

LKK/IDAC

INS. CASE OWNER:

Kian chuan  
~~Ernest~~  
CC 4 AXA1801

4123, KL 163

LKK:  
IDAC:

Surveyor:

Ea/lin

DOI:

ASSIGNMENT

7/8/18

Date / Time:

7/8/18

Registered in Meritman:

Pre-assign / CCU / FTE



Insured Vehicle No.:

GZ 4499Z

Claim No.:

SBMOUAT/ 61396

Name of Insured:

CIN KIN HING NEWSPAPER AGENCY

Policy No.:

GMY3165

Insured Tel No.:

HP:

Make / Model:

M. CHAIKHI

Excess Sec II :\$5

D.O.A.:

1/8/18

Place of Accident:

LINA LINA KARYA GORTA

Is driver the owner?

( YES / NO )

Nature of Accident:

If NO, Driver Name / Age:

KUAN KIN PIN

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No.:

(V/L: YES / NO )

Insured Liability:

Final ? Yes / No

SUA 7089B

INSRS:  
WSP:  
Tel:  
Liability:  
RMKS:LDR  
mINSRS:  
WSP:  
Tel:  
Liability:  
RMKS:INSRS:  
WSP:  
Tel:  
Liability:  
RMKS:INSRS:  
WSP:  
Tel:  
Liability:  
RMKS:

Date/ Time

6/8/18  
pohkin

SUA 7089B - 26/12/18 10/11/18 10/11/18

GMY3165 - 7

7/8/18

spoke to HR &amp; S. Hing, confirmed accident statement, (BOLA 77). Interviewed TP claim and NCD, Agreed to settle and advise NCD issue. Send letter to O2.

7/8/18

JA with mandate uploaded - Approved

RECEIVED 12 SEP 2018

Hand before print photo

STAGE	DATE / PIC
Non-Reporting ltr (1st):	
Non-Reporting ltr (2nd):	
Non-Reporting ltr (Final):	
Notification ltr (if non-pickup):	
Call OI:	
After call ltr to OI:	7/8/18
<b>Documentation Check List:</b>	<b>Handler      Typist</b>
Notification ltr (if non-pickup)	<input type="checkbox"/> <input type="checkbox"/>
After call ltr to OI:	<input checked="" type="checkbox"/> <input type="checkbox"/>
Authorisation To Act:	<input checked="" type="checkbox"/> <input type="checkbox"/>
Release Voucher:	<input checked="" type="checkbox"/> <input type="checkbox"/>
Final Repair Bill:	<input checked="" type="checkbox"/> <input type="checkbox"/>
Car Rental Invoice:	<input checked="" type="checkbox"/> <input type="checkbox"/>
Towing Invoice:	<input type="checkbox"/> <input type="checkbox"/>
LTA / GIA :	<input checked="" type="checkbox"/> <input type="checkbox"/>
Medical Bill:	<input type="checkbox"/> <input type="checkbox"/>
PIR:	<input type="checkbox"/> <input type="checkbox"/>
Mandate/Reject Instruction:	<input checked="" type="checkbox"/> <input type="checkbox"/>
LOD	<input checked="" type="checkbox"/> <input type="checkbox"/>
Payment Breakdown Form:	<input type="checkbox"/> <input type="checkbox"/>
Post-Repair Photos:	<input type="checkbox"/> <input type="checkbox"/>
Others:	<input type="checkbox"/> <input type="checkbox"/>

<b>PRELIMINARY ADVICE</b>		Date/Time:	7/8/2018	Sent By:	CPC
<b>FINALIZATION</b>		Date/Time:		Confirm with:	
Repair Cost:	\$5 1,361.78	( 2 days) Reduction:	61	%	
<b>FINAL SETTLEMENT</b>		Date/Time:	3/9/2018	Confirm with:	William Tan
Final Liability:	% 100	(Agreed / Assessed) BOLA S/N No.:	27	Email:	<input checked="" type="checkbox"/>
Repair Cost:	\$5 1,451.10			Call:	<input type="checkbox"/>
Loss of Rental (LOR):	\$5 230.00	( 2 days) X \$115.00		If NO or B 28, Ass. Lia:	
Loss of Use (LOU):	\$5 -	15 x days		Print to file	
Loss of Income (LOI):	\$5 100	(5 \$100 x 2 days)		IV/11/18	
LOR only <input type="checkbox"/> LOU only <input type="checkbox"/>	LOR + LOU <input type="checkbox"/> LOR + LO <input checked="" type="checkbox"/>	[Tick only one]			
GIA/LTA Search	\$5 7.44			1) Claim status: Normal/Reject/Private Settle	
Medical:	\$5 -			2) Report Format: TP	
Disbursement:	\$5 -	(e.g. Tow/ Independent)		3) Survey fee: \$350.00	
Legal Cost	\$5 -				
Total:	\$5 1,794.54	Global Sum \$5:			
<b>FINAL PAYMENT</b>		Date/Time:		Confirm with:	
Payee 1:	\$5 1,794.54	Name 1:	Comfort Poly Engineering Pte Ltd	Email:	<input type="checkbox"/>
Payee 2: (Strike if N.A.)	\$5 -	Name 2:		Call:	<input type="checkbox"/>
Payee 3: (Strike if N.A.)	\$5 -	Name 3:			






