



V/V

EQ Insurance Company Limited  
5 Maxwell Road  
#17-00 Tower Block  
MND Complex  
Singapore 069110  
Attention: Motor Claims

**"Without Prejudice"**

Your Ref :

Our Ref :

Date :

20 December 2018

Subject :

**ACCIDENT INVOLVING VEHICLES SJT8868L & YN321D ON 07.07.2018**

Dear Sirs

We refer to the above matter.

The accident was caused solely by the negligence on the part of your insured. As a result of the said accident, our client has suffered losses which are set out hereunder as follows:-

Cost of repair	:	S\$	3323.31
Car rental	:	S\$	224.70
GIA search fee	:	S\$	2.00
Total	:	S\$	3550.01

A copy of each of the following supporting documents is enclosed:

1. Copy of Accident Report
2. Copy of Final Repair bill & GIA search slip
3. Copy of Car Rental bill & Car Rental Agreement & Certificate of Insurance
4. Copy of Identification Card & Driving License
5. Copy of Letter of Authorisation

Performance Motors  
Limited  
1800-Call-BMW  
(1800-2255-269)

[www.pml.com.sg](http://www.pml.com.sg)

303 Alexandra Road  
Sime Darby  
Performance Centre  
Singapore 159941  
Tel Sales 6319 0100  
Tel Aftersales:  
6319 0111  
Fax 6474 7770

315 Alexandra Road  
#01-01  
Sime Darby  
Business Centre  
Singapore 159944  
Tel Sales 6319 0511  
Tel Aftersales  
6319 0527  
Fax 6479 6624

280  
Kampong Arang Rd  
East Coast Centre  
Singapore 438180  
Tel Aftersales  
6319 0888  
Fax 6344 1332

Registered office  
305 Alexandra Road  
#02-01  
Vantage  
Automotive Centre  
Singapore 159942

Co. Reg. No:  
197401559W

Please note that you or your insured should send us an acknowledgement of receipt of this letter within fourteen (14) days from the date of this letter, failing which our client will have no alternative but to commence legal proceedings against you without any further notice to you or your insured.

Should you have a counterclaim against our client arising out of the accident, you are also required to send a letter giving full particulars of the counterclaim together with all relevant supporting documents within eight (8) weeks of your receipt of this letter.

For any correspondence, please contact Ms Caroline Tan at 6319-0174 / Fax. 6479-4601 or email to [pml-pbsp@simedarby.com.sg](mailto:pml-pbsp@simedarby.com.sg).

Yours sincerely

Teng Wai Khan  
Customer Service Manager, Body & Paint

# Performance Motors Limited

A member of the Sime Darby Group



## LETTER OF AUTHORISATION

ACCIDENT INVOLVING SJT8868L & YN321D ON 7.07.2018

I, Audrey Tong Yu-Lin owner of Vehicle Registration No. SJT8868T hereby authorise **Performance Motors Limited** to submit, correspond, negotiate and settle my claim for cost of repair and/or uninsured losses arising from the above accident.

I further authorise **Performance Motors Limited** to execute, sign, seal and deliver all documents whatsoever in relation to this matter and to accept and receive any payment due to me in respect of my claim above.

I hereby declare that all acts and documents done by virtue of this Letter of Authorisation on my behalf shall be good valid and effectual to all intents and purposes whatsoever as if the same had been done or executed by me in person.

I further confirm that the acceptance by **Performance Motors Limited** of the settlement amount in respect of such claim shall constitute the full discharge of my claim in respect of such loss and damage.

