15/5/2010

INS. CASE OWNER: NORSIAH | CC 3, 416 180 13670, Gha3 | LKK: | IDAC:

ASSIGNMENT

Surveyor: XGQ DOI: 24/7/18 Date / Time: 24/7/18

Registered in Merimen: 26/7/18

Pre-assign / CCU / FTE

Insured Vehicle No. : SLT 5545 P Claim No. : 552651792066

Name of Insured : SAMANTHA MICHAELA YEE WAI-CHEN Policy No. : 1700079133

Insured Tel No. : HP: Make / Model : Mazda 5

Excess Sec II :S$ D.O.A : 23/7/2018 Place of Accident : 431 Bukit Timah Rd

Is driver the owner? (YES / NO) Nature of Accident :

If NO, Driver Name / Age : MICHAEL WONG OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : 96930464 (V/L: YES / NO) Insured Liability : % **Final ? Yes / No**

SHC 3716 M → → →

INSRS: WSP: CDG Cover Tel: Liability: RMKS:	INSRS: WSP: Tel: Liability: RMKS:	INSRS: WSP: Tel: Liability: RMKS:	INSRS: WSP: Tel: Liability: RMKS:

Date/ Time	
7/8	SHC3716M - X; SLT5545P - X
	- FINALISED.
	- ORIGINAL TP LOD IN
05/11/18 @ 2:30PM	SPOKE TO OD. OVERSEAS. FILE REVIEWED. OD GOING STRAIGHT ON A RIGHT TURN LANE ONLY. SEND LETTER & EMAIL TO OI TO NOTIFY TP CLAIM.
11/12/18	- NO FEEDBACK FROM OI.
	- SEND 1ST OFFER TO TP.
12/12/18	- TP ACCEPTED OFFER.
	- ALL DOCS IN ORDER.
	- TO CLOSE.

STAGE	DATE / PIC
Non-Reporting ltr (1st):	
Non-Reporting ltr (2nd):	
Non-Reporting ltr (Final):	
Notification ltr (if non-pickup):	
Call OI:	
After call ltr to OI:	05/11/18 - VIC

Documentation Check List:	Handler	Typist
Notification ltr (if non-pickup)		
After call ltr to OI:	✓	
Authorisation To Act:	✓	
Release Voucher:	✓	
Final Repair Bill:	✓	
Car Rental Invoice:	✓	
Towing Invoice		
LTA / GIA :	✓	
Medical Bill:		
PIR:		
Mandate/Reject Instruction:		
LOD	✓	
Payment Breakdown Form:		
Post-Repair Photos:		
Others:		

PRELIMINARY ADVICE Date/Time: Sent By:

FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost: LG	S$ 2,050.00 (4 days)	Reduction: 33 %	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: 12/12/18	Confirm with COCINA	Email ☑ Call ☐
Final Liability:	% 100	(Agreed / Assessed) BOLA S/N No. : NIL	If NO or B 28, Ass. Lia :
Repair Cost: (w/GST)	S$ 2,193.50		(OD @ WRONG LANE)
Loss of Rental (LOR):	S$ 381.99 (3.5 days) x $109.14		
Loss of Use (LOU):	S$ 175.00 ($ 50 x 3.5 days)		
Loss of Income (LOI):	S$ — ($ x days)		
LOR only ☐ LOU only ☐	LOR + LOU ☐ LOR + LOI ☑	[Tick only one]	
GIA/LTA Search	S$ 7.49		
Medical:	S$ —		1) Claim status: Normal/Reject/Private Settle
Disbursement:	S$ —	(e.g. Tow/ Independent)	2) Report Format:
Legal Cost	S$ —		3) Survey fee: $320.00
Total:	S$ 2,757.98	**Global Sum S$:** —	
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S$ 2,750.00	Name 1: COMFORTDELGRO ENGINEERING PTE LTD	
Payee 2: (Strike if N.A.)	S$ —	Name 2: —	
Payee 3: (Strike if N.A.)	S$ —	Name 3: —	