# LKK Auto Consultants Pte Ltd

51 Ubi Ave 1 #01-25 Paya Ubi Industrial Park, Singapore 408933

TEL: 6256 3561 FAX: 6256 4315

Reg. No: 199607198R GST Reg. No. 19-9607198-R

Affiliated to Federation Internationale Des Experts En Automobile				
AXA INSURANCE PTE LTD		Ref : CC4/ASM18014123/K1fb3		
8 SHENTON WAY #24-01 AXA TOWERSINGAPORE 068811		Date : 03-08-2018		
		Code : ASM		
<b>1. Policy Particulars :- THIRD PARTY CLAIM</b>				
Insured Veh.	GZ 4499Z	Veh. Inspected	SHA 7989B	
Policy No.		Coverage (\$)	0.00	
Claim No.		Excess (\$)	0.00	
Assign From		Assign Date	03/08/2018	
<b>2. Vehicle Particulars &amp; Condition</b>				
Make & Model		c.c	0	
Engine No.	HIDDEN	Year of Reg.		
Chassis No.		Colour		
Odometer	-	Steering		
Brakes		Modification		
General				
<b>3. Conditions of Tyres</b>				
	Size	Make	Balance	
R/H Front Tyre			mm	
L/H Front Tyre			mm	
R/H Rear Tyre			mm	
L/H Rear Tyre			mm	
<b>4. Description of Damages</b>				
<b>5. General Information</b>				
Accident Date	01/08/2018	Inspection Date	03/08/2018	
Survey held at	COMFORTDELGRO ENGINEERING PTE LTD 59 LOYANG DRIVE SINGAPORE 508969			
<b>5a. Remarks</b>				
A)THE INSPECTION WAS CONDUCTED ON A"WITHOUT PREJUDICE" BASIS. B)IN ACCORDANCE TO YOUR INSTRUCTIONS, WE HAVE NOT AUTHORISED REPAIRS.				

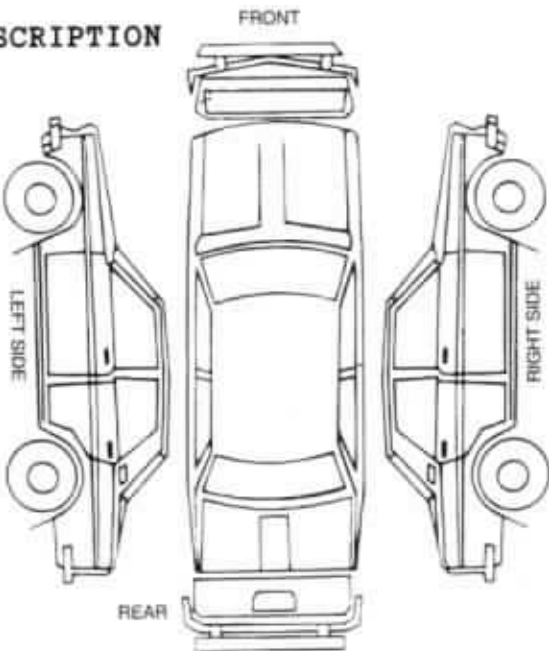
Team: ARC Repair TP(CLSO)1	JOB CARD	Sales Order: 3844723	JC NO.: 305195274
OMER	REGN NO.: SHA7989B	MILEAGE	
IS COMFORT TRANSPORTATION PTE LTD	MAKE: HYUNDAI	FUEL E. 1/2 F	
OMER NO. 7010045	MODEL I-40	DATE/TIME IN 02.08.2018 11:15	
RESS 383 SIN MING DRIVE	YR OF MANU. 10.09.2015	TARGET DATE	
Singapore SINGAPORE 575717	CHASSIS CODE KMHLB41UMGU077465	COMPLETION DATE/TIME:	
65508755 (R) (P)			
QUINT CARD NO.			

JOB DESCRIPTION

Accident Date: 01.08.2018  
NATURE: 3P 01.08.18/B

S/NO LABOR CODE

DESCRIPTION



CHECKED & PASSED OUT BY:

SERVICE ADVISOR

CUSTOMER'S SIGNATURE

Acknowledgement Slip

Exit Pass

Vehicle No.: SHA7989B FZ AXA

Vehicle No.: SHA7989B

Signature of Service Advisor

Signature/Date

Name of Service Advisor

Date

returned to Service Reception upon collection

To be kept by Security Guard

## COMFORTDELGRO ENGINEERING PTE LTD

## REPAIR ESTIMATE\*

VEHICLE NO : SHA 7989B

DATE 2/8/2018 15:58

MAKE :

MODEL : HYUNDAI i40

Qty	Parts Description/ Labour	Type	Unit Price	Amount
	Boot Lid 'H' Emblem X			\$ 27.20
	Boot Lid CRDI Plate /			\$ 41.00
	Bootlid Moulding X			\$ 85.00
	Bootlid i40 Emblem /			\$ 41.00
	Bootlid Lower Garnish X <i>Apr 2</i>			\$ 398.00
	Rear Bumper /			\$ 603.60
	Rear Bumper Reinforcement ?			\$ 504.35
	Rear Bumper Reinforcement Bracket (LH/RH) ?	\$	180.00	\$ 360.00
	Rear Bumper Side Bracket ?	\$	49.00	\$ 98.00
	Rear Bumper Clips /			\$ 22.00
	Rear Bumper Sponge ?			\$ 143.40
	Rear Bumper Under Cover ✓			\$ 225.00
	Tail Lamp (LH) X <i>old Damage</i>			\$ 565.60
	<b>SUB TOTAL</b>			<b>\$ 3,114.15</b>
	<b>LESS 20%</b>			<b>\$ 622.83</b>
	<b>DISCOUNTED TOTAL</b>			<b>\$ 2,491.32</b>
	Boot Lid Comfort Logo & Tel No. Sticker X			\$ 30.00
	Rear Bumper Reverse Sensor /			\$ 135.70
	Rear Bumper Rubber Mat /			\$ 50.00
				<b>\$ 215.70</b>
	<b>Labour Charge</b>			
	Panel Beating			\$ <del>350.00</del> <i>200</i>
	Spray Painting Charge-Bootlid /Bumper			\$ <del>500.00</del> <i>400</i>
	Wiring Charge			\$ <del>50.00</del> <i>X</i>
	Tuff Kote			\$ <del>50.00</del> <i>X</i>
	Remove/Refix Reverse Sensor			\$ <del>120.00</del> <i>20</i>
	<b>TOTAL LABOUR</b>			<b>\$ 1,070.00</b>
	<b>ESTIMATE TOTAL</b>			<b>\$ 3,777.02</b>
<p><i>Ka lwin ICKH</i></p> <p><i>3/8/18 1505 hr.</i></p> <p><i>2 Days</i></p> <p><i>P/P</i></p> <p><i>Defix Part p lth.</i></p>				
<p>This is an initial estimate based on a visual inspection of the above vehicle. The final repair quantum will be prepared after the vehicle is surveyed by a motor Surveyor appointed by the insurance company.</p>				