Signed by:

Name : Audrey Tong (Date)

NRIC No.: S7249589F

In the presence of:

Name : \_\_\_\_\_ (Date) 29.07.18

NRIC No.: \_\_\_\_\_

Inthiran A/L. Thurasamy  
Performance Motors Limited  
303 Alexandra Road  
Sime Darby Performance Centre  
Singapore 159941



303, Alexandra Road  
Sime Darby Performance Centre  
Singapore 159941  
Tel. 63190100 (Sales & Admin)  
63190111 (AfterSales)  
Fax. 64747770280, Kampong Arang Road  
East Coast Centre  
Singapore 438180  
Tel. 63190888 (AfterSales)  
Fax. 63449773315, Alexandra Road  
Sime Darby Business Centre  
Singapore 159944  
Tel. 63190528 (AfterSales)  
63190533/530 (Motorrad)  
Fax. 64796601 (AfterSales)  
64796624 (Motorrad)**SERVICE TAX INVOICE**

Repair Order No. : <b>B1 1284342</b>	Page No. : <b>1 of 2</b>
Date IN : <b>18/07/2018</b>	Invoice Number : <b>2044365 / WSB</b>
Cust. Svc. Advisor: <b>Inthiran A/L Thurasamy</b>	Invoice Date : <b>19/12/2018</b>
	Payment Terms : <b>30 Days From Invoice</b>
	Invoice By : <b>Toh Jing Xuan</b>

**- CUSTOMER INFORMATION -**Mdm Audrey Tong Yu-Lin  
63 Florissa Park

Singapore 789646

**- INVOICE TO - 45912**EQ Insurance Company Limited  
5 Maxwell Road, #17-00 Tower Block  
MND Complex  
Singapore 069110

REGN. NO.	CHASSIS NO.	REGN. DATE	MODEL	MILEAGE
<b>SJT8868L</b>	<b>V758222</b>	<b>25/04/2016</b>	<b>218IA/2</b>	<b>33842</b>

**- - - - L A B O U R 1 - - - -**

	<b>NETT</b>
To replace rear bumper and attachments including knock out dented area caused by the accident.	850.00
To respray rear bumper.	934.00
To check electrical wiring systems at the front section for proper function including adjustments of headlights.	150.00
Sundries.	80.00
INS CLAIMS : ACCIDENT REPAIR. DIRECT SETTLEMENT.	0.00
DATE OF ACCIDENT : 07.07.2018. 3RD PARTY CAR : YN321D.	
YOUR REF NO : NIL.	
VEHICLE WAS SURVEYED BY MR TAUFIKH FROM LKK AUTO ON 18.07.2018. AUTHORISED REPAIR BY MS VIVIAN LAU FROM LKK AUTO ON 17.07.2018 VIA EMAIL.	
PROPOSE CAR RENTAL = \$224.70. THE AMOUNT IS SUBJECTED TO INSURANCE COMPANY CONFIRMATION.	0.00
GIA SEARCH FEE = \$2.00.	0.00

Total Labour 1: **2,014.00****- - - - P A R T S - - - -**

	Qty	Retail Price	NETT
SET MOUNTS PDC SENSOR REAR	1	58.60	58.60
(DG/SL) ADHESIVE SET K6	1	53.05	53.05
REAR BUMPER PANEL PRIMED (LINES)	1	980.25	980.25

Total Parts : **1,091.90**

**Performance Motors Limited**

A member of the Sime Darby Group  
Co. Reg. No. 197401559W GST Reg. No M2-0020081-x



303, Alexandra Road  
Sime Darby Performance Centre  
Singapore 159941  
Tel. 63190100 (Sales & Admin)  
63190111 (AfterSales)  
Fax. 64747770

280, Kampong Arang Road  
East Coast Centre  
Singapore 438180  
Tel. 63190888 (AfterSales)  
Fax. 63449773

315, Alexandra Road  
Sime Darby Business Centre  
Singapore 159944  
Tel. 63190528 (AfterSales)  
63190533/530 (Motorrad)  
Fax. 64796601 (AfterSales)  
64796624 (Motorrad)

**SERVICE TAX INVOICE**

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	Payment Terms : <b>30 Days From Invoice</b>
	Invoice By : <b>Toh Jing Xuan</b>

