



COMPLETE VMS PTE LTD The Premier One-Stop Vehicle Accident Claims Centre
176 Sin Ming Drive, #03-14 / 07, Sin Ming Autocare Complex, Singapore 575721
Tel: 6455 0012 | Fax: 6554 0012 | Email: main@completevms.com.sg
Web: www.completevms.com.sg | Social: www.fb.com/completevms

Your Ref : SLS7337R

Our Ref : TPDS18076 - SJT931P

23rd July 2018

By Postage

AIG ASIA PACIFIC INSURANCE PTE LTD

78 Shenton Way #07-16
Charitis Building
Singapore 079120

Attention: Motor Claims Department

Dear OIC,

**ACCIDENT INVOLVING VEHICLE: SJT931P AND SLS7337R ALONG KJE TOWARDS KJE
SLIP RD TO WOODLANDS RD ON 25/06/2018**

We are the authorized repair workshop for the owner of motor vehicle no. **SJT931P**, which is involved in the captioned accident with your insured vehicle **SLS7337R**. The vehicle owner has requested and authorized us to assist him in presenting his/her claim against the party responsible for the damage to the vehicle.

As the accident was caused by the negligent act of driving, we are submitting these claims for your consideration on behalf of the owner/claimant.

1	Cost of Repair	S\$ 5,403.50	(inclusive GST)
2	7Day Loss of Rental@ \$150.00	S\$ 1,050.00	
3	LTA search fee	S\$ 7.45	
		<u>S\$ 6,460.95</u>	

We enclosed herewith the following documents to support the claims:-

- GIA Report
- Proforma invoice
- LTA search fee/Rental agreement

Kindly look into the matter and let us hear from you on the settlement of our customer's claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the owner/claimant.

Thank you
Yours Faithfully

Chiu Siong Lim
6455 0012
For Complete VMS Pte Ltd

COMPLETE VMS PTE LTD

176 Sin Ming Drive, #03-14 / 07, Sin Ming Autocare Complex, S575721
Tel: 6455 0012 Fax: 6554 0012 Email: main@completevms.com.sg
Business Reg. No. 200416180E GST Reg. No.: 200416180E



AIG ASIA PACIFIC INSURANCE PTE LTD
78 Shenton Way #07-16 Chartis Building
Singapore 079120

Attention : MOTOR CLAIMS DEPT

Proforma Invoice : TP006383

Date : 23/07/2018
Vehicle Num. : SJT931P
Make/Model : HONDA JAZZ GLI 1.3A-2009
Chassis/Eng# : MRHGE68509P021559/L13Z11703405
Accident Date : 25/06/2018
Claim No. :
Reference :
Policy No. :

	Amount S\$
COST OF REPAIR AS AGREED	5,050.00

SingDollars : Five Thousand Four Hundred Three & Cents Fifty Only

COMPLETE VMS PTE LTD

Total S\$:	5,050.00
GST S\$:	353.50
Amount Due S\$:	5,403.50
	=====

> Back to OneMotoring



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 26 Jun 2018 / 11:19:18

Receipt Date/Time : 26 Jun 2018 / 11:19:18

Tax Invoice/Receipt

Receipt No. : ITNET-00000-180626-000901

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
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Result of Insurance Enquiry - SLS7337R

As at 25 Jun 2018/00:00:01

Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.

1 Insurance Enquiry - SLS7337R

Enquiry Fee

20180626111811673730

7.00 0.49 7.49

Sub-Total 7.00 0.49 7.49

Total Before Rounding 7.00 0.49 7.49

Rounding Difference 0.04

Total Amount Payable 7.45

Paid By

xxxxxxxxxxxx5909 Credit Card:
Visa/MasterCard 7.45

Total 7.45

Cash Change 0.00

Tendered Amount 7.45

Excess Refundable Amount 0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



35 Eden Grove, Singapore 539085

Co. Reg. No.: 200717924R

INVOICE

No: **2140**

To: KOH SOON LEE

c/o Complete VMS Pte Ltd

Date: 23. Jul. 2018

Vehicle No: SLM6001Y

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Rental for 6 days	\$150.00	\$900.00
	27/6/2018 to 3/7/2018		
	Reference: SJT931P		

Cheques should be crossed and made payable to "COMPLETE LEASING PTE LTD"

