

Our Ref : SBN1331R
Your Ref: CC4/III18013039/hb3

Date: 9th March 2019

Mr Vic Alpeh (Motor Claims Department)
LKK Auto Consultants Pte Ltd
Blk 51 Paya Ubi Industrial Park
#02-25 Ubi Avenue 1
Singapore 408933

Dear Sir/Madam,

RE: SUBMISSION OF DOCUMENTS FOR SBN1331R (DOA: 14.07.18)

Kindly be informed that our customer, Ms Ong Siew Yen Jessie, owner of vehicle registration no. SBN1331R (insured with AIG) holds vehicle registration no. SHC2335K which is insured with you at the time of an accident liable and hereby submitting a claim against your insured for the cost incurred.

On behalf of our customer, we provide the following claim for your settlement as below :

Repair cost	:	\$ 5,018.30
Loss of Rental	:	\$ 1,444.50 (\$160.50 x 9 days)

Total	:	\$ 6,462.80

We are pleased to enclose the documents as set out in the attached checklist.

Please contact Mr. Andre Chow En De at 91449137 or email him at andre.chow@cyclecarriage.com.sg **within 7 working days** from the date of this letter should there be any missing documents or any other additional documents required. If we do not hear from you during these 7 days, we would take it that all documents submitted to you are complete and in order.

Cheque should be make payable to Cycle & Carriage Kia Pte. Ltd.

We look forward to receiving your early settlement of the invoice(s). Thank you.

Yours faithfully
CYCLE & CARRIAGE KIA PTE LTD



MANAGER
SERVICE OPERATIONS – PG

AUTHORIZATION TO ACT

I, ONG SIEW YEN JESSIE ("the third party claimant")
of 28 SIMON LANE # 01-13 (S) 546019 (address), owner of
SBN 1331R (vehicle no.) hereby authorize
CYCLE & CARRIAGE KIA PTE LTD
("the workshop") to act for me with respect to my claim for repair costs
and/or rental and/or loss of use ("claim") for my vehicle no. SBN 1331R
that was damaged pursuant to the accident which occurred on 14.07.2018
(date) along JUNCTION OF POH HUAT WEST ROAD & PARK VILLAS RISE
(location) Involving vehicle no/s SHG 2335K
(*the accident*).

I further authorized the workshop to settle my above mentioned claim in a
manner that they deem fit and the workshop is further authorized to receive
payment further to settlement of my claim with payment cheque/s being
made in favour of the workshop.

I further acknowledge that any settlement the workshop any reach on my
behalf is on a without prejudice and without admission of liability basis insofar
as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 16 day of 07 (month) 20 18 (year)


Signed by "the third party claimant"


Signed by "the workshop"



TAX INVOICE

Co Reg No : 199405410K

GST Reg No : MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info
MS ONG SIEW YEN JESSIE	Cust No/Name /MS ONG SIEW YEN JESSIE
2B SIMON LANE	Reg No/Reg Date SBN1331R / 10/07/2017
#01-13	Date In/Mileage 31/07/2018/ 30556
SINGAPORE 546019	Chassis/Package KNAHU815VH7185350 /KC17S3
Contact No Mobile: 91181932	Engine No D4FDHH107803
31/07/	Make/Model KIA/CARENS 1.7 A D SX FL DY6
	Colour/Trim AAP MYSTERIOUS BLUE/ WK SATURN BLACK