Labour Charges : <b>1,934.00</b>	Total Labour & Parts Charges : <b>S\$ 3,105.90</b>
Parts Charges : <b>1,091.90</b>	Less Insurance Excess : <b>S\$ 0.00</b>
Lubricant/Misc : <b>80.00</b>	Invoice Total Amount Exclude GST : <b>S\$ 3,105.90</b>
	GST @ 7% : <b>S\$ 217.41</b>
	Invoice Total Amount Include GST : <b>S\$ 3,323.31</b>

Computer generated invoice. No signature is required.	Amount Payable Include GST : <b>S\$ 3,323.31</b>
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All amounts are in Singapore Dollars.

Work was carried out subject to the Company's Terms and Conditions of Service.

No complaints will be entertained unless reported within seven (7) days of the date of this invoice.

For credit purchases, interest @1% per month will be debited on overdue amounts.





**SIME DARBY SERVICES PTE LTD**

Thrifty International Licensee

305 Alexandra Road, #03-01

Vantage Automotive Centre, Singapore 159942

p (65) 6447.3388 f (65) 6345.7247

Co. Reg. No. 197501065W GST Reg. No. M2-0021986-4

TO BE PAID BY

PAYMENT : VISA : XXXXXXXXXXXX1465

**HIRER'S DETAILS**

TITLE : MS  
NAME : AUDREY TONG YU-LIN  
ADDRESS : 63 FLORISSA PARK  
789648  
SINGAPORE

NRIC/PASSPORT NO. : S7249589F ISSUE: 23/09/1994

ISSUED BY : SINGAPORE  
LICENSE : S7249589F EXPIRY: 31/12/2999ISSUED BY : SINGAPORE  
NATIONALITY : SINGAPOREAN D.O.B.: 27/12/1972

FREQUENT FLYER NO.:

LOCAL CONTACT : 9100 0629

HOTEL :

**COMPANY'S DETAILS**

NAME :

ADDRESS :

**IMPORTANT NOTICE**

- Hirer is liable for all traffic fines including admin fees that are issued by Singapore or Malaysia authorities for a grace period of 12 months from the date of car return.
- A security deposit depending on the respective car group rented will be withheld on the Hirer's credit card.
- Any accident has to be reported within the next working day to Sime Darby Services Pte Ltd. In the event of failure to report, hirer shall be liable for any costs incurred by Sime Darby Services Pte Ltd or claims made by the other party.
- Smoking, durians and pets are not allowed in the vehicle. An additional 3 day's rental would be imposed if smoking and durian smell/pet's fur is detected upon car return.
- Hirer must inform Sime Darby Services Pte Ltd in advance for vehicle drop-off in Thrifty Malaysia renting location. A one-way rental fee and Malaysia surcharge are applicable as stated in our One Way Rental policy.
- Hirer is responsible for any missing items/car accessories or loss of keys will be charged accordingly.
- The excess do not cover i) Car accessories ii) Loss of key iii) Vandalism iv) Alcohol/Intoxicants/drugs.
- Vehicles are prohibited to be driven into Thailand.
- Strictly no key-drop services allowed, security deposit will be forfeited.

The vehicle is rented subject to all terms and conditions on this page and on the reverse side whether printed or handwritten. Hirer represents that they have read, understand and agree with the conditions of the rental agreement. The hirer authorises all amounts due under the rental agreement to be charged to the hirer's credit card shown on this form.

x

Hirer

x

Additional Driver

ADDITIONAL DRIVERS:

RENTAL AGREEMENT NUMBER : 55004910

RENTAL LOCATION : SHORT TERM-HQ (SIN55)-THRIFTY

**CHECKOUT**

UNIT # / REGN NO. : 00002817 / SLR7156B  
MAKE & MODEL : FORD FOCUS 5DR TITANIUM 1.0  
CAR GROUP GIVEN : G CHARGE: F  
KILOMETER OUT : 36,200  
PETROL LEVEL OUT : FULL  
DATE & TIME OUT : 18/07/2018 08:30  
DUE DATE & TIME IN : 21/07/2018 08:30  
CHECKIN LOCATION : SHORT TERM-HQ (SIN55)-THRIFTY

**RENTAL RATES**

AS: INSURANCE CLAIMS RATES 2017

DAILY @ S\$ 70.00

EXTRA DAY @ S\$ 70.00

EXTRA HOUR @ S\$ 14.00

**TOTAL: S\$ 224.70****FOR RATES TO APPLY**

MINIMUM 24 HOURS.