LKK Auto Consults hence notify the Repaired of the following:

- To resurvey before/after spray painting
- To display damaged parts during resurvey
- To display damaged parts subject to confirmation
- Third party survey is on a "Without Prejudice" basis
- No illegal modification allowed
- No illegal modification may be resurveyed and is subject to final approval from Insurance Company

Acknowledged by Repaired

Signature:

Date:

Fz

Our Job Ref No : 305195274  
Date : 04.08.2018

## COMFORTDELGRO ENGINEERING

ComfortDelGro Engineering Pte Ltd  
50 Loyang Drive, Singapore 508989  
Fax: 6546 8156

### FINALIZATION FORM

To : LKK

Fax :

Attn : KALVIN

Vehicle Reg No. : SHA7989B

Date of Accident : 01.08.2018

The survey and estimates of the repairs of the above-mentioned vehicle are as follows:-

1. The repair job shall bill to: AXA --- GZ 4499H
2. The finalized amount shall be:

(a) Spare Parts after List discount	\$931.78	
(b) Labour Charges	\$430.00	
<b>Total for Part-By-Part Repair Cost</b>	<b>\$1,361.78</b>	
(c.) Lumpsum Repair (if applicable)		
Total for Lumpsum repair cost after Less: 20%	\$0.00	
<b>Final Lumpsum Repair cost</b>	<b>\$0.00</b>	

3. Estimated normal period for repairs: 2 working days.

4. We shall treat the above amount as Correct and Confirmed if there is no reply from you within 7 working days

5. Thank you for your assistance.


We confirm the estimates and finalized amount

Signature : 

Name : FAUZY BIN MOKHTAR

Tel : 62148319

Fax : 65468156

Signature : 

Name : Kalvin

Date : 6/8/18

### For Official Use Only

Item	Amount	Document Attached Yes or No	Confirm By (Signature)	Remarks
1. Rental Rate P/Day		YES		
2. Loss of Income Paid		N		
3. Survey Fees				
4. LTA Search Fee	7.49			
5. Medical Fees (on behalf of driver, if applicable)				
6. Overrun				

Remarks:

*Final Amount subject to Insurance Approval*

COMFORTDELGRO ENGINEERING PTE LTD  
REPAIR ESTIMATE

Date: 04.08.2018  
Time: 11:20:00  
Page: 1

COMPANY: THIRD PARTY'S CLAIMS (CAS)  
CUSTOMER: 7010045  
ADDRESS: COMFORT TRANSPORTATION PTE LTD  
383 SIN MING DRIVE  
SINGAPORE SINGAPORE 575717  
65508755

JOB NO : 305195274  
REGN NO : SHA7989B  
MILEAGE : 0000000000  
MAKE : HYUNDAI  
MODEL : I-40  
DATE OF REGN : 10.09.2015  
DATE/TIME IN : 02.08.2018 11:15  
ACCIDENT DATE : 01.08.2018

JOB / PARTS DESCRIPTION

QTY IND UNIT-PRICE DISC% AMOUNT

PART REQUISITION

0001	04-01-0103-0579-G	I40VC COVER ASSY-RR BUMPE	1	603.60	20.00	482.88
0002	04-01-0101-0111-G	HYUNDAI BUMPER COVER CLIP	10 L	22.00	20.00	17.60
0003	04-01-0103-0786-G	I40VC EMBLEM-CRDI	1	41.00	20.00	32.80
0004	04-01-0103-0787-G	I40VC EMBLEM-I40	1	41.00	20.00	32.80
0005	04-01-0103-0738-G	I40VC COVER-RR BUMPER LWR	1	225.00	20.00	180.00
0006	04-01-0103-1150-A	I40VC PROTECTOR MAT	1	50.00	2.00	50.00
0007	09-01-9999-0068-A	HYUNDAI REVERSE SENSOR AS	1	135.70	0.20	135.70

SUB-TOTAL : 931.78

JOB NATURE

0000 L	PANEL BEATING	200.00
0001 L	SPRAY PAINTING CHARGE	200.00
0002 L	WIRING CHARGE	30.00

SUB-TOTAL : 430.00

COMFORTDELGRO ENGINEERING PTE LTD

REPAIR ESTIMATE

Date: 04.08.2018

Time: 11:20:00

Page: 2

COMPANY : THIRD PARTY'S CLAIMS (CAS)  
CUSTOMER: 7010045  
ADDRESS : COMFORT TRANSPORTATION PTE LTD  
383 SIN MING DRIVE  
SINGAPORE SINGAPORE 575717  
65508755

JOB NO : 305195274  
REGN NO : SHA7989B  
MILEAGE : 0000000000  
MAKE : HYUNDAI  
MODEL : I-40  
DATE OF REGN : 10.09.2015  
DATE/TIME IN : 02.08.2018 11:15  
ACCIDENT DATE : 01.08.2018

JOB / PARTS DESCRIPTION

QTY IND UNIT-PRICE DISC% AMOUNT

TOTAL : 1,361.78

MVA NAME & SIGNATURE

DATE:

AUTHORISED : YES / NO

SURVEYOR NAME & SIGNATURE

DATE:

## COMFORTDELGRO ENGINEERING PTE LTD

## REPAIR ESTIMATE\*

VEHICLE NO : SHA 7989B

DATE 2/8/2018 15:58

MAKE :

