

Our Ref : SLB4774X / TP#697
Your Ref : SJM9393U

WITHOUT PREJUDICE

Date : 12 September 2018

China Taiping Insurance (Singapore) Pte Ltd
3 Anson Road
#16-00 Springleaf Tower
Singapore 079909

LKK by hand

Attention: Motor Claims Department

**ACCIDENT INVOLVING SLB4774X & SJM9393U ON 18/08/2018
ALONG CLEMENTI AVE 2 CP NEAR BLK 363**

We refer to the above captioned.

We are claiming the below followings :

- Cost of Repair (incl. of GST)	S\$2,758.57
- Loss of Rental (incl. of GST)	S\$749.00 (\$149.80 x 05 days)
- GIA/LTA search Fees	S\$2.00

Grand Total	S\$3,509.57
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If you have any enquiries, please contact our representative, Ms. Sharon Ten & Ms. Lily at 6484-9919 or email sharon@ow.sg / lily.loi@ow.sg

All payment is to be issued direct to **Optima Werkz Pte Ltd.**

Your prompt attention is most grateful and look forward to your speedy settlement.

Yours faithfully

OPTIMA WERKZ PTE LTD

Encl.

This is a computer generated printout and no signature is required.

TO WHOM IT MAY CONCERN

AUTHORIZATION TO ACT

I/We(owner) Tan Tzee Teck ('the third party claimant') of (Address)
40 Grove Drive Singapore 279080 registered owner of
(Vehicle Number) SLB4774X hereby authorize ('the vehicle repairer workshop')
OPTIMA WERKZ PTE LTD to act for me/us with respect of my/our claim for repair costs and /or
rental and/or loss of use for my/our vehicle number SLB 4774X that was
damaged pursuant to the accident which occurred on 18/8/2018 along Clementi Ave 2
CP Near BIK 363 involving vehicle number SJM9393U.

I/We further authorize the workshop to settle my/our above-mentioned claim in a manner that they
deem fit and the workshop is further authorized to receive full payment in the settlement of my/our
claim with full cheque(s) payment being made in the favor of the workshop.

Dated this 20 day of August year 2018.



Signature of Vehicle Registered Owner
Company's stamp (if applicable)

Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500

Tel (+65) 6484 9919 Fax: (+65) 6481 1101

Co Reg & GST No: 201212455W

TAX INVOICE

To: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

3 ANSON ROAD
#16-00 SPRINGLEAF TOWER
SINGAPORE 079909

Tel 63896116
Fax: 62221033

INV NO. : 121806578
INVOICE DATE : 12/10/2018
REF : TP#697
VEH NO. : SLB4774X
CAR MODEL : SIENTA 1.5X A
CURRENT MILEAGE:
ADVISOR : PEI TING
TERMS : COD

DESCRIPTION	QTY	UOM	U.PRICE SGD	AMOUNT SGD
FRONT FENDER LH	1	PC	421.88	421.88
FRONT FENDER INNER SHIELD LH	1	PC	126.53	126.53
FRONT FENDER INNER SHIELD CLIPS	12	PCS	4.88	58.50
FRONT SIDE MIRROR LOWER GARNISH LH	1	PC	48.89	48.89
FRONT DOOR LH	1	PC	852.30	852.30
TO REMOVE & REPLACED WITH PANEL BEATING ALL ACCIDENT PORTION	1	JOB	450.00	450.00
TO PUTTY & SPRAY PAINTING WITH SEALANT ALL ACCIDENT PORTION	1	JOB	480.00	480.00
TO TUFF KOTE / ANTI-RUST	1	JOB	60.00	60.00
TO CHECK WIRING WITH WATER LEAKAGE TEST	1	JOB	20.00	20.00
TO DISMANTLE & REINSTALL FRONT RH DOOR INNER COMPONENT TO FACILITATE REPAIR	1	JOB	60.00	60.00

Remarks: DOA: 18.08.18 @ 0830 HRS
CLAIMANT: TAN TZEE TECK
NRIC NO: S18265241
TP VEHICLE: SJM9393U

Singapore Dollars: Two Thousand Seven Hundred Fifty-Eight And Cent Fifty-Seven Only

Name: _____

NRIC No.: _____

Signature: _____

SUB TOTAL	SGD	2,578.10
GST 7.00%	SGD	180.47
GRAND TOTAL	SGD	<u>2,758.57</u>

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.
1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one
(1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to
wear & tear items.
2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six
(6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception
to wear & tear items.
3) Goods sold are not refundable/returnable.

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest
of 2% per month will be charged on any outstanding amount

for Optima Werkz Pte Ltd


AUTHORISED SIGNATURE(S)

Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500

Tel (+65) 6484 9919 Fax: (+65) 6481 1011

Co Reg & GST No: 201212455W

TAX INVOICE

To: TAN TZEE TECK

40 GROVE DRIVE
SINGAPORE 279080

Tel 92475610

Fax:

INV NO. : 121805486
INVOICE DATE : 25/08/2018
REF : TP#697 - CR
VEH NO. : SLB4774X
MAKE : TOYOTA
MODEL : SIENTA 1.5X A
CURRENT MILEAGE:
ADVISOR : TP/OD
TERMS : COD

#	DESCRIPTION	QTY	UOM	U/P SGD	AMT SGD
1	CAR RENTAL CHARGES RENTAL AGREEMENT NO 2364 VEHICLE NO: SLG5112Z MODEL: HONDA SHUTTLE FROM: 20.08.18 TO 25.08.18	5	DAYS	140.00	700.00

Remarks: DOA: 18/08/18 @ 0830 HRS

Singapore Dollars: Seven Hundred Forty-Nine Only

Name: _____

NRIC No.: _____

Signature: _____

SUB TOTAL	SGD	700.00
GST 7.00%	SGD	49.00
TOTAL	SGD	749.00
Oustanding	SGD	749.00

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.

