

## Asher Sng (LKKAUTO)

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**From:** GERALD POH WEE BIN <geraldpoh@lonpac.com>  
**Sent:** Wednesday, 3 July 2019 2:23 PM  
**To:** Asher Sng (LKKAUTO)  
**Cc:** MT\_Claim\_SG  
**Subject:** RE: [MANDATE REQUEST] Your Ref: 18/18/18/VP05/020803, Accident involving SKZ 3530A and SJS 598Z on 01/08/2018 [External Confidential]

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

### Lonpac External - Confidential

Dear Asher,

Kindly proceed as proposed.

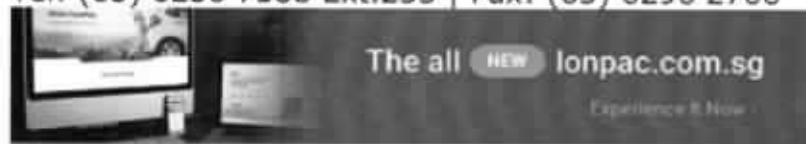
Best Regards

Gerald Poh

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706



*Lonpac External - Confidential data is for use by authorised external parties only.*

**From:** Asher Sng (LKKAUTO) [mailto:AsherSng@lkkauto.com]

**Sent:** Tuesday, 2 July, 2019 9:15 AM

**To:** GERALD POH WEE BIN; ONG LI LI

**Cc:** MT\_Claim\_SG

**Subject:** [MANDATE REQUEST] Your Ref: 18/18/18/VP05/020803, Accident involving SKZ 3530A and SJS 598Z on 01/08/2018

Dear Sirs,

We refer to the above matter.

We have highlighted to your good office on 10/08/2018 of Third-Party's request to do Direct Settlement with our Principal, Lonpac Insurance Bhd.

The accident occurred when our insured rear ended third party vehicle.

Basing on the reports of the circumstance of the accident, we propose to settle third-party claim at 100% liability.

Summary to offer to repairer **AUTOWORX HOUSE** is as follows: -

	Claimed Amount	Revised Amount
1. Cost of Repair	\$ 5,494.67	\$ 2,400.00
2. Loss of Rental w/GST (6days x \$115)	\$ 738.30	\$ 642.00 (6days x \$100)
3. LTA/GIA Search Fee	\$ 2.00	\$ 2.00
<b>Total</b>	<b>\$ 6,234.97</b>	<b>\$ 3,044.00</b>

\*\*4 days recommendation for repair.

Relevant supporting claim documents are attached herewith for your perusal and reference.

**The above is for your approval please.**

Thank You.

Best Regards,

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

phone: 6841-6051 | email: [asher.sng@lkkauto.com](mailto:asher.sng@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Asher

# AUTOWORX HOUSE

176 Sin Ming Drive, #02-01 Sin Ming Autocare Singapore 575721

Email: [autoworxhouse@hotmail.com](mailto:autoworxhouse@hotmail.com)

•TEL: 6452 8211 •FAX: 6451 7420

28 TO PASS TO

LKS

## Direct Settlement THIRD PARTY CLAIM

Your ref:

Our ref: SKZ3530A

LONPAC INSURANCE BHD

Attn: Officer In Charge

(Motor Claim Department)

15/02/2019

Dear Sir,

### RE : ACCIDENT INVOLVING SKZ3530A AND SJS598Z AT KING GEORGE'S AVENUE ON 01/08/2018.

We have been authorized by EKZM, the registered owner of vehicle number SKZ3530A, which was involved in the above accident and at the material time to make a 3<sup>rd</sup> party claims against vehicle number SJS598Z.

The accident was clearly caused by your insured's negligence. We, therefore seeking compensation from you for our client financial losses as itemized below: -

Repair cost	S\$	2,400.00
Rental Fee (6 days x \$115.00 + 7% GST)	S\$	738.30
Search Fee	S\$	2.00
Total	S\$	3,140.30

We have enclosed copies of relevant documents to support our claims.

Please settle this matter within 7 days.

Your prompt settlement of our claim would be much appreciated.

Do contact us at 64528211 for any clarification.

Thank you.

Yours faithfully,

  
Autoworx House

To:

Autowork House  
SINGAPORE

**Letter of Authorisation**

RE: ACCIDENT INVOLVING PKZ 3T309 & RT5598Z

ALONG/AT King George V Ave on 01/08/2018

ON 01/08/2018.