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No		
CTP00080	Cash	01/03/2019/ 18:22	TLE	260 / AiTing	32105	81393125		
Description of Goods / Services					Qty	Unit Price	Disc%	Amount
E PNT88000 REPLACE DAMAGED PARTS, REPLACE LH REAR DOOR, REPAIR LH REAR FENDER, LH SIDE SILL, AND ALL OTHER AFFECTED AREAS, ADJUST AND ALIGN BODY GAPS ALIGNMENT TO THE SAME								1100.00
E PNT98000 RESPRAY ON LH REAR DOOR, LH REAR FENDER, LH SIDE SILL, AND ALL OTHER AFFECTED AREAS TO THE SAME								1260.00
E PNT88000 REMOVE & REINSTALL LH REAR DOOR COMPONENTS, TRIM, GLASS, AND ALL OTHER ATTACHMENTS TO NEW PANEL								120.00
E PNT88000 REMOVE & REINSTALL REAR SEAT, TRIMS & CARPET TO FACILITATE REPAIR								120.00
A 54900099 CHECK WIRING & ELECTRICAL SYSTEM								30.00
A 10028901 CONDUCT DIAGNOSTIC CHECK USING HI-SCAN PRO TEST AND CLEAR TROUBLE CODE								200.00
A WHEELALIGNMENTBP CONDUCT COMPUTERIZE FULL WHEEL ALIGNMENT								120.00
M SUNDRY APPLY ANTI CORROSION ON AFFECTED AREAS								80.00
M SUNDRY SUNDRIES								20.00
S SPECIALISTJOB REPLACE LH REAR SPORTS RIM, REPLACE TIRE VALVE, CONDUCT WHEEL BALANCING								30.00
X	PANEL ASSY-REAR DOOR,LH				1.00	842.00	00.00	842.00
X	TAPE-RR DR BLACK FRAME FR,LH				1.00	11.00	00.00	11.00
X	TAPE-RR DR BLACK FRAME UPR,LH				1.00	12.00	00.00	12.00
X	TAPE-RR DR BLACK RR,LH				1.00	9.00	00.00	9.00
X	WHEEL ASSY-ALUMINIUM				1.00	704.00	00.00	704.00
X	TAPE-RR DR BLACK FRAME UPR,LH				1.00	12.00	00.00	12.00
X	TAPE-RR DR BLACK RR,LH				1.00	9.00	00.00	9.00
X	TAPE-RR DR BLACK FRAME FR,LH				1.00	11.00	00.00	11.00

Payment should be made strictly by cash, NETS or credit cards. Thank you.

Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.



CYCLE & CARRIAGE

CYCLE & CARRIAGE KIA PTE LTD
PANDAN GARDENS CUSTOMER SERVICE CENTRE

209 Pandan Gardens Singapore 609339 Tel: 65684567 Fax: 65651240

**TAX INVOICE**

Co Reg No : 199405410K

GST Reg No : MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info	
MS ONG SIEW YEN JESSIE 2B SIMON LANE #01-13 SINGAPORE 546019 Contact No Mobile: 91181932 31/07/	Cust No/Name	/MS ONG SIEW YEN JESSIE
	Reg No/Reg Date	SBN1331R / 10/07/2017
	Date In/Mileage	31/07/2018/ 30556
	Chassis/Package	KNAHU815VH7185350 /KC17S3
	Engine No	D4FDHH107803
	Make/Model	KIA/CARENS 1.7 A D SX FL DY6
	Colour/Trim	AAP MYSTERIOUS BLUE/ WK SATURN BLACK

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No
CTP00080	Cash	01/03/2019/ 18:22	TLE	260 / AiTing	32105	81393125

Description of Goods / Services	Qty	Unit Price	Disc%	Amount
Z TEXT TP CLAIM INDIA SHC2335K DOA : 14.07.18 SURVEYOR RASUL LKK 31.07.18 5 REPAIR DAYS				
<i>Cycle & Carriage celebrates 120 years.</i> <i>Visit www.cyclecarriage.com/120 for more info!</i>				

Parts	1,610.00		Nett	4,690.00
Labour	2,950.00	7% GST on	4690.00	328.30
Standard Menu	0.00			
Specialist Job	30.00		Total Payable	5,018.30
Diagnostics Job	0.00		Paid	0.00
Sundry/Others	100.00		Total Due	5,018.30
Total(w/o GST)	4,690.00			

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Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.

