

INS. CASE OWNER:

LKK:

IDAC:

Surveyor:

DOI:

Date / Time:

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No.:

Name of Insured:

Insured Tel No.:

Excess Sec II :S\$

Is driver the owner?

(YES / NO)

Nature of Accident:

If NO, Driver Name / Age:

Driver Tel No.:

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability:

%

Final ? Yes / No



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:

Date/ Time	STAGE	DATE / PIC
846334E - 03/11/18 00:00:00	Non-Reporting ltr (1st):	
846334E - 03/11/18 00:00:00	Non-Reporting ltr (2nd):	
846334E - 03/11/18 00:00:00	Non-Reporting ltr (Final):	
846334E - 03/11/18 00:00:00	Notification ltr (if non-pickup):	
846334E - 03/11/18 00:00:00	Call OI:	
846334E - 03/11/18 00:00:00	After call ltr to OI:	
846334E - 03/11/18 00:00:00	Documentation Check List: Handler Typist	
846334E - 03/11/18 00:00:00	Notification ltr (if non-pickup)	
846334E - 03/11/18 00:00:00	After call ltr to OI:	
846334E - 03/11/18 00:00:00	Authorisation To Act:	
846334E - 03/11/18 00:00:00	Release Voucher:	
846334E - 03/11/18 00:00:00	Final Repair Bill:	
846334E - 03/11/18 00:00:00	Car Rental Invoice:	
846334E - 03/11/18 00:00:00	Towing Invoice	
846334E - 03/11/18 00:00:00	LTA / GIA :	
846334E - 03/11/18 00:00:00	Medical Bill:	
846334E - 03/11/18 00:00:00	PIR:	
846334E - 03/11/18 00:00:00	Mandate/Reject Instruction:	
846334E - 03/11/18 00:00:00	LOD	
846334E - 03/11/18 00:00:00	Payment Breakdown Form:	
846334E - 03/11/18 00:00:00	Post-Repair Photos:	
846334E - 03/11/18 00:00:00	Others:	
PRELIMINARY ADVICE Date/Time: 17/11 Sent By: [Signature]		
FINALIZATION Date/Time: Confirm with: Confirm by:		
Repair Cost: S\$ (days) Reduction: % Email Call		
FINAL SETTLEMENT Date/Time: Confirm with: Email Call		
Final Liability: % (Agreed / Assessed) BOLA S/N No.:	If NO or B 28, Ass. Lia :	
Repair Cost: S\$		
Loss of Rental (LOR): S\$ (days)		
Loss of Use (LOU): S\$ (\$ x days)		
Loss of Income (LOI): S\$ (\$ x days)		
LOR only LOR + LOU LOR + LOI [Tick only one]		
GIA/LTA Search S\$	1) Claim status: Normal/Reject/Private Settle	
Medical: S\$	2) Report Format:	
Disbursement: S\$ (e.g. Tow/ Independent)	3) Survey fee:	
Legal Cost S\$		
Total: S\$ Global Sum S\$:		
FINAL PAYMENT Date/Time: Confirm with: Email Call		
Payee 1: S\$ Name 1:		
Payee 2: (Strike if N.A.) S\$ Name 2:		
Payee 3: (Strike if N.A.) S\$ Name 3:		

Team: ARC Repair TP(CLS0)1

JOB CARD

Sales Order:

JC NO.: 305188027

OMER

S

OMER NO

IESS

(R)

(P)

COMFORT TRANSPORTATION PTE LTD

7010045

383 SIN MING DRIVE

Singapore SINGAPORE 575717

65508755

(O)

DUNT CARD NO.

REGN NO

SH 6334E

MILEAGE

MAKE :

HYUNDAI

FUEL

E.....1/2.....F

MODEL

I-40

DATE/TIME IN

15.07.2018 07:10

YR OF MANU

22.10.2015

TARGET DATE

CHASSIS CODE

RPHLB41UMGU079300

COMPLETION DATE/TIME:

JOB DESCRIPTION

Accident Date: 15.07.2018

NATURE: 3P 15.07.18

S/NO

LABOR CODE

DESCRIPTION

WORKED & PASSED OUT BY:

SERVICE ADVISOR

CUSTOMER'S SIGNATURE

Check-out Slip

Exit Pass

No.:

SH 6334E

JU AXA

Vehicle No.:

SH 6334E

Signature of Service Advisor

Signature/Date

Name of Service Advisor

Date

Returned to Service Reception upon collection

To be kept by Security Guard