

ASS. REC. BY:

REF: CS/QBE18014957/ d3 Special Instruction

Surveyor

ASSIGNMENT (Office)

From (Person): Jenny Boh of QBE Date/Time: 16/8/18 @ 2:52pm

Estimated Cost: Bill to:

OD / TP / WS / TP RES / OD RES / EVA / INV / MV / CS

To Inspect Vehicle No: SJR 9958P Insured: YL 8586P

at Workshop n/a: SJP Motoring Services Tel: 9100 4340

of: 31K10, AMK Ind. Park 2A # 03-07

Policy No: Claim No: V0012636

Stim Insured: Excess:

Make of Veh: D.O.A. 15/08/2018

(Client's Record)

CA / REV / REP. / REV 24 HRS <sup>1up</sup> H.O.D. Endorsement:

Date/Time: 3:26pm @ 16/8/18 Person Contacted: Susan Vehicle IN / OUT

Date/Time	Action/Instruction (✓) Estimate
	SJR 9958P - x
	YL 8586P - x
	called Susan on 16/8/18, she said vehicle not in will arrange.
17/8	Received email from Jenny Boh, cancel assignment. <del>Called 17/9/18</del>

## Nivitha (LKK Auto)

**From:** Jenny Toh <jenny.toh@qbe.com>  
**Sent:** Friday, 17 August 2018 9:53 AM  
**To:** Nivitha (LKK Auto); 'assignments'  
**Cc:** 'SUR'  
**Subject:** RE: Request for Survey - Accident Involving SJR 9958 P & YL 8586 P on 15.08.2018

Dear All

Workshop called this morning said your surveyor unable to go their workshop today due to urgency they have requested to change Surveyor. As such, we will cancel this assignment.

Thank you.

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Jenny Toh  
Senior Assistant, Claims  
QBE Emerging Markets - Singapore

QBE Insurance (Singapore) Pte Ltd  
Phone: +65 6477 1225  
Email: [jenny.toh@qbe.com](mailto:jenny.toh@qbe.com)  
Visit us on the web at [www.qbe.com.sg](http://www.qbe.com.sg)



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**From:** Nivitha (LKK Auto) [mailto:[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)]  
**Sent:** Thursday, 16 August, 2018 3:32 PM  
**To:** Jenny Toh <jenny.toh@qbe.com>; 'assignments' <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>  
**Cc:** 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: Request for Survey - Accident Involving SJR 9958 P & YL 8586 P on 15.08.2018

Dear Sir/Mdm,

Thank you for the assignment.

Please be informed vehicle not in workshop, repairer will arrange.

BEST REGARDS,

G.Nivitha | Admin

LKK Auto Consultants Pte Ltd

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Bil: 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Jenny Toh [mailto:[jenny.toh@qbe.com](mailto:jenny.toh@qbe.com)]

**Sent:** Thursday, 16 August 2018 2:52 PM

## Nivitha (LKK Auto)

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**From:** Jenny Toh <jenny.toh@qbe.com>  
**Sent:** Thursday, 16 August 2018 2:52 PM  
**To:** assignments  
**Cc:** Jenny Toh  
**Subject:** Request for Survey - Accident Involving SJR 9958 P & YL 8586 P on 15.08.2018  
**Attachments:** SJR9958P GIA Report.pdf

Our ref: V0012636

Dear Sir/Madam

Kindly survey the third party claim:-

Insured : YL8586P  
TP Vehicle : SJR9958P  
Date of accident : 15/08/2018  
Contact: as below

Kindly acknowledge receipt.

regards

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Jenny Toh  
Senior Assistant, Claims  
QBE Emerging Markets – Singapore

QBE Insurance (Singapore) Pte Ltd  
Phone: +65 6477 1225  
Email: [jenny.toh@qbe.com](mailto:jenny.toh@qbe.com)  
Visit us on the web at [www.qbe.com.sg](http://www.qbe.com.sg)



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**From:** Syaheeda Nacah Binte Mohamed Othman  
**Sent:** Thursday, 16 August, 2018 10:23 AM  
**To:** Jenny Toh <jenny.toh@qbe.com>  
**Cc:** slpmotoring@gmail.com  
**Subject:** FW: Request for Survey - Accident Involving SJR 9958 P & YL 8586 P on 15.08.2018

Dear Jenny,

Please assist.

Thanks.

Syaheeda Othman  
Senior Executive, Claims  
QBE Asia Pacific – Singapore

QBE Insurance (Singapore) Pte Ltd  
DID: +6477 1130 Fax: +6533 3270  
Email: [syaheeda.othman@qbe.com](mailto:syaheeda.othman@qbe.com)  
Visit us on the web at [www.qbe.com.sg](http://www.qbe.com.sg)

**From:** Susan Lim/Fion Pee [mailto:[slpmotoring@gmail.com](mailto:slpmotoring@gmail.com)]  
**Sent:** Thursday, 16 August, 2018 10:18 AM  
**To:** Syaheeda Nacah Binte Mohamed Othman <[syaheeda.othman@qbe.com](mailto:syaheeda.othman@qbe.com)>; Gwen Tan <[gwen.tan@qbe.com](mailto:gwen.tan@qbe.com)>;  
joyce.heng@qbe.com  
**Subject:** Request for Survey - Accident Involving SJR 9958 P & YL 8586 P on 15.08.2018

Dear Officer,

Kindly send your surveyor to do a survey for the following accident claim:

Our Vehicle: SJR 9958 P  
Your Ref: YL 8586 P (QBE Insured)  
Subject: Accident Involving SJR 9958 P & YL 8586 P on 15.08.2018

Workshop: SLP Motoring Services  
Address: Blk 10 Ang Mo Kio Industrial Park 2A  
Ang Mo Kio Autopoint #03-07 Singapore 568047

An Estimate will be provided to the surveyor upon his arrival. We have attached a copy of our insured GIA report for your reference.

Please confirm with us via email, fax (64841482) or phone (91004390).

Thank you for your kind attention.

**\*\* Moving forward does QBE have a general mailbox that we can send to? \*\***

Best Regards,  
Kane  
SLP Motoring Services

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**IMPORTANT NOTICE :** The information in this email is confidential and may also be privileged. If you are not the intended recipient, any use or dissemination of the information and any disclosure or copying of this email is unauthorised and strictly prohibited. If you have received this email in error, please promptly inform us by reply email or telephone. You should also delete this email and destroy any hard copies produced.

## Nivitha (LKK Auto)

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**From:** Nivitha (LKK Auto) <admin-d@lkkauto.com>  
**Sent:** Friday, 17 August 2018 10:40 AM  
**To:** 'Jenny Toh'; 'assignments'  
**Cc:** 'SUR'  
**Subject:** RE: Request for Survey - Accident Involving SJR 9958 P & YL 8586 P on 15.08.2018

Dear Jenny ,

Thank you for the email.

Refer to our tele-conversation earlier, we will take note of the instruction

As such we will close this file at our end.

BEST REGARDS,

G.Nivitha | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

B/k 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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Jenny Toh  
Senior Assistant, Claims  
QBE Emerging Markets – Singapore

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