MODEL : HYUNDAI i40

Qty	Parts Description/ Labour	Type	Unit Price	Amount
	Boot Lid 'H' Emblem X 44			\$ 27.20
	Boot Lid CRDI Plate - ne			\$ 41.00
	Bootlid Moulding X 500			\$ 85.00
	Bootlid i40 Emblem - ne			\$ 41.00
	Bootlid Lower Garnish X Repair			\$ 398.00
	Rear Bumper - Panel			\$ 603.60
	Rear Bumper Reinforcement X ne			\$ 504.35
	Rear Bumper Reinforcement Bracket (LH/RH) X ne	\$	180.00	\$ 360.00
	Rear Bumper Side Bracket X ne	\$	49.00	\$ 98.00
	Rear Bumper Clips - ne			\$ 22.00
	Rear Bumper Sponge X ne			\$ 143.40
	Rear Bumper Under Cover ✓ 1			\$ 225.00
	Tail Lamp (LH) X 100 Old Damage ✓			\$ 565.60
	SUB TOTAL			\$ 3,114.15
	LESS 20%			\$ 622.83
	DISCOUNTED TOTAL			\$ 2,491.32
	Boot Lid Comfort Logo & Tel No. Sticker X 1			\$ 30.00
	Rear Bumper Reverse Sensor - sticker			\$ 135.70
	Rear Bumper Rubber Mat - ne			\$ 50.00
				\$ 215.70
	Labour Charge			200
	Panel Beating			\$ 350.00
	Spray Painting Charge-Bootlid /Bumper			\$ 500.00
	Wiring Charge			\$ 50.00
	Tuff Kote			\$ 50.00
	Remove/Refix Reverse Sensor			\$ 120.00
	TOTAL LABOUR			\$ 1,070.00
	ESTIMATE TOTAL			\$ 3,777.02
	LKK Auto Consultants notice notify the Repairer of the following: • To survey before the repair starting • To display damaged parts during the survey • Parts prices are based on quotation • Third party survey on "Without Prejudice" basis • No legal action will be pursued • Supplementary details must be reviewed and is subject to final approval from insurance company  Acknowledged by Repairer Signature: _____			
	Ka Lin LKK 3/8/18 1505 hrs. 2 Days PIP Before Paint p. 10			
This is an initial estimate based on a visual inspection of the above vehicle. The final repair quantum will be prepared after the vehicle is surveyed by a motor Surveyor appointed by the insurance company.				

Fz

**Poh Kin (LKKAUTO)**

---

**From:** William Tan Thoo Seng <williamtan@cdge.com.sg>  
**Sent:** Monday, 3 September 2018 3:50 PM  
**To:** Poh Kin (LKKAUTO)  
**Subject:** Re: offer; Our Ref: CC3/ASM18014123/K1fb3; Your Ref: T 0818/ SHA 7989B/ WT(ck)

Without Prejudice.

Dear Poh Kin

We accept your offer at \$1,794.59.

Kindly forward your D.V. to CDGE.

Thank you.

Best Regards  
William Tan  
Claims Department | ComfortDelgro Engineering Pte Ltd  
Off : 62148737 | Fax : 62141843

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**From:** Poh Kin (LKKAUTO) <pohkin@lkkauto.com>  
**Sent:** Monday, 3 September 2018 3:44 PM  
**To:** William Tan Thoo Seng; Catherine Koh Mui Gek  
**Cc:** Hsiao Tong (LKKAUTO)  
**Subject:** offer; Our Ref: CC3/ASM18014123/K1fb3; Your Ref: T 0818/ SHA 7989B/ WT(ck)

**WITHOUT PREJUDICE**

Our Ref: CC3/ASM18014123/K1fb3  
Your Ref: T 0818/ SHA 7989B/ WT(ck)

Dear Sir/Madam,

**ROAD TRAFFIC ACCIDENT INVOLVING GZ 4499Z AND SHA 7989B ON 01.08.2018**

We refer to the above matter and your letter of demand dated 8<sup>th</sup> August 2018.  
Towards an amicable settlement and without admission of liability to our Insured's part, we offer settlement as below:

1. Cost of Repair (w/GST)	S\$ 1,457.10
2. Loss of Rental (\$115.00 x 2 days)	S\$ 230.00
3. Loss of Income (\$50.00 x 2 days)	S\$ 100.00
4. LTA search fee	<u>S\$ 7.49</u>
	<b><u>S\$ 1,794.59</u></b>

## Poh Kin (LKKAUTO)

---

**From:** Poh Kin (LKKAUTO)  
**Sent:** Monday, 3 September 2018 3:44 PM  
**To:** 'William Tan Thoo Seng'; 'Catherine Koh Mui Gek'  
**Cc:** Hsiao Tong (LKKAUTO)  
**Subject:** offer; Our Ref: CC3/ASM18014123/K1fb3; Your Ref: T 0818/ SHA 7989B/ WT(ck)

**Importance:** High

### WITHOUT PREJUDICE

Our Ref: CC3/ASM18014123/K1fb3  
Your Ref: T 0818/ SHA 7989B/ WT(ck)

Dear Sir/Madam,

### ROAD TRAFFIC ACCIDENT INVOLVING GZ 4499Z AND SHA 7989B ON 01.08.2018

We refer to the above matter and your letter of demand dated 8<sup>th</sup> August 2018.

Towards an amicable settlement and without admission of liability to our Insured's part, we offer settlement as below:

1. Cost of Repair (w/GST)	S\$ 1,457.10
2. Loss of Rental (\$115.00 x 2 days)	S\$ 230.00
3. Loss of Income (\$50.00 x 2 days)	S\$ 100.00
4. LTA search fee	<u>S\$ 7.49</u>
	<u><b>S\$ 1,794.59</b></u>

Kindly confirm acceptance.

Your prompt reply will be very much appreciated.

"Kindly note that this negotiation between parties on this matter is purely on a without prejudice basis with the sole intention of resolving the matter amicably without parties resorting to legal proceedings. No admission of liability, whatsoever, should be deemed / inferred from this negotiation of terms/settlement.

In the event of new evidence being discovered or subsequently produced by either party that will materially affect/influence on the issues of liability/damages, either party is not bound, thereafter, by the negotiation terms/settlement."

Best Regards,

**Poh Kin, Chong (Mr)** | Case Handler  
**LKK Auto Consultants Pte Ltd**

Phone: 6841-2132 | email: [pohkin@lkkauto.com](mailto:pohkin@lkkauto.com) | fax: 6741-4108

**<< Re:<S8M00QTV> IA with mandate uploaded.**

Type

**i** Information

Message

LIAB CLEAR, PLS PROCEED FOR DS WITH QUANTUM AS PROPOSED.