CAR MUST BE RETURNED TO RENTING LOCATION  
ON THE DUE DATE**INSURANCE**

BY INITIALS, THE HIRER

INCLUSIVE LDW

NON-WAIVERABLE DAMAGE EXCESS: S\$ 1,500.00 (SIN USE)

DECLINES PAI @ S\$ 5.00 PER DAY

DECLINES WSC @ S\$ 5.00 PER DAY

THIS CAR IS FOR SINGAPORE USE ONLY. THERE IS NO INSURANCE  
COVERAGE FOR USE OUTSIDE SINGAPORE**OTHER CHARGES**

FUEL SERVICES @ S\$2.70 / LITRE

**CASH & CHEQUE DEPOSIT****REMARKS**

BMW OWNER: SJT8868L

\$100.00 / DAY 1600CC

PML CSA: INTHIRAN (CLAIMS)

**HI RESERVATION**

RES. ID# SD000004210

Muhammad Lukman bin Mohamed Sir

TACO#:

REF SRC: INSCCLAIMS

Printed on 18-Jul-2018

Entered by: Muhammad Lukman bin Mohamed



## TAX INVOICE

Invoice No. 55 - 511938

Page 1 of 1

MS AUDREY TONG YU-LIN

63 FLORISSA PARK  
789648 SINGAPORE

SIME DARBY SERVICES PTE LTD

Thrifty International Licensee

305 Alexandra Road, #03-01

Vantage Automotive Centre, Singapore 159942

p (65) 6447.3388 f (65) 6345.7247

Co. Reg. No. 197501065W GST Reg. No. M2-0021986-4

INVOICE DATE : 21-JUL 2018

R.A. No. 55004910 / Muhammad Lukman bin Mohamed Sidek

TITLE	: MS	KILOMETER OUT/IN	: 36200 / 36819
AUTHORIZED DRIVER	: AUDREY TONG YU-LIN	KILOMETER DRIVEN	: 619
NRIC/PASSPORT NO.	: S7249589F	PETROL LEVEL OUT/IN	: FULL / FULL
MAKE & MODEL	: FORD FOCUS 5DR TITANIUM 1.0	DATE & TIME OUT	: 18-JUL 2018 08:30
CAR REGISTRATION NO.	: SLR7156B / UNIT #: 0002817	DATE & TIME IN	: 21-JUL 2018 08:11
CAR GROUP GIVEN	: G	CHECK IN LOCATION	: SHORT TERM-HQ (SIN55)-THRIFTY
CAR GROUP CHARGED	: F	NO. OF DAY(S) CHARGED	: 3 DAY(S)

DESCRIPTION	UNIT PRICE (SGD)	UNIT	AMOUNT BEFORE GST (SGD)	GST @ 7%	AMOUNT (SGD)
<b>INSURANCE CLAIMS RATES 2017</b>					
3 DAY(S) @ \$70.00 / DAY			210.00	14.70	224.70
<b>SUB-TOTAL</b>			<b>210.00</b>	<b>14.70</b>	<b>224.70</b>
REMARKS: BMW OWNER: SJT8868L \$100.00 / DAY 1600CC PML CSA: INTHIRAN (CLAIMS)					
		<b>TOTAL (SGD) :</b>	<b>210.00</b>	<b>14.70</b>	<b>224.70</b>
* ITEMS NOT SUBJECT TO GST					
		<b>VISA XXXXXXXXXXXX1465</b>			<b>-224.70</b>
		<b>BALANCE DUE</b>			<b>0.00</b>