CHAN'S & SONS ENTERPRISE

363 Sembawang Road
Singapore 758379
Tel: 67532536 Fax: 67567565
GST Reg No: 51-936900-M

chan's
www.chans.com.sg

TAX INVOICE

ONG SIEW YEN JESSIE

SINGAPORE

ATTN : ACCOUNTS PAYABLE

INVOICE : AR1808-0184
DATE : 10/08/2018
TERMS : C.O.D
STAFF ID : ELAINE
AGREEMENT NO. : HA201807-0300

DESCRIPTION	AMOUNT (SGD)
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Vehicle Reg No	: SLC3568B	1,350.00
Make / Model	:	
Rental Dates	: Rental Billing From 30/07/2018 To 08/08/2018	
Period	: 9 days	
Rental Rate	: S\$ 160.50 Per Day (Including GST)	
Reference No	: SBN1331Z	

AMOUNT : S\$

ONE THOUSAND FOUR HUNDRED FORTY-FOUR
DOLLARS AND CENT FIFTY ONLY

NON-TAXABLE VALUE : 0.00

TAXABLE VALUE : 1,350.00

GST 7% : 94.50

TOTAL S\$: 1,444.50

Please make your cheques payable to : **CHAN'S & SONS ENTERPRISE**



For Official Use Only

Payment Date :	F / Amt
CS / CC / CH :	
CS / CC / CH :	

HA 201807-0300

RENTAL AGREEMENT

Hirer's Name ONG SIEW YEN (JESSIE)	Date of Birth	Passport/ Nric No. S627401C	Nationality
Address 23 Simon Lane #01-13	Occupation	Driving Licence No.	Date of Expiry
(Bliss @ Kovan)	Postal Code 546819	Contact No.	Mobile Phone No. 91786379
Joint Hirer's / Guarantor's Name NEE KOE PHIN	Date of Birth 11.03.1971	Passport/ Nric No. S71087464	Nationality
Address	Occupation	Driving Licence No.	Date of Expiry
	Postal Code	Contact No.	Mobile Phone No.

CHECK OUT

Date 30.7.18	Time 2.24pm	Mileage 1/4	Remarks
Date 8.8.18	Time 6.30pm	Mileage 1/4	Remarks INDIA

IMPORTANT NOTES:-

- Car is restricted to SINGAPORE use. See clause 1(f) for non-compliance.
- No refund will be given for vehicle that returns early.
- Own Damage Liability - First \$1500 for damage to vehicle plus loss of earnings while damaged vehicle is under repair.
- Third Party Liability - First \$2000 for any Third Party Accident Claim.
- Additional Excess of \$3000 for drivers under 24yrs old or above 70yrs and/or less than 2yrs driving experience.
- Hirer is responsible for all parking fines & traffic summons.
- Extension:- One day's advance notice is required otherwise no extension will be allowed.
- Vehicle should be returned at the same time as collection except on Saturday where return time is before 10am.
- Vehicle returned after office hour will be charged to the next working day.
- Hourly extension is charged at 1/5 of the daily rate.
- As preventive maintenance, please check water & engine oil daily.
- Please check that you have not left any of your personal belongings in the vehicle. Our company and staff will not be responsible for any loss of belongings after the vehicle is returned.
- For the comfort of other users, please refrain from smoking, eating or carrying of pets in the car. A cleaning charge of \$200 will be imposed for smoky, smelly or dirty vehicle.
- Carrying of PASSENGERS in commercial vehicle is strictly prohibited. Only WORKERS covered under hirer's workmen compensation are allowed.

	UNIT	RATE (\$)	TOTAL (\$)
RATE	9	@ 150+GST	1350.00
DISCOUNT			
GST @ 7%			94.50
TOTAL			1444.50
EXTENSION			
DEPOSIT (refundable) S\$			
CHANGED OVER FROM VEH.			
DATE			

I/We have read and agree to the terms and conditions of the rental agreement above and as set overleaf.
I/We declare that all information given on this form is true and accurate.