[Reply](#)



## <S8M00QTV> IA with mandate uploaded.

### Type

🔍 Question

### Message

Liability: Insured driver collided to rear of third party vehicle. Front to rear collision. Liability is down against our insured driver. We did clarify with PIC of insured company the nature of the accident and agreed to settle and aware NCD (if any) is affected. Immediate Advice (with mandate) have been uploaded in SMART CLAIM. Propose settlement amount is around \$ 2,049.27. All the relevant documents had been uploaded in SMART CLAIM. For your kind attention and instruction. Thank you-Pohkin 07/08/2018

Reply

Yishun  
Industrial Park A  
Singapore 768732



7<sup>th</sup> August 2018

**SIN HING NEWSPAPER AGENCY**

51 Bukit Batok Crescent,  
#03-19,  
Singapore 658077.

Attn: HR Department

Dear Sir/Madam,

**OUR REF : CC4/ASM18014123/K1fb3**

**YOUR REF : GZ 4499Z**

**ROAD TRAFFIC ACCIDENT INVOLVING GZ 4499Z AND SHA 7989A ALONG CHOA  
CHU KANG NORTH 7 ON 01.08.2018**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third party Property Damage claim against your policy.

We have received a claim from M/s ComfortDelgro Engineering Pte Ltd, acting on behalf of the owner of SHA 7989B against your motor insurance policy.

Based on the accident report, accident scenario, it was reported that your vehicle had collided into Third Party vehicle while crossing the junction. As such, liability is down against us.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

We shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter.

Your full co-operation in the handling of the claim is required and kindly submit the following to [pohkin@lkkauto.com](mailto:pohkin@lkkauto.com) within 7 days from the date of this letter **if not provided at AXA's reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1 #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without AXA's prior knowledge and consent.

This letter should **not** be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), AXA shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at 6841 2132 or email us at [pohkin@lkkauto.com](mailto:pohkin@lkkauto.com).

Please quote the claim reference when you contact us that we can assist you more effectively.

Yours sincerely,

Poh Kin, Chong  
Case Handler  
DID: 6841 2132  
FAX: 6741 4108  
Email: [pohkin@lkkauto.com](mailto:pohkin@lkkauto.com)

c.c. AXA Insurance Pte Ltd (AXA)  
(Motor Claims Dept)

**LETTER OF AUTHORISATION**

(NAF / PAF)

**ACCIDENT INVOLVING  
ALONG****i 40 SHA7989B , GZ4499Z  
CHAO CHU KANG NORTH 7 X CCK CRESCENT****ON 01-Aug-18 22:00**

I / We

**ONG BOON LEONG**(Hirer) NRIC No.: **S1349301D**

and/or

(Relief) NRIC No.:

Taxi Number

**SHA7989B**

hereby authorise ComfortDelGro Engineering Pte Ltd(CDGE):

1. To submit my/our claims for damages, costs and expense, including loss of income, loss of rental, medical fee and legal costs.
2. To have absolute discretion to agree to any settlement or compensation amount in respect of my/our claim against third party (except personal injuries and medical claims).
3. To sign Discharge Voucher on my/our behalf.
4. To accept any payment (claim proceeds) in respect of the claim against third party and payment by cheque shall be forward directly to CDGE in accordance with CDGE's instruction and made in favour of **"ComfortDelGro Engineering Pte Ltd"**.

Date

**02-Aug-2018**

Name of Hirer

**ONG BOON LEONG**

Hirer NRIC

**S1349301D**

Signature :



Address

**15A JALAN MAS PUTEH  
128620**

Contact No.

**96781080**



redefining / insurance

CLAIM REF : S8M00QTV  
INSURED : SIN HUNG NEWSPAPER AGENCY

### DISCHARGE VOUCHER

We, **ComfortDelgro Engineering Pte Ltd** confirm that by letter of authorisation dated 02.08.2018, we are authorised to and do hereby give this discharge for ourselves and on behalf of Comfort Transportation Pte Ltd and the Hirer, Ong Boon Leong of vehicle no. SHA7989B.

Now we **ComfortDelgro Engineering Pte Ltd** for ourselves and the said Hirer and the driver jointly and severally:-

- agree to accept the sum of Singapore Dollars **One Thousand Seven Hundred Ninety-Four and Cents Fifty-Nine** only (**S\$1,794.59**) in the aggregate in full and final settlement of all claims of whatever kind including damages for personal injuries and/or damage to property that all and any of us may have against **AXA INSURANCE PTE LTD** and/or their Insured and/or the driver of vehicle no. (GZ 4499Z) arising out of an accident with (SHA 7989B) on 01.08.2018.
- declare that **AXA INSURANCE PTE LTD** and/or their Insured and/or the driver of the Insured vehicle shall not be liable for any further claim(s) whatsoever or howsoever present or future that any of us may have against **AXA INSURANCE PTE LTD** and/or their Insured and/or the driver of vehicle no. GZ 4499Z arising directly/indirectly as a consequence of the accident and hereby give our full and final discharge.
- We hereby declare that I/we am/are the person(s) entitled to receive the above settlement and hereby undertake to indemnify **AXA INSURANCE PTE LTD** against any claim made or to be made in respect of this settlement.

It is understood and agreed that payment herein is made in favour of **ComfortDelgro Engineering Pte Ltd** is made without any admission of liability whatsoever on the part of **AXA INSURANCE PTE LTD** and/or their Insured and/or the driver of vehicle no. GZ 4499Z.