I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

3) Goods sold are not refundable/returnable.

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount

For Optima Werkz Pte Ltd

AUTHORISED SIGNATURE(S)

Optima Werkz Pte Ltd

6 Kung Chong Rd Singapore 159143
Tel: +65 6472 1313 Fax: +65 6472 2112 Website: www.ow.sg
9A Serangoon North Ave 5 Singapore 554500
Tel: +65 6484 9919 Fax: +65 6481 1011
CO. REG NO. 201212455W



VEHICLE RENTAL AGREEMENT

No : 2364

HIRER'S PARTICULARS		Rental replacement	
Full Name : Tan Tzee Teck		Vehicle No : SLB4774X	Vehicle No : SLG5112Z
Nric/Passport No : S18265242		Make/Model : T/IENTA	Make/Model : H/SHUTTLE
Address : 40 Grove Drive Singapore 279080		Mileage Out : 35151	1 35445
Name & Address Employer :		DATE OUT : 20.8.18	TIME OUT : 6.30 AM/PM
Occupation : Technical Manager Driving Exp :		DATE IN : 25.8.18	TIME IN : 1030 AM/PM
Driving Licence No : S18265242 D/L Type : Local/Int'l		Signature : <i>[Signature]</i>	
Issue Date :	Date of Birth : 23-3-1967	CHARGES	
Contact no(s) :	HP : 9247 5610	S\$	
ADDITIONAL DRIVER'S PARTICULARS		5 Day(s) @ S\$ 140 per day 700	
Full Name :		Week(s) @ S\$ per day	
Nric/Passport No :		Month(s) @ S\$ per day	
Address :		Extension	
Contact no(s) :	HP :	Delivery/Collection Charges	
Driving Licence No :	Driving Exp :	Sub-Total	
Issue Date :	D/L Type : Local/Int'l	Petrol Level	
Occupation :	Date of Birth :	Out E 1/4 1/2 3/4 F	
REMARKS:		IN E 1/4 1/2 3/4 F	
EXCESS I - \$2,000		MISC (GST 7/-) 49	
EXCESS II - \$2,000		TOTAL CHARGES (Inclusive of GST) 749	
DOUBLE EXCESS OUTSIDE S'PORE <i>[Signature]</i>		Less Deposit	
		Balance Payable/Refundable	
		Refund received	

*IMPORTANT

- ONLY PERSON ABOVE 24 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE. AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- ALL PARKING AND TRAFFIC VIOLATIONS ARE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
- IN CASE OF ACCIDENT, THE HIRER SHALL REPORT TO RENTAL OFFICE IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24HOURS.
- EXCESS - HIRER IS LIABLE TO PAY INSURANCE EXCESS/ES WHICH IS/ARE APPLICABLE UNDER THE RENTAL CAR INSURANCE POLICY IN ANY EACH ACCIDENT PLUS LOSS OF EARNINGS WHILE DAMAGED VEHICLE IS UNDER REPAIR.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY. OUR INSURANCE DOES NOT COVER IN MALAYSIA.

I HAVE READ THE TERMS AND CONDITIONS ON BOTH SIDE OF THIS RENTAL AGREEMENT AND AGREE THEREOF.
I UNDERTAKE NOT TO USE OR LET OTHERS USE THE RENTAL VEHICLE TO CARRY OUT ANY ILLEGAL OR CRIMINAL ACTS INCLUDING CARRYING OF DUTY UNPAID GOODS.

Hirer's Signature: *[Signature]*
Date:

Driver's Signature
(if different from Hirer) _____
Date:

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-18-127027

Date of Request: 18/08/2018

Your Ref No:

Online Purchase

Optima Werkz Pte Ltd
6 Kung Chong Road
Singapore 159143

Dear Sir/Madam,

Enquiry Date 18/08/2018
Enquiry By Casi Riza Pocallan
TP Vehicle No. SJM9393U
Accident Date 18/08/2018

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

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For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [] Cash ☐ [] Cheque

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

Third Party Insurer Enquiry

Our Ref No: GR-18-127027
Date of Request: 18/08/2018

Your Ref No: Online Purchase

Optima Werkz Pte Ltd
6 Kung Chong Road
Singapore 159143

Dear Sir/Madam,

Enquiry Date: 18/08/2018
Enquiry By: Casi Riza Pocallan
TP Vehicle No: SJM9393U
Accident Date: 18/08/2018

Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SJM9393U	China Taiping Insurance (Singapore) Pte. Ltd.	25/10/2017-24/10/2018	6389 6111

Thank You.

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