EKZM

1. I/We, \_\_\_\_\_ (NRIC No. 5333244D),  
owner/driver of motor vehicle no. PKZ 3T309, & residing at \_\_\_\_\_  
respectively in consideration of your workshop Autowork House  
repairing my/our vehicle, I/we hereby authorise you to claim on my/our behalf for the costs of  
repair and loss of use. I/We further confirm and authorise you to use my/our name/s to engage the  
said service of a solicitor to proceed with negotiation with the defaulting party's insurance  
company for payment of the same and in the event negotiation fails, to instruct the solicitor to issue  
Summons on my/our behalf and in my/our name/s to claim for the same. Irrespective whether the  
claim is successful or not, all legal costs incurred shall be borne by you, provided we rendered our  
assistance as per second paragraph stated herein below.
2. I/We understand that by signing this Letter of Authorisation, I/we has/have to render whatever  
reasonable assistance to you including signing all relevant Court's document and attendance in  
Court to give evidence to enable the claim to succeed. If I/we failed or neglected to do so despite  
request from you, you shall be entitled to claim from me/us the repair costs together with legal  
costs, other incidental costs and expenses pertaining the issuance of Summons in order to obtain  
payment from defaulting party.
3. You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third  
party and/or his insurers on such terms as you deem fit. Upon settlement of my/our claim, you are  
authorised to sign any Discharge Voucher or any document to confirm my acceptance of the  
settlement as full and final discharge of my/our claim, on my/our behalf. You also have my/our  
full authority to collect all compensation monies pertaining to the above-mentioned accident from  
insurance company or any other party, directly to your workshop M/s  
Autowork House.
4. In the event the claim is settled or judgment is obtained against the defaulting party, payment after  
deducing all costs and disbursements incurred should be drawn in your name or my/our name/s (at  
your discretion) and will be forwarded to you.
5. This letter of Authorisation is irrevocable.

EKZM

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

NRIC NO: 5333244D

Date this 01 day of AUGUST 20 18.



## LONPAC INSURANCE BHD

CLAIM NO : 18/18/18/VP05/020803

DATE : 18 JULY 2019

### DISCHARGE VOUCHER

I/We, EKZM confirmed acceptance from **M/s LONPAC INSURANCE BHD** and/or the owner SJS 598Z the sum of Singapore Dollars THREE THOUSAND AND FORTY FOUR ONLY. **(\$3,044.00)** in full and final satisfaction, liquidation and discharge of all property losses competent to me/us upon the said **M/s LONPAC INSURANCE BHD** in respect of all property losses sustained by me/us whether now or hereafter to become manifest, arising either directly or indirectly from an accident involving, SKZ 3530A on 01/08/2018 along/at KING GEORGE'S AVENUE.

I /We hereby agree to indemnify and keep indemnify (**TAY ZHI YONG /LONPAC INSURANCE BHD**) against all claims and any claims whatsoever made by any person/persons on our behalf in respect of the said accident.

I/We further authorize you to pay the above settlement sum directly to **M/s AUTOWORX HOUSE**

I/We hereby acknowledge that this payment is made on a without admission of liability basis and without prejudice to all related claims and in respect of our insured's recovery action.

EKZM

15/8/19

Signature of vehicle owner/Date

EKZM

15/8/19

Name of vehicle owner/Date

THIS VOUCHER IS SIGNED WITHOUT  
PREJUDICE TO ANY INJURY CLAIMS  
ARISED FROM THIS SAID ACCIDENT.  
PAYMENT TO BE MADE FOR THIS  
VOUCHER SHALL BE DEEM AS  
AGREED TO MY/OUR TERMS.

# AUTOWORX HOUSE

C/O.176 SIN MING DRIVE #02-01 SINGAPORE 575721

TEL: 64528211 FAX: 64517423

Registration No. 5296929B


INVOICE

5353

LONPAC INSURANCE BHD

15/2/2019

QUANTITY	PARTICULARS	AMOUNT (\$)
	<u>RE : SKZ 3530 A / TOYOTA ALTIS</u>	
	Lump sum repair for the above mentioned vehicle.	2,400.00
	Total	2,400.00





友立旅遊服務私人有限公司

UNIQUE TOURIST SERVICE (PTE) LTD

1, Rochor Road, #02-574,  
Rochor Centre Singapore 180001  
Tel: 6292 7656 Fax: (65) 6293 9720  
E-mail: uniqtour@singnet.com.sg  
STB LIC TA/00076

Co. Reg. No.: 197401067R  
GST Reg. No.: M2-0019671-6

**TAX INVOICE**

NO. **WP2017448**

Mr Koh ZhenMing Edwin  
24 Mimosa Place  
Singapore 805549

20, Sin Ming Lane,  
#08-51, Midview City  
Singapore 573268  
Tel: 6292 7656

08.08.2018

Singapore, \_\_\_\_\_ 20

DATE	PARTICULARS	€	\$	cts
	Rental of one unit Toyota Vios 1.5 Auto Registration no. SLC 4902 M self driven as from 02.08.2018 at 1500 hrs to 07.08.2018 at 1820 hrs.			
	6 days at \$115.00 per day		\$	690.00
			\$	690.00
	Add GST at 7%		\$	48.30
	Amount Due		\$	738.30
	( SIN DOLLARS: SEVEN HUNDRED THIRTY EIGHT AND THIRTY CENTS ONLY )			
	Standard Rated Supplies:\$		690.00	
	Total Amount of GST:\$		48.30	

  
AUTHORISED SIGNATURE



# UNIQUE TOURIST SERVICE (PTE) LTD.

20, Sin Ming Lane, #08-51, Midview City, Singapore 573968

TEL: 6292 7656 EMAIL: uniqtour@singnet.com.sg

COMPANY REG NO: 197401067R

GST REG NO: M2-0019671-6

CAR RENTAL AGREEMENT

RA No. 21622

VEHICLE NO.