Dated this 3<sup>rd</sup> day of September 2018

Signed by \_\_\_\_\_  
(AUTHORISED SIGNATORY)

Company Stamp \_\_\_\_\_

Witness : \_\_\_\_\_

Name : \_\_\_\_\_

I/C No : \_\_\_\_\_

Address : \_\_\_\_\_

COMFORTDELGRO ENGINEERING PTE LTD  
38 LOYANG DRIVE  
SINGAPORE 638999  
CLAIMS DEPARTMENT  
COMFORTDELGRO ENGINEERING PTE LTD  
38 LOYANG DRIVE  
SINGAPORE 638999

Please forward your cheque made payable to:  
**COMFORTDELGRO ENGINEERING PTE LTD**

"The contents of this document apply to vehicle damages only  
All personal injuries and damages arising therefrom are excluded  
from the ambit and application of this document"

GST REG. NO. M2-8921817-3

## TAX INVOICE

COMPANY REG. NO.: 199506048W

Page: 1

8010010

AXA INSURANCE PTE LTD

8 SHENTON WAY AXA TOWER #24-01  
SINGAPORE SG 068811

CONTACT NO: 63387288

VEHICLE NO  
SHA7989B

INV. NO/DATE  
91388246 06.08.2018

MAKE  
HYUNDAI

JOB NO.  
305195274

MODEL  
I-40

CURRENT READING

DATE OF REG  
10.09.2015

DATE/TIME IN  
02.08.2018 11:15

CHASSIS CODE  
KMH1R41UMGUA77465

Description : 3P 01.08.18

S/No Part No.

Qty Unit Price %Disc Net

### PART REQUISITION

0001	04-01-0103-0579	140VC COVER ASSY-RR BUMPR	1	603.60	20.00	482.88
0002	04-01-0101-0111	HYUNDAI BUMPER COVER CLIP	10	2.20	20.00	17.60
0003	04-01-0103-0786	140VC KMBLKM-CR01	1	41.00	20.00	32.80
0004	04-01-0103-0787	140VC KMBLKM-I40	1	41.00	20.00	32.80
0005	04-01-0103-0738	140VC COVER-RR BUMPER LWR	1	225.00	20.00	180.00
0006	04-01-0103-1150	140VC PROTECTOR MAT	1	50.00	0.00	50.00
0007	09-01-9999-0068	HYUNDAI REVERSE SENSOR AS	1	135.70	0.00	135.70

SUB-TOTAL: 931.78

### JOB NATURE

0001 L PANEL HEATING 200.00 200.00

WHILE TAKING ALL REASONABLE PRECAUTIONS AGAINST FIRE THERE OR ACCIDENTAL DAMAGE, THE COMPANY ACCEPTS NO RESPONSIBILITY FOR LOSS OR OTHER PROPERTIES BELONGING TO CUSTOMERS AND VEHICLES ARE PROVIDED UNALTERED IN OWNERS RISK.

CUSTOMERS SHALL INSPECT THEIR VEHICLE IMMEDIATELY UPON DELIVERY AND SIGN WITHIN 1 DAY FROM THE DATE OF DELIVERY. ANY NOTICE IN WRITING TO THE COMPANY OF ANY COMPLAINTS OTHERWISE THE VEHICLE WILL BE DEEMED TO HAVE BEEN ACCEPTED IN GOOD ORDER.

INTEREST OF 1% PER MONTH WILL BE CHARGED ON A DAY TO DAY BASIS IN RESPECT OF ANY AMOUNT DUE NOT PAID BY THE COMPANY BY THE CUSTOMER AND NOT PAID ON THE DATE OF PAYMENT I.E. AFTER 30 DAYS FROM THE DELIVERY OF THE PERIOD OF DEFECT.

PLEASE EXAMINE THIS REPORT IMMEDIATELY UPON RECEIPT AND ADVISE THE COMPANY BY ANY MEANS TO THE COMPANY WITHIN 14 DAYS OF RECEIPT. IF THE COMPANY DOES NOT HEAR FROM THE CUSTOMER, THE COMPANY WILL TREAT THIS SERVICE AS CORRECT AND BINDING.

ComfortDelGro Engineering Pte Ltd

A member of COMFORTDELGRO

Head Office:  
205 Braddell Road  
Singapore 579701

Kindly note that no receipt shall be issued unless requested.

CUSTOMER'S COPY

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010010	91388246	1,457.10	

## TAX INVOICE

COMPANY REG. NO.: 199506048W

Page: 2

8010010

AXA INSURANCE PTE LTD

8 SHENTON WAY AXA TOWER #24-01  
SINGAPORE SG 068811

CONTACT NO: 63387288

VEHICLE NO  
SHA7989R

MAKE  
HYUNDAI

MODEL  
i-40

DATE OF REG  
10.09.2015

CHASSIS CODE  
KMHLR41UMGU077465

INV. NO/DATE  
91388246 06.08.2018

JOB NO.  
305195274

OILMETER READING

DATE/TIME IN  
02.08.2018 11:15

S/No	Part No.		Qty	Unit Price	%Disc	Net
0002	L	SPRAY PAINTING CHARGE	200.00		200.00	
0003	L	WIRING CHARGE	30.00		30.00	
SUB-TOTAL:				:		430.00

Items total 1,361.78

Add GST @ 7.000 % 95.32

Invoice amount 1,457.10

Issued by : KATHERINEYAN 06.08.2018 16:57:58

Repair type : CLSO/57/57

Payment Type/Term: /Credit 30 days

1. WHILE TAKING ALL REASONABLE PRECAUTIONS AGAINST FIRE, THEFT OR ACCIDENTAL DAMAGE, THE COMPANY ACCEPTS NO RESPONSIBILITY FOR LOSS OF OR DAMAGE TO PROPERTY BELONGING TO CUSTOMERS WHO VEHICLES ARE DRIVEN AND TESTED IN OWNERS' RISK.

2. CUSTOMERS SHALL INSPECT THEIR VEHICLES IMMEDIATELY UPON DELIVERY AND SHALL WITHIN 7 DAYS FROM SUCH DELIVERY GIVE NOTICE IN WRITING TO THE COMPANY OF ANY COMPLAINTS. OTHERWISE, THE VEHICLES WILL BE DEEMED TO HAVE BEEN ACCEPTED IN GOOD ORDER.

3. INTEREST OF 1% PER MONTH WILL BE CHARGED ON A DAY TO DAY BASIS IN RESPECT OF ANY AMOUNT DUE AND OWING TO THE COMPANY BY THE CUSTOMER AND NOT PAID ON THE DUE DATE OF PAYMENT OR AFTER 30 DAYS FROM THE INVOICE DATE THE PERIOD OF DEFAULT.