## NOTE:

I / WE HEREBY AGREE TO THE TERMS AND CONDITIONS AND BE HELD LIABLE FOR ALL AMOUNT DUE UNDER THIS AGREEMENT; ALL TRAFFIC FINES INCLUDING ADMIN FEES INCURRED DURING PERIOD OF HIRE; ANY COSTS INCURRED BY SIME DARBY SERVICES PTE LTD FOR MY FAILURE TO REPORT ANY ACCIDENT WITHIN 24 HOURS. FINAL CHARGES IS SUBJECT TO FULL INSPECTION OF THE VEHICLE BY A COMPANY REPRESENTATIVE.

HIRER'S AND/OR ADDITIONAL DRIVER'S SIGNATURE

Printed on 21-Jul-2018 8:19

Entered by Benjamin Loo ZhiWei



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**Third Party Insurer Enquiry**

Our Ref No: GR-18-106995

Date of Request: 12/07/2018

Your Ref No:

Online Purchase

Performance Motors Limited  
303 Alexandra Road  
Sime Darby Performance Centre  
Singapore 159941

Dear Sir/Madam,

Enquiry Date 12/07/2018  
Enquiry By Caroline Tan Shirui  
TP Vehicle No. YN321D  
Accident Date 07/07/2018

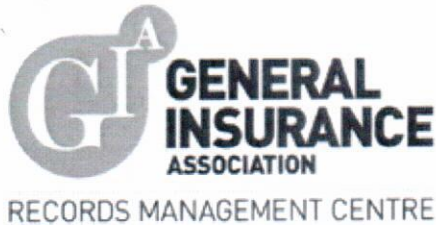
**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
YN321D	EQ Insurance Company Ltd	25/08/2017-24/08/2018	6223 9433
YN321D	EQ Insurance Company Ltd	17/11/2017-17/11/2018	6223 9433

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-18-106995  
Date of Request: 12/07/2018

Your Ref No: Online Purchase

Performance Motors Limited  
303 Alexandra Road  
Sime Darby Performance Centre  
Singapore 159941

Dear Sir/Madam,

Enquiry Date 12/07/2018  
Enquiry By Caroline Tan Shirui  
TP Vehicle No. YN321D  
Accident Date 07/07/2018

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque



## CERTIFICATE OF INSURANCE

MOTOR VEHICLES (THIRD-PARTY RISKS AND COMPENSATION) ACT (CHAPTER 189)  
 MOTOR VEHICLES (THIRD-PARTY RISKS AND COMPENSATION) RULES, 1960  
 ROAD TRANSPORT ACT, 1987 (MALAYSIA)  
 MOTOR VEHICLES (THIRD-PARTY RISKS) RULES, 1959 (MALAYSIA)