TOTAL

\$900.00

I/ We hereby confirm the order

for **COMPLETE LEASING PTE LTD**

Authorized Signature & Company's Stamp

Order checked & accepted by

STT931P



35 Eden Grove, Singapore 539085
Co.Reg. No.: 200717924R

VEHICLE RENTAL AGREEMENT

STA No: 002071

HIRER'S PARTICULAR

Name : (as in I/C) Koh soon Lee
NRIC / Passport No: S8719605D
Address: HP 81382870

ADDITIONAL DRIVER'S PARTICULARS

Name : (as in I/C) _____
NRIC / Passport No: _____
Address: _____

REMARKS

Veh. No: SUN6001Y Replace Veh. No: _____
Mileage Out: _____ Mileage Out: _____
Out : Date 27-6-2018 Out : Date _____
Out : Time 01.55pm Out : Time _____

RENTAL CHARGES		
Daily	<u>6</u> @ \$ <u>150</u>	<u>\$ 900.00</u>
Monthly	@ \$	
Delivery Charges @ \$		<u>For</u>
Others @ \$		
SUB TOTAL \$		<u>900.00</u>

PETROL: Empty, 1/8, 1/4, 3/8, 1/2, 5/8, 3/4, 7/8, Full

INSURANCE EXCESS PAYABLE ON CLAIM

Hirer is responsible for the first \$ \$2500 - excess
for Collision / Damages to 1st party (i.e.) COMPLETE LEASING P/L
vehicle (inc. windscreen) and also first \$ \$2000 - excess
for Collision / Damages to 3rd party's vehicle for each and every
accident / damages.


Hirer's Signature: 

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving.

IMPORTANT

- ONLY PERSON ABOVE 23 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORIZED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR USE IN SINGAPORE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT FROM THE COMPANY COMPLETE LEASING PTE LTD
- IN THE EVENT OF AN ACCIDENT, THE HIRER OF AUTHORIZED DRIVER;
 - shall report all accidents involving the said vehicle to the owner immediately,
 - shall NOT admit liability or sign any settlement documents with any 3rd parties
- THIS AGREEMENT IS SUBJECT TO THE CONDITIONS PRINTED ON THE REVERSE SIDE

EXCESS:
ADDITIONAL \$2500
FOR 22 TO 27 &
ABOVE 65 YEARS OLD

DATE IN	TIME IN	CHECKED BY	 SIGNATURE OF HIRER / DRIVER
<u>03/07/18</u>	<u>2.00pm</u>		



RICA LEASING PTE LTD

Co Reg No. 200510430K

Registered Address:
126 Joo Seng Road #05-12 Gold Pine Industrial Building
Singapore 368355

Operation Address:
160 Sin Ming Drive, #08-05 Sin Ming AutoCity
Singapore 575722 Tel: 6266 2307 Fax: 6266 2306