4. PLEASE EXAMINE THIS INVOICE IMMEDIATELY UPON RECEIPT AND ADVISE THE COMPANY OF ANY ERRORS OR DISCREPANCIES WITHIN 14 DAYS OF RECEIPT. IF THE COMPANY DOES NOT HEAR FROM THE CUSTOMER, THE COMPANY WILL TREAT THIS INVOICE AS CORRECT AND BINDING.

ComfortDelGro Engineering Pte Ltd

A member of COMFORTDELGRO

Head Office:  
205 Braddell Road  
Singapore 579701

Kindly note that no receipt shall be issued unless requested.

CUSTOMER'S COPY

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010010	91388246	1,457.10	

Our Ref: CT18080031

Date: 06 August 2018



**TO WHOM IT MAY CONCERN**

Dear Sir/Madam

ACCIDENT ON 01/08/2018 @ 22:00 hrs  
ALONG CHAO CHU KANG NORTH 7 X CCK CRESCENT  
INVOLVING GZ4499Z

We refer to the above-mentioned accident and wish to inform that **Comfort Transportation Pte Ltd** is the registered owner of the taxi bearing vehicle registration number **SHA7989B** (the "Taxi"). The Taxi was hired to **ONG BOON LEONG IC NO S1349301D** a registered hirer-operator of **Comfort Transportation Pte Ltd** at the time of occurrence of the aforementioned accident at a rental rate **\$115.00** per day (inclusive of GST).

Please be advised that the Taxi was insured with **MS First Capital Insurance Ltd** on a third party basis at the material time of the accident.

We wish to confirm that the aforesaid hirer-operator had obtained our permission to undertake repairs for damage on the Taxi arising from the said accident with a motor workshop of his choice.

Please liaise with the said hirer-operator or his authorized workshop directly for settlement of claims with third party's insurance company in respect of the said accident.

Yours faithfully

Christine Tay  
Assistant Manager, Fleet Safety

This is a computer generated letter. No signature is required.

AGE READING	MILEAGE TRAVELLED (KM)	HOURS OPERATED (TIME)		DATE	NAME OF DRIVER	MILEAGE READING			MILEAGE TRAVELLED (KM)	HOURS OPERATED (TIME)	
		FROM	TO							FROM	TO
8049	168	1710	2350	31/7	Eng	430	506			—	1720
		0800	—	31/07/18	TEO KOK BENG	430	764		258	1725	0325
8695		—	1715	1/8	Eng					0800	—
8955	259	1720	0245	2/8	Eng	431	198			—	1115
9139	184	0800	1720	2/8	Laying WSP					1115	
9293	154	1725	2245	2/8/18	Accident ?	LY	008		120	1115	—
9461	168	1000	1745	4/8/18	Repair	LY	008		008	—	1245
9702	241	1750	0315								
9856	154	1100	1710								
0022	167	1715	2330								
		0800	—								

SHA 7989B

**Enquire Vehicle Insurer**

Vehicle No.	Incident Date/Time	Search Status	Insurance Company Code	Insurance Company Name
GZ4499Z	01 Aug 2018 / 22:00:00	Successful	A12	AXA INSURANCE PTE LTD

Previous OK

Service Request Details

Claim	SAM00QTV
Reference	CCA/ASIM18014123/16-Jul2
Loss Date	1 August 2018
Requrest Date	21 August 2018
Due Date	
Vendor Name	LKX AUTO CONSULTANTS PTE LTD (TP)
Type of Loss	Third Party Vehicle Damage
Services	Pending verification - Direct Settlement

Actions

Next Steps

Wait for Approve Invoice

Print Preview

Vehicle Information	
Incident Vehicle Registration #	SHA7989B
Make	TPND HYUNDAI
Model	IMD
Service Address	
...	

Primary Contact/Insured

SIN HING NEWSPAPER AGENCY  
51 BUKIT BATOK CRESENT, #03-19 UNITY CENTRE, 658077, Singapore  
62966166  
LIMBA@SINGNET.COM.SG

Claim Handler

CHAN Kian Chuan  
656804269  
kianchuan.chan@axa.com.sg















Additional Instructions

Messages Invoices History Documents Assessment Metrics Notes

Document Type Document SubType











Upload Documents

NAME	TYPE	SUB-TYPE	AUTHOR	DATE UPLOADED
LNKInvoice1 (2).pdf	Invoice	Surveyor/ Assessor expense	LKX AUTO CONSULTANTS PTE LTD (TP)	20 September 2018

NAME	TYPE	SUB-TYPE	AUTHOR	DATE UPLOADED
 payment breakdown SHA 79698.pdf	Forms / Claim Documents	Others	LKK AUTO CONSULTANTS PTE LTD (TP)	20 September 2018
 RENTAL RECEIPT.pdf	Forms / Claim Documents	Others	LKK AUTO CONSULTANTS PTE LTD (TP)	20 September 2018
 LTA SEARCH.pdf	Forms / Claim Documents	Others	LKK AUTO CONSULTANTS PTE LTD (TP)	20 September 2018
 DISCHARGE VOUCHER.pdf	Forms / Claim Documents	Satisfaction / Discharge Voucher	LKK AUTO CONSULTANTS PTE LTD (TP)	20 September 2018
 AUTHORISATION TO ACT FORM.pdf	Forms / Claim Documents	POA / Authority Letter	LKK AUTO CONSULTANTS PTE LTD (TP)	20 September 2018
 WORKSHOP INVOICE.pdf	Invoice	Repairer	LKK AUTO CONSULTANTS PTE LTD (TP)	20 September 2018
 Immediate Advice (with mandated) dated 07.08.pdf	Reports & Statement	Others	LKK AUTO CONSULTANTS PTE LTD (TP)	7 August 2018
 LKK RESURVEY PHOTO.pdf	Reports & Statement	Others	LKK AUTO CONSULTANTS PTE LTD (TP)	7 August 2018
 LKK SURVEY PHOTO.pdf	Reports & Statement	Others	LKK AUTO CONSULTANTS PTE LTD (TP)	7 August 2018
 Letter to OI.pdf	Letters and Correspondence	Policy Holders / Insured	LKK AUTO CONSULTANTS PTE LTD (TP)	7 August 2018
 TP Estimate Marked Revised.pdf	Reports & Statement	Estimate / Quotation	LKK AUTO CONSULTANTS PTE LTD (TP)	7 August 2018
 TP ESTIMATE- MARKED.pdf	Reports & Statement	Estimate / Quotation	LKK AUTO CONSULTANTS PTE LTD (TP)	6 August 2018
 EMAIL RECEIVED FROM WORKSHOP WITH ESTIMATE & GIA REPORT.png	Forms / Claim Documents	Estimate / Quotation	DHINWAR Namrata	3 August 2018
 G244992 INSD GIA REPORT PDF	Reports & Statement	GIA Report	DHINWAR Namrata	3 August 2018

