

Letter of Demand

To : ADG Asia Pacific Insurance Pte Ltd

Re : Accident involving my vehicle no. SK42447A and vehicle no. SFV27112 on 17/7/2018 at 0700 HRS PM/AM along KTE Retne Exitng Jln Behu

- 1) I/We, the owner of vehicle no. SK42447A hereby appoint Ist Autoworks Pte Ltd ("the workshop") to act for me/us to recover damages sustained in the above accident from the third party driver and/or insurers. Claims are as follows :

Vehicle Repair cost / Excess	\$ 4547.50
Vehicle Rental Fee for _____ days @	
\$ _____ per day	\$
Loss of use/rental for <u>4</u> days @	
\$ <u>100</u> per day	\$ 400.00
Loss of income for _____ days @	
\$ _____ per day	\$
Police search fee/police report fee/LTA search fees	\$
Others /Merimen Search fees	\$ 2.00
Total :	\$ 4949.50

Signature of vehicle owner

Name -

Address : 746i Cloe, H/pine

Centre, S'pore 408604

Tel : 65113021

Witnessed by :

Suhaimi


Authorization To Act

I, Alpine Car Rental Pte Ltd ("the third party claimant") of
7 Ubi Close Alpine Centre Singapore 408604
(address), owner of S/KU2447R (vehicle no.) hereby
authorize 1st Autoworks Pte Ltd
("the workshop") to act for me with respect to my claim for repair
costs and/or rental and/or loss of use ("claim") for my vehicle
no. S/KU2447R that was damaged pursuant to the accident which
occurred on 17/7/2018 (date) along KJE before Exit 14
Jln Bahru (location) involving
vehicle no/s SFN 27112
("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis in so far as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 20 day of 07 (month) 20 18 (year)

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Signed by "the third party claimant"

  **Suhaimi Ong**

Signed by "the workshop"

Letter of Authorisation & Indemnity

Accident Involving Vehicle no. SK42447A and SFN 27112 On 17/7/2018

At ICTE before exiting Jln Bharu

1. I/We, the owner of vehicle no. SK42447A hereby instruct and authorize 1st Autoworks Pte Ltd ("the workshop") to commence repairs to the said vehicle. Pending the outcome of my/our claim against the third party, I/we forthwith pay you the sum of \$ _____ being refundable deposit of the repair to my/our said vehicle.
2. You are further authorized to appoint solicitors on my/our behalf and give the solicitors full instructions as if the appointment is made and instructions are given by me/us with respect to the conduct of my/our claim against the third party driver and/or his insurers including if necessary, to commence legal proceedings in court in my/our name against the third party.
3. You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit.
4. Upon resolving my/our claim, you are authorized to agree with my/our solicitors on the amount of their professional costs and disbursement for acting for me/us and to receive payment of the balance of the settlement sum on my/our behalf directly into your account. In the event that my/our claim or legal costs of the third party as well as the professional costs and disbursements of my/our solicitors notwithstanding that my/our solicitors were appointed by you on our behalf.
5. I/we also hereby instruct and authorise you deduct directly from the claim monies received from the third party all outstanding balances that are still owing to you, namely the balance of repair costs and rental of substitute vehicles.
6. In the event that I/we am/are required to attend at my/our solicitors office or to attend court in connection with my/our claim, I/we shall render full co-operation.
7. In the event that my/our claim against the third party and/or his insurers is not successful or cannot be proceeded with and/or if any Judgement or settlement is not honoured or satisfied by the third party, I/we authorise you to revert the claim against my/our own insurers for the cost of repairs and any other losses recoverable under my/our policy of insurance. In this respect, I/we understand and accept that the excess amount applicable under policy of insurance shall be borne by me/us.
8. If for whatever reasons, my/our insurers reject my/our claim for indemnity for the cost of repairs and/or any other losses recoverable under the policy of insurance or make an offer to pay less than the amount claimed by you, I/we agree and undertake to pay the full amount of your repair bill and survey fees and any other expenses reasonably incurred on my/our behalf or to pay you the difference in amount, as the case may be.
9. I/we shall keep you informed of any correspondences and/or summons that I may receive due to this action agreeing to pay or receive any monies due to this claim.

Dated this 20 day of 07 2018

Signature of vehicle owner

Name - _____

IC No : _____

(Company stamp, if applicable)

Address : 74bi Close, Alpina

Centre, S'pore 408604

Tel : 6511 3021

Witnessed by :

S. Chai

1st Autoworks Pte Ltd
23 Kaki Bukit Ave 4, #04-01 (South Wing) Singapore 415933

TAX INVOICE

AIG Asia Pacific Insurance Pte. Ltd
78 SHENTON WAY
#07-16
SINGAPORE 079120

GST Ref. No: 20-0000274-Z

Vehicle No: SKU2447R
Chasis No : KL1JA6989EK626352
Engine No: A14NET143580021

Invoice No: CGI-ASC-19IR00048G


Invoice Date: 4/1/2019

DESCRIPTION	AMOUNT	SGD
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No.	Description		
1	Carry out lump sum repair on accident vehicle corresponding to supply of spare parts,labour and spray painting charges	\$	4,250.00

Total :	\$	4,250.00
GST (7%)	\$	297.50
Grand Total:	\$	4,547.50

Yours Faithfully,


Suhaimi Ong

Suhaimi Ong
Service Advisor
Tel: 68441985 Fax:68445185

E & O E

- ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO "1ST Autoworks Pte Ltd".
- PLEASE INDICATE THE INVOICE NO. ON THE REVERSE SIDE.

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

Third Party Insurer Enquiry

Our Ref No: GR-18-111283

Date of Request: 20/07/2018

Your Ref No: Online Purchase

1st Autoworks Pte Ltd
23 Kaki Bukit Ave 4
#04-01
Singapore 415933

Dear Sir/Madam,

Enquiry Date 20/07/2018
Enquiry By Mohd Suhaimi Bin Mohd Suadi Ong
TP Vehicle No. SFN2711Z
Accident Date 17/07/2018

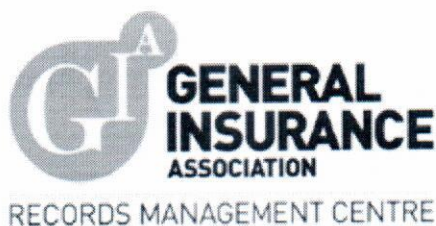
Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SFN2711Z	AIG Asia Pacific Insurance Pte. Ltd.	20/05/2018-19/05/2019	65-6419-3000

Thank You.

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TAX INVOICE

Our Ref No: GR-18-111283

Date of Request: 20/07/2018

Your Ref No: Online Purchase

1st Autoworks Pte Ltd
23 Kaki Bukit Ave 4
#04-01
Singapore 415933

Dear Sir/Madam,

Enquiry Date 20/07/2018
Enquiry By Mohd Suhaimi Bin Mohd Suadi Ong
TP Vehicle No. SFN2711Z
Accident Date 17/07/2018

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [] Cash ☐ [] Cheque