Hirer's Signature

Joint Hirer's / Guarantor's Signature

for CHAN'S & SONS ENTERPRISE

VEHICLE NO.

SLC 3568 B

MODEL

RETURN

*Estimate Date. For actual return see CHECK IN



CERTIFICATE OF INSURANCE

KIA AUTO PROTECTOR PRIVATE VEHICLE

Name of Policyholder : ONG SIEW YEN JESSIE
Period of Insurance : 10 Jul 2018 To 09 Jul 2019
Engine No. : D4FDHH107803
Chassis No. : KNAHU815VH7185350

Vehicle No. : SBN1331R
Policy No. : 1700021826-01
Endorsement No. :
Issued Date : 02 Jun 2018

ABOUT THE COVER

Make/Model : KIA Carens 1.7 Diesel SX
Engine Capacity/Tonnage : 1,685.00 CC
Driver Restriction : NA
Sum Insured : Market Value
Off Peak Car : No
First Year of Registration : 2017
Insuring with COE/PARF : Yes

Person or Classes of Persons Entitled to Drive* :

- a) The Policyholder
b) Any other person who is driving on the Policyholder's order or with his/her permission.
This Policy will indemnify the Policyholder or any authorised driver only if he/she meets the specified age condition.

You have to pay an additional sum of \$3,000 as "Young and/or Inexperienced Driver Excess" ("YIDR") if You are or Your Authorised Driver (named or unnamed) is under the age of 23 and/or has less than 2 years' driving experience.

Age Condition : All Age Condition

Limitation as to use* :

Use only for social, domestic and pleasure purposes and for the Policyholder's business.

This Policy does not cover use for hire or reward, driving tuition, driving test, racing, pace-making, reliability trial or speed-testing, the carriage of goods other than samples in connection with any trade or business or use for any purpose in connection with Motor Trade.

Loss of Use 1500cc - 1600cc

* Limitations rendered inoperative by Section 8 of the Motor Vehicles (Third-Party Risks and Compensation) Act (Cap. 189) and Section 95 of the Road Transport Act, 1987 (Malaysia), are not to be included under these headings.

EXCESS

Section 1

Fire - \$0 Own Damage - \$600 Theft - \$0 Flood Cover - \$0

Section 2

Property Damage - \$0

Windscreen : \$100

Named Driver and Excess (where applicable)

ONG SIEW YEN JESSIE - \$600 (Own Damage)

APPROVED REPORTING CENTRES/AUTHORISED REPAIRERS (FOR CLAIMS RELATED REPAIRS)

1. Cycle & Carriage Body & Paint Centre Add: 209 Pandan Gardens Singapore 608339 65684501
2. Cycle & Carriage Authorised Service Centre Add: 241 Alexandra Road Singapore 159931 64278800
3. Cycle & Carriage Authorised Service Centre (For windscreen claim only) Add: 330 Ubi Rd 3 Singapore 408650 67461000

For other Approved Reporting Centres/AIG Authorised Repairers, please contact our 24-hour accident emergency hotline at +65 6338 6200. Alternatively, you may refer to AIG website www.aig.com.sg or AIG SG Mobile App. Simply search and download "AIG SG" from iTunes or Google Play.

IMPORTANT NOTES

Hire Purchase Company/Employer's Loan: United Overseas Bank Limited

We hereby certify that the policy to which this Certificate of Insurance relates is issued in accordance with the provisions of the Motor Vehicles (Third Party Risks and Compensation) Act (Cap. 189), Part IV of the Road Transport Act, 1987 (Malaysia) and Motor Vehicles (Third Party Risks) Rules, 1959 (Malaysia).

0500709927

CYCLE & CARRIAGE - JUSTIN
239 ALEXANDRA ROAD
SINGAPORE 159930

Underwritten by AIG Asia Pacific Insurance Pte. Ltd.

Manile

AIG Asia Pacific Insurance Pte. Ltd.
AUTHORISED REPRESENTATIVE

AIGSGMOBILEAPP