Total:	S$ 7,678.00	**Global Sum S$:** —	
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S$ 7,678.00	Name 1: KIM CHWEE AUTO PTE LTD	
Payee 2: (Strike if N.A.)	S$ —	Name 2: —	
Payee 3: (Strike if N.A.)	S$ —	Name 3: —	