

## Veron Chen (LKKAuto)

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**From:** service@kkimhin.com.sg  
**Sent:** Friday, 31 August 2018 5:59 PM  
**To:** Admin-D (LKKAuto); assignments; Claim Workflow System  
**Cc:** sandrakhong@gmail.com; Admin A; admin1@kkimhin.com.sg  
**Subject:** RE: Accident involving SBH 1388 J and SHC 7077 Y on 9/8/2018 (O/REF: D18006037MFSH)

Dear LKK

We have just been informed today that client SBH 1388 J has decided to go to another workshop for claim and repair.

We will close our case. Sorry about it.

Vehicle has not been surveyed.

Thanks & Regards  
Sandra  
6452 7018  
K. Kim Hin Auto Pte Ltd

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**From:** Catherine Chong (LKK Auto) [mailto:admin-d@lkkauto.com]  
**Sent:** Thursday, August 23, 2018 2:21 PM  
**To:** admin1@kkimhin.com.sg; 'assignments'  
**Cc:** service@kkimhin.com.sg; sandrakhong@gmail.com; Admin A  
**Subject:** RE: Accident involving SBH 1388 J and SHC 7077 Y on 9/8/2018 (O/REF: D18006037MFSH)

Dear Shuman,

Noted with thanks.

Best Regards,  
**Catherine Chong** | Admin  
**LKK Auto Consultants Pte Ltd**  
Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** admin1@kkimhin.com.sg [mailto:admin1@kkimhin.com.sg]  
**Sent:** Thursday, 23 August, 2018 2:04 PM  
**To:** Admin A <admin-a@lkkauto.com>; admin-d@lkkauto.com  
**Cc:** service@kkimhin.com.sg; sandrakhong@gmail.com  
**Subject:** RE: Accident involving SBH 1388 J and SHC 7077 Y on 9/8/2018 (O/REF: D18006037MFSH)

Dear Nivitha,

As spoken, kindly arrange survey for SBH 1388 J on Monday (27/8) after 10am.

Thank you.

Best Regards,  
Shuman

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**From:** [admin1@kkimhin.com.sg](mailto:admin1@kkimhin.com.sg) [<mailto:admin1@kkimhin.com.sg>]  
**Sent:** 16 August, 2018 3:45 PM  
**To:** 'Claim Workflow System'  
**Cc:** 'LureneJaw@msfirstcapital.com.sg'; 'service@kkimhin.com.sg'; 'sandrachong@gmail.com'; 'simon@kkimhin.com.sg'; 'survey@kkimhin.com.sg' ([survey@kkimhin.com.sg](mailto:survey@kkimhin.com.sg))  
**Subject:** RE: Accident involving SBH 1388 J and SHC 7077 Y on 9/8/2018 (O/REF: D18006037MFSH)

Dear officer,

Kindly appoint LKK.

Thank you.

Best Regards,

Shuman

K. Kim Hin Auto Pte Ltd

Tel: 6452 7018 Fax: 6458 3895

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**From:** Claim Workflow System [<mailto:cwsmotorclaims@msfirstcapital.com.sg>]  
**Sent:** 16 August, 2018 3:42 PM  
**To:** [admin1@kkimhin.com.sg](mailto:admin1@kkimhin.com.sg)  
**Cc:** [LureneJaw@msfirstcapital.com.sg](mailto:LureneJaw@msfirstcapital.com.sg); [cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)  
**Subject:** RE: Accident involving SBH 1388 J and SHC 7077 Y on 9/8/2018 (O/REF: D18006037MFSH)

Dear Sirs,

We refer to your survey request,

Please find below our list of surveyors for your reference. Kindly select from our list below and inform us of your choice within the next 2 days.

1. LKK Auto Consultants Pte Ltd
2. Vicom Ltd

Once you inform us of your choice, the surveyor will be appointed within 2 working days of your email.

If you do not agree to any of the surveyors above, you may proceed to appoint your own surveyor. In this instance, we will also appoint a surveyor from our list above to conduct the PRI. Upon completion of repairs, please contact our appointed surveyor to conduct a physical re-inspection of the vehicle.

Thank you.

Regards,  
Admin Team  
Claim Workflow System  
Motor Claims Department  
MS First Capital Insurance Limited

**From:** [admin1@kkinhin.com.sg](mailto:admin1@kkinhin.com.sg) [<mailto:admin1@kkinhin.com.sg>]  
**Sent:** 16 August 2018 10:03 AM  
**To:** Claim Workflow System  
**Cc:** [service@kkinhin.com.sg](mailto:service@kkinhin.com.sg); [sandrakhong@gmail.com](mailto:sandrakhong@gmail.com); [simon@kkinhin.com.sg](mailto:simon@kkinhin.com.sg);  
[survey@kkinhin.com.sg](mailto:survey@kkinhin.com.sg)  
**Subject:** Accident involving SBH 1388 J and SHC 7077 Y on 9/8/2018

Your ref: SHC 7077 Y

Our ref: SBH 1388 J

Dear all,

Enclose the GIA report of our client SBH 1388 J, who was hit by your insured SHC 7077 Y, on 9/8/2018.

Vehicle is not in yet, kindly appoint surveyor and advise liability.

Thank you.

Best Regards,

Shuman

K. Kim Hin Auto Pte Ltd

Tel: 6452 7018 Fax: 6458 3895