Certificate No	SD17V02735 /NPC2 /R00										
<b>Form</b>	MX1										
<b>Date of Issue</b>	27-FEB-2017										
<b>1.Index Mark and Registration No. of Vehicle:</b>	SJT8868L										
<b>2.Chassis number of Vehicle:</b>	WBA2F12000V758222										
<b>3.Name of Policyholder:</b>	AUDREY TONG YU-LIN (AUDREY ZHONG YOULING)										
<b>4.Effective date of Commencement of Insurance for the purposes of the Act:</b>	15-FEB-2017 00:00 AM										
<b>5.Date of Expiry of Insurance:</b>	24-APR-2019 23:59 PM										
<b>6.Persons or Classes of Persons entitled to drive*:</b>  A) The Policyholder.  B) Any other person who is driving on the Policyholder's order or with his permission. Provided that the person driving is permitted in accordance with the licensing or other laws or regulations to drive the Motor Vehicle or has been so permitted and is not disqualified by order of a Court of Law or by reason of any enactment or regulation in that behalf from driving the Motor Vehicle. And provided further that the Motor Vehicle is registered under the Road Traffic Act and its registration under the Road Traffic Act has not been cancelled at the time of the accident loss or damage.											
<b>7.Limitations as to use*:</b>  Use only for social, domestic and pleasure purposes and for the Policyholder's business.											
<b>8.The Policy does not cover:</b> A) Use for hire or reward. B) Use for racing, pace-making, reliability trials or speed-testing. C) Use for the carriage of goods (other than samples) in connection with any trade or business. D) Use for any purpose in connection with the Motor Trade.											
*Limitations rendered inoperative by Section 8 of the Motor Vehicles (Third Party Risks and Compensation) Act (Chapter 189) and Section 95 of the Road Transport Act, 1987 (Malaysia) are not to be included under these headings.											
I/We hereby certify that the Policy to which this Certificate relates is issued in accordance with the provisions of the Motor Vehicles (Third Party Risks and Compensation) Act (Chapter 189) and Part IV of the Road Transport Act, 1987 (Malaysia).											
For and on behalf of <b>LIBERTY INSURANCE PTE LTD</b> Approved Insurers   _____ Authorised Signature											
<b>For Information only:</b> <table style="width: 100%;"> <tr> <td style="width: 30%;">COVERAGE :</td> <td>Comprehensive, Unlimited Windscreen, Ncd Protection</td> </tr> <tr> <td>SUM INSURED:</td> <td>MARKET VALUE AT THE TIME OF LOSS</td> </tr> <tr> <td>EXCESS:</td> <td>Section I S\$300, Additional Excess For Young &amp; Inexperienced Drivers S\$2500, Windscreen Excess S\$0</td> </tr> <tr> <td>FINANCE COMPANY:</td> <td>DBS BANK LTD</td> </tr> <tr> <td>PRODUCER NAME:</td> <td>SD CONTEGO SERVICES</td> </tr> </table>		COVERAGE :	Comprehensive, Unlimited Windscreen, Ncd Protection	SUM INSURED:	MARKET VALUE AT THE TIME OF LOSS	EXCESS:	Section I S\$300, Additional Excess For Young & Inexperienced Drivers S\$2500, Windscreen Excess S\$0	FINANCE COMPANY:	DBS BANK LTD	PRODUCER NAME:	SD CONTEGO SERVICES
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EXCESS:	Section I S\$300, Additional Excess For Young & Inexperienced Drivers S\$2500, Windscreen Excess S\$0										
FINANCE COMPANY:	DBS BANK LTD										
PRODUCER NAME:	SD CONTEGO SERVICES										

PLGG/PLGG/27-FEB-17

S3\_CI\_T1\_T3\_TEMPLATE2-VER1 27-FEB-17

REPUBLIC OF SINGAPORE  
IDENTITY CARD NO. S7249589F



Name  
AUDREY TONG YU-LIN  
(AUDREY ZHONG YOULING)

Race  
CHINESE  
Date of Birth  
27-12-1972 Sex  
F  
Country of Birth  
SINGAPORE

REPUBLIC OF SINGAPORE DRIVING LICENCE

Portrait of Audrey Tong Yu-Lin

Licence Number: S7249589F  
Name: AUDREY TONG YU-LIN  
(AUDREY ZHONG YOULING)  
Birth Date: 27 Dec 1972  
Issue Date: 20 Jan 2003

Barcode: 1000139906F



NRIC No. S7249589F



Blood Group Date of issue  
O+ 23-09-1994

63 FLORISSA PARK  
SINGAPORE 789646

NRIC No: S7249589F

Date: 17/07/2008

No: 5929081

2411313

YOU ARE LICENSED TO DRIVE VEHICLES IN THE FOLLOWING CLASS

Class 3 Motor Cars and Motor Tractors the weight of which unladen does not exceed 2500 kilograms

PASS DATE

25 Jan 1995



NP 428A