SLC 4902M

MAKE/MODEL

TOYOTA VIOS

NAME OF HIRER	MR KOH ZHENMING EDWIN		
ADDRESS	24 MIMOSA PLACE		
	SINGAPORE 805549		
OFFICE TEL	RES TEL	HP	
NAMED DRIVER	MR KOH ZHENMING EDWIN		
OCCUPATION	NATIONALITY SPORAN		
PASSPORT / NRIC	S 9128688B		
DRIVING LIC NO.	S 9128688B		
PLACE OF ISSUE	S POR		
	DATE PASS/EXPIRY 16/02/11		

ADDITIONAL NAMED DRIVER			
ADDRESS			
	SINGAPORE		
OFFICE TEL	RES TEL	HP	
OCCUPATION	NATIONALITY		
PASSPORT / NRIC	DATE OF BIRTH		
DRIVING LIC NO.			
PLACE OF ISSUE	DATE PASS/EXPIRY		

BY INITIATING MARK "X" HIRER AGREE TO PAY THE FOLLOWINGS

A. COLLISION DAMAGE WAIVER (CDW) AT \$ \_\_\_\_\_ PER DAY / WEEK / MONTH "X"

B. SURCHARGE OF \$ \_\_\_\_\_ FOR USE IN MALAYSIA FROM \_\_\_\_\_ TO \_\_\_\_\_ "X"

\* THE HIRER IS RESPONSIBLE FOR ANY DAMAGES UP TO THE EXTENT OF TOTAL LOSS OF CAR, LOSS OF INCOME AND COST OF RECOVERY OF VEHICLE IF THE CAR IS DRIVEN INTO MALAYSIA WITHOUT PRIOR CONSENT FROM THE COMPANY

COMPULSORY EXCESS, DOLLAR \$ 1200/-

NOTE: HIRER IS LIABLE FOR ALL PARKING & TRAFFIC VIOLATIONS.

YOUR ATTENTION IS DRAWN TO TERMS & CONDITIONS PRINTED OVERLEAF.

FOR SINGAPORE DRIVE ONLY

DATE: \_\_\_\_\_

SIGNATURE OF HIRER: \_\_\_\_\_

DATE OUT	07/08/18			TIME OUT	1500
PETROL OUT	E	1/4	1/2	3/4	(F)
DATE IN	07/08/18			TIME IN	1820 HRS
PETROL IN	E	1/4	1/2	3/4	(F)
RENTAL RATES				\$	C
MONTHLY				\$	
WEEKLY				\$	
DAILY	6 @ \$ 115/-			690.00	
C.D.W. FEE					
PETROL CONSUMPTION					
DELIVERY CHARGE					
COLLECTION CHARGE					
SUB-TOTAL					
GST @ 7%				48.30	
RENTAL DEPOSIT					
TOTAL:				738.30	

DEPOSIT REFUND

PAYMENT BY: BILL CO / CREDIT CARD / CASH

ATTENDED BY: \_\_\_\_\_

OF UNIQUE TOURIST SERVICE (PTE) LTD

## DECLARATION

I HEREBY DECLARE THAT NO MOTOR ACCIDENT HAD OCCURED DURING MY HIRE OF YOUR MOTOR VEHICLE AS STATED IN THE ABOVE MENTIONED SCHEDULE \* OR TO ANY SUBSTITUTED VEHICLE AS STATED IN THE MEMORANDUM DATED.

REPLACEMENT VEHICLE NO:

1. \_\_\_\_\_ ON \_\_\_\_\_ TIME \_\_\_\_\_

2. \_\_\_\_\_ ON \_\_\_\_\_ TIME \_\_\_\_\_

3. \_\_\_\_\_ ON \_\_\_\_\_ TIME \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE OF HIRER: \_\_\_\_\_





RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**Third Party Insurer Enquiry**

Our Ref No: GR-18-118605  
Date of Request: 02/08/2018

Your Ref No: Online Purchase

Supreme Auto Service Pte Ltd  
176 Sin Ming Drive #02-01  
Sin Ming Autocare  
Singapore 575721

Dear Sir/Madam,

Enquiry Date 02/08/2018  
Enquiry By Bee Galk Har  
TP Vehicle No. SJS598Z  
Accident Date 01/08/2018

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SJS598Z	Lonpac Insurance Bhd	07/06/2018-06/06/2019	+65 62507388

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

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RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-18-118605

Date of Request: 02/08/2018

Your Ref No:

Online Purchase

Supreme Auto Service Pte Ltd  
176 Sin Ming Drive #02-01  
Sin Ming Autocare  
Singapore 575721

Dear Sir/Madam,

Enquiry Date 02/08/2018  
Enquiry By Bee Gaik Har  
TP Vehicle No. SJS596Z  
Accident Date 01/08/2018

DESCRIPTION	AMOUNT (\$S)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque