

## Vic (LKKAUTO)

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**From:** Vic (LKKAUTO)  
**Sent:** Friday, 17 August, 2018 11:32 AM  
**To:** LAM JIN JUN  
**Cc:** LOW LEE FEONG; 新加坡人力资源部; Admin A; Vic (LKKAUTO)  
**Subject:** RE: YOUR REF: GBF 4758R\_ACCIDENT INVOLVING GBF 4758R AND GY 4604S ALONG MANDAI LINK ON 19.03.18

Dear Sir,

We refer to your below email and the contents were noted.

Our principal had requested, since the driver at the time of the accident is one of your employee, kindly furnish us a copy of the **Letter of Authorization** allowing the driver to drive the company vehicle which was involved in this accident.

Thank you.

Best Regards,

**Vic Alpeh** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2096 | email: [vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



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**From:** LAM JIN JUN [mailto:linjj2@haidilao.com]

**Sent:** Thursday, 16 August, 2018 2:01 PM

**To:** Vic (LKKAUTO)

**Cc:** LOW LEE FEONG; 新加坡人力资源部

**Subject:** Re: YOUR REF: GBF 4758R\_ACCIDENT INVOLVING GBF 4758R AND GY 4604S ALONG MANDAI LINK ON 19.03.18

To who may concern,

Kindly proceed the claim below.

Please contact the undersign, if you need further explanation.

Thanks and Regards

JJ Lam

Production Manager

Tel: +65-83634432

Haidilao Holdings Pte Ltd

2, Mandai Link,

#02-15, Singapore 728664

-----Original Messages-----

**From:** "Vic (LKKAuto)" <[vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com)>

**Sent Time:** 2018-08-15 14:25:10 (Wednesday)

**To:** "[xjprlzyb@haidilao.com](mailto:xjprlzyb@haidilao.com)" <[xjprlzyb@haidilao.com](mailto:xjprlzyb@haidilao.com)>

**Cc:** "Admin A" <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>, "Vic (LKKAuto)" <[vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com)>

**Subject:** YOUR REF: GBF 4758R\_ACCIDENT INVOLVING GBF 4758R AND GY 4604S ALONG MANDAI LINK ON 19.03.18



Auto  
Consultants  
Pte Ltd

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51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

15 AUGUST 2018

**HAI DI LAO HOLDINGS PTE LTD**

**By Post and By Email**

**80 ROBINSON ROAD**

**#02-00**

**SINGAPORE 068898**

**ATTN: THE MANAGEMENT**

Dear Sir/Madam,

**OUR REF : CC4/ASM18013906/Ahb3**

**YOUR REF : GBF 4758R**

**ACCIDENT INVOLVING GBF 4758R AND GY 4604S ALONG MANDAI LINK ON 19.03.18**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third-party claim against your policy.

We have received a claim from M/s CHENG HOE MOTOR PTE LTD, acting on behalf of the owner of GY 4604S against your motor insurance policy.

Based on the accident report and accident scenario, it was reported that your vehicle had collided to the Third-Party vehicle GY 4604S. As such, liability may not be on your favour unless proven otherwise.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

We shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter.

Your full co-operation in the handling of the claim is required and kindly submit the following to [vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com) within 7 days from the date of this letter **if not provided at AXA's reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Video footage of accident (if any)

- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without AXA's prior knowledge and consent.

This letter should **not** be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), AXA shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at 6256 3561 or email us at [vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com).

Please quote the claim reference when you contact us that we can assist you more effectively.

Best Regards,

**Vic Alpeh** | Case Handler

**LKK Auto Consultants Pte Ltd**

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Thanks/Regards,

Yours sincerely  
HR EXECUTIVE

[TEL:67334985](tel:67334985)

新加坡人力资源部

Human Resources Department

E-mail:[xjprlzyb@haidilao.com](mailto:xjprlzyb@haidilao.com)

新加坡海底捞餐厅私人有限公司

SINGAPORE HAIDILAO DINING PTE.LTD

地址：新加坡克拉码头

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