VEHICLE RENTAL AGREEMENT

STA No. **26081**

HIRER'S PARTICULAR Name : (as in I/C) <u>Koh Soon Lee</u> NRIC / PASSPORT No : <u>887196050</u> Address (Res) : <u>BLK 416 Saujana Road</u> <u>#05-50 Singapore 670416</u> Name & Address of Employer : _____ Occupation : _____ Driving Exp : _____ D/L No : _____ D/L Type : Local/International Pass Date : <u>08-06-2009</u> Date of Birth : <u>06-07-1987</u> Tel : (O) _____ (R) _____ HP/PG : _____		Veh No : <u>SKZ 5816M</u> Replace Veh No : _____ Mileage Out : <u>35168</u> Mileage Out : _____ Make & Model <u>Toyota</u> Make & Model _____ Auto / Manual <u>Auto</u> Auto / Manual _____ OUT : Date <u>26/6/18</u> OUT : Date _____ OUT : Time <u>8.35AM</u> OUT : Time _____																																														
ADDITIONAL DRIVER'S PARTICULARS Name : (as in I/C) _____ NRIC / PASSPORT No : _____ Pass Date : _____ Date of Birth : _____ Address (Res) : _____ Tel/Hp : _____		RENTAL CHARGES <table border="1"> <tr> <td>Daily</td> <td>1</td> <td>@ \$ <u>150</u></td> <td><u>150</u></td> <td><u>00</u></td> </tr> <tr> <td>Weekly</td> <td></td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>Monthly</td> <td></td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>Hours</td> <td></td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>Others</td> <td></td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>CDW</td> <td></td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>PAI</td> <td></td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>Delivery Service</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="3">SUB-TOTAL \$</td> <td><u>150</u></td> <td><u>00</u></td> </tr> </table>		Daily	1	@ \$ <u>150</u>	<u>150</u>	<u>00</u>	Weekly		@ \$			Monthly		@ \$			Hours		@ \$			Others		@ \$			CDW		@ \$			PAI		@ \$			Delivery Service					SUB-TOTAL \$			<u>150</u>	<u>00</u>
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Refundable Deposit : _____ Cash/Nets/Cheque/VISA/MC Cards No : _____ (A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <p>FRONT</p> </div> <div style="text-align: center;"> <p>LEFT</p> </div> <div style="text-align: center;"> <p>RIGHT</p> </div> <div style="text-align: center;"> <p>REAR</p> </div> </div>		<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>OUT</p> </div> <div style="text-align: center;"> <p>IN</p> </div> </div>																																														
ACCESSORIES CHECK <table border="0"> <tr> <td><input type="checkbox"/> Ashtray</td> <td><input type="checkbox"/> Cig Lighter</td> <td><input type="checkbox"/> S / Tyre</td> </tr> <tr> <td><input type="checkbox"/> STD Tools</td> <td><input type="checkbox"/> Jack</td> <td><input type="checkbox"/> Hub Caps</td> </tr> <tr> <td><input type="checkbox"/> Radio / Cass</td> <td><input type="checkbox"/> CD/Cartridges</td> <td><input type="checkbox"/> S / RIM</td> </tr> </table>		<input type="checkbox"/> Ashtray	<input type="checkbox"/> Cig Lighter	<input type="checkbox"/> S / Tyre	<input type="checkbox"/> STD Tools	<input type="checkbox"/> Jack	<input type="checkbox"/> Hub Caps	<input type="checkbox"/> Radio / Cass	<input type="checkbox"/> CD/Cartridges	<input type="checkbox"/> S / RIM	EXTENSION _____ Collection Service _____ Misc. _____ ESTIMATED TOTAL RENTAL \$ _____ Sales Person Code : _____ Hirer is responsible for the first \$1,500.00 excess for collision / damage to first party. (i.e.) RICA LEASING PTE LTD Vehicle (including windscreen) and also first \$1,500.00 excess for collision / damage to third party's vehicle for each and every accident / damage. Hirer's Signature <u>[Signature]</u> Addition Driver's Signature _____																																					
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I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving licence(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

* IMPORTANT

- ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE**, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY** AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY RICA LEASING PTE LTD.
- IN THE EVENT OF AN ACCIDENT, THE HIRER OR AUTHORIZED DRIVER :**
 - shall report all accidents involving the said vehicle to the Owner immediately;
 - shall take immediate steps to complete and sign Form MAR 1 (Motor Accident Report Form) and do all other acts required in compliance with the "NON-INJURY MOTOR ACCIDENT REPORT SCHEME" (the form will be made available when the accident is report to the Owner);
 - shall report to the police within 24 hours from the occurrence, the following types of accidents :-
 - injury case;
 - non-injury case involving a Government vehicle, or damage to Government property;
 - non-injury case involving a foreign vehicle (to obtain their motor insurance policy. Passport No/Name of the driver, Vehicle number, Log card and Vehicle road tax information);
 - non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE-THE HIRER/DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER/DRIVER" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO RICA LEASING PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	SIGNATURE OF HIRER/DRIVER
<u>27/6/18</u>	<u>1.55pm</u>	<u>35265</u>				<u>[Signature]</u>



**RICA LEASING
PTE LTD**

126 Joo Seng Road #05-12 Gold Pine Industrial Building
Singapore 368355 Tel: 6552 8003 Fax: 6453 1409
Co Reg No. 200510430K

OFFICIAL RECEIPT

No. 20692

Date 27-06-18

Received from Koh Soon Lee (Xu Shunli)

the sum of Dollars One Hundred Fifty Only

Being payment for SKZ 5816M 26/06/18 - 27/06/18 STA# 26081

☐ Cash

☐ Nets

☐ Cheque / Visa / Master

\$ 150/00

for RICA LEASING PTE LTD