



Auto
Consultants
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

08 November 2019

By Registered Mail
1st Reminder

**Hong Kok Leong
Blk 330 Ang Mo Kio Ave 1
#05-1825
Singapore 560330**

Dear Sir/Madam,

**OUR REF : CC4/AXA18012554/K1ga3 // C0474061
YOUR REF : SHD 9697P
ACCIDENT INVOLVING SHD 9697P AND SHC 6372B ON 06/07/2018 ALONG/AT TAXI
STAND @RESORT WORLD SENTOSA**

We write to inform you that we are the appointed loss adjuster by your motor insurer, AXA Insurance Pte Ltd to deal with the third party claim against your motor policy.

We have checked our records and we are unable to trace your reporting of the accident to our office. For the purpose of assessing the claim lodged by the third party, we would require a report of the accident together with the original/coloured photocopied photographs showing the damages to your vehicle (if any) from you or your driver at the material time of the accident. This report is in a pre-set electronic form and has to be lodged through any of our AXA Premium Workshops. Please refer to the back/folder accompanying your Certificate of Insurance for the list of our Premium Workshops conveniently located throughout Singapore. **Please report the accident within the next 7 days, i.e by 16 November 2019.**

Please note that with the effect of 1st Jun 2008, under the Motor Claims Framework (MCF), you are required to report any accident at our Premium Workshops or reporting centres (if applicable) with your accident vehicle (whether damage or not) within 24 hours or by the next working day of the occurrence of the accident. The primary purpose of this reporting is to provide your version of the accident and does not automatically render you liable for the accident.

As you are aware, the owner of the vehicle **SHC 6372B** has submitted a claim against you and we are unable to revert on their claim as a result of your non-reporting of the above accident. If we fail to hear from you by **16 November 2019**, we shall refer the third party claim to you for direct handling.

Yours faithfully

Cecilia Chong | Case Handler
Tel: 6749 4274
Fax: 6741 4108
Email: CeciliaChong@lkkauto.com

This is a computer-generated letter and no signature is required.

Cc AXA Insurance Pte Ltd
(Motor Claims Dept)