### Assessment Details

<div><div>Auto</div><div>Approve</div><div>Cancel</div><div>Remove All</div></div>																
	EDIT	S/N NO	QUAN TITY	MATERIAL	SIDE	PART NAME	PART NUMBER	REPAIR/REPLACE (PARTS)	CONDITION	LIST PRICE	DEPL/ BTTN%	DISC QUANT%	SALV AGE%	PART PRICE(NET)	ACTION (PARTS)	REMOVE
		1	1			BOOT LID 14" EMBLEM			Serviceable	0	0	0	0	0	Deny	
		2	1			BOOT LID CORD PLATE			Necessary	41		20		32.8	Approve	
		3	1			BOOTLID MOULDING			Serviceable	0	0	0	0	0	Deny	
		4	1			BOOTLID 140 EMBLEM			Necessary	41		20		32.8	Approve	
		5	1			BOOTLID LOWER GARNISH			Repair	0	0	0	0	0	Deny	
		6	1			REAR BUMPER			Deformed	603.6		20		482.86	Approve	
		7	1			REAR BUMPER REINFORCEMENT			Serviceable	0	0	0	0	0	Deny	
		8	2			REAR BUMPER REINFORCEMENT BRACKET (LH/RH)			Serviceable	0	0	0	0	0	Deny	
		9	2			REAR BUMPER SIDE BRACKET			Serviceable	0	0	0	0	0	Deny	
		10	1			REAR BUMPER CLIPS			Necessary	22		20		17.6	Approve	
		11	1			REAR BUMPER SPONGE			Serviceable	0	0	0	0	0	Deny	
		12	1			REAR BUMPER UNDER COVER			Cut	225		20		180	Approve	
		13	1			TAIL LAMP (LH)			Serviceable	0	0	0	0	0	Deny	
Labour																

EDIT	SR NO	REPAIR/REPLACE (LABOUR)	PART NAME	LABOUR H/R	LABOUR REPAIR	PAINT	ACTION (LABOUR)	COMMENT	REMOVE
	1		PANEL BEATING	200	0	0	Approve		
	2		SPRAY PAINTING CHARGE - BOOTLID BUMPER	200	0	0	Approve		
	3		WIRING CHARGE	0	0	0	Deny		
	4		TUFF KOTE	0	0	0	Deny		
	5		REMOVE/REFIX REVERSE SENSOR	30	0	0	Approve		

Assessment Details

Summary

Parts & Labour

Taxes & Ratio

Vehicle Condition

Vehicle & Driver Details

General & Workshop Details

Add

Approve

Deny

Select All

EDIT	SIR NO	NAME	ACTION	AMOUNT	COMMENT	REMOVE
	1	DAYS OF REPAIR 4 DAYS	Approve			
	2	BOOT LID COMFORT LOGO & TEL NO STICKER	Deny	0	NOT NECESSARY	
	3	REAR BUMPER REVERSE SENSOR	Approve	135.7	SHORTED	
	4	REAR BUMPER RUBBER MAT	Approve	50	NECESSARY	

Assessment Details

General & Workshop Details		Vehicle & Driver Details		Vehicle Condition	Taxes & Ratio	Parts & Labour	Miscellaneous	Summary	Claim Amount
Claim Amount		\$1,361.76							\$1,361.76
CATEGORY		ESTIMATE		REVISED AMOUNT					
Spare Parts		\$746.08		\$746.08					
Labour		\$430.00		\$430.00					
Miscellaneous		\$185.70		\$185.70					

**THIRD PARTY EXPRESS SETTLEMENT  
(PAYMENT BREAKDOWN)**

Vehicle No:	GZ 4499Z (Insd veh)	Model:	TPVD HYUNDAI I40
	SHA 7989B (TP veh)		
Date of Accident:	01/08/2018		

Global Sum Settlement	:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Repair Estimate	:	\$	4,041.41
Final Repair Cost	:	\$	1,457.10
Loss of Token Sum	:	\$	100.00
Rental (if any)	:	\$	230.00
LTA / GIA Search Fee	:	\$	7.49

Others:	:	\$	0.00
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	:	\$	
Final Settlement Sum	:	\$	1,794.59

Is Third Party Workshop GIA Registered? ☒ YES ☐ NO (Kindly indicate below)

A) For Non GIA Registered Workshop: Agreed Liability \_\_\_\_\_ (%)

B) For GIA Registered Workshop: BOLA Applicable: Yes/ No BOLA Scenario No: \_\_\_\_\_

BOLA Liability: \_\_\_\_\_ 100 \_\_\_\_\_ (%) Assessed Liability (\*): \_\_\_\_\_ (%)

\* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.

Remarks \_\_\_\_\_

Payment Instruction: Payee's Breakdown			
1)	COMFORTDELGRO ENGINEERING PTE LTD	:	\$ 1,794.59

JOANNE LEE KHANG MIN  
LKK Auto Consultants Pte Ltd

20/09/2018  
Date

Please attach all the supporting documents to the form.  
(Final Repair Bill; Rental Invoice; Release Voucher; Authorisation to Act; Survey Report; Medical Report/ Bill (if any))