

LIBERTY LAW PRACTICE LLP  
ADVOCATES & SOLICITORS

Your reference: **GBG 5781K**  
Our reference: CS/1084/18/S3  
Date: 6 July 2018

No. 10 Hoe Chiang Road  
#13-03A, Keppel Towers  
Singapore 089315  
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Selva K. Naidu LL.B. (Hons.) S'pore  
Christine Sekhon LL.B. (Hons.) S'por

Net Link Leasing Pte Ltd  
71 Woodlands Industrial Park E9  
#08-08, Wave9  
Singapore 757048

**IMPORTANT  
BY CERTIFICATE OF POSTING**

Dear Sirs,

VAN NORMAN BRETT JEFFREY

C/o 10 Hoe Chiang Road #13-03A Keppel Towers Singapore 089315

ACCIDENT INVOLVING SKQ 1945Y AND **GBG 5781K** AT THE JUNCTION OF ALLAMANDA GROVE AND JALAN HAJI ALIAS ON 19.06.18

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 19 June 2018 at the junction of Allamanda Grove and Jalan Haji Alias, involving our client's vehicle registration number SKQ 1945Y and vehicle registration number **GBG 5781K** which was owned by you at the material time.

We are instructed that the accident was caused by the negligent driving and/or management of your authorised driver, servant and/or agent of vehicle numbers **GBG 5781K**. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expenses, particulars of which are as follows:

(1) Cost of repairs (inclusive of GST)	-	\$ 6,420.00
(2) Cost/Loss of rental (8 days x \$150 per day)	-	\$ 1,200.00
(3) Accident report	-	\$ 29.00
(4) LTA search	-	\$ 10.00
(5) Incidentals	-	\$ 100.00
(6) Costs	-	\$ 900.00
		<b><u>\$ 8,659.00</u></b>

A copy each of the supporting documents are enclosed.

S/NO.	AVAILABLE DOCS	PARTICULARS
	Client's Documents	
1.	20.06.18	GIA Statement / Traffic Police report
2.		Witness(es) Statement
3.		Photos taken at the accident site
4.		Video footage / CCTV / CD recording
5.	30.06.18	Repair bill / invoice / Excess Tax invoice
6.	30.06.18 and 20.06.18	Rental invoice and Rental Agreement / check in / out report / receipts
7.		Vehicle Entry Permit receipt / E-day license for off-peak vehicle
8.		Towing fees / receipt (Singapore / Malaysia)

Amount	S\$	(Deposit) + S\$ 700	(Advance Leasing Charge)
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9.		Client sold-off vehicle and produce letter from LTA
10.		Spare Part Ordering Form
11.		Levy at Custom / receipts
12.		Survey invoice and surveyor's report
13.		Original / Copies of damage photographs
14.		Enquire PARF / COE Rebate for Registered Vehicle
15.		Enquire Transfer fee / Transfer of ownership
16.	07.03.18	The Schedule / Certificate of Insurance / Motor Cover Note / Registration Card / Grant / Road Tax
17.	20.06.18	Pre-repair Inspection Notice
18.	22.06.18	Estimate of repair costs with agreement by surveyors (exclusive of GST)
19.		Traffic Police investigation results
20.	03.07.18	Tax invoices and search result from General Insurance Association of Singapore (GIA) and Traffic Police Payment Tax Invoices
Third Party's Documents		
21.	20.06.18	GIA Statement / Traffic Police report
22.		Admission Note
23.	19.06.18	LTA search / receipt / tax invoice
24.		Malaysia Vehicles Searches / service
25.		RCB / ACRA search
26.		Enhanced Individual search / receipt
27.		Property tax search / receipt
Others ( )		
28.		

We have notified your insurers on 20 June 2018 of the accident and a pre-repair inspection of our client's vehicle was ~~waived / not carried out /~~ carried out by the duly appointed surveyor on 22 June 2018.

Please note that if you are insured and you wish to claim under your insurance policy, you should immediately pass this letter and all the enclosed documents to your insurers.

**Please note that you or your insurers should send to us an acknowledgement of receipt of this letter within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurers.**

Please also note that if you have a counterclaim against our client arising out of the accident, you are also required to send to us a letter giving full particulars of the counterclaim together with all relevant supporting documents within 8 weeks of your receipt of this letter, which we will then forward to our client and/or the insurers for consideration on a without prejudice basis.

**For avoidance of doubt, kindly note that this claim is made without prejudice to our client's driver/passenger's personal injury claims.**

Yours faithfully,



Mrs Christine Sekhon

Enc.

Cc client

Cc NTUC Income Insurance Co-operative Limited

Cc Driver – Reshibalan Mariappan



Your Ref: CS/1084/18/S3

Our Ref: MT/CA/TP/019/0999353-002/AL/LC

03 Sep 2018

GBG5781K

DISCHARGE VOUCHER

I/We, VAN NORMAN BRETT JEFFREY

hereby acknowledge and agree that payment by NTUC Income Insurance Co-operative Limited of the sum of S\$2,500.00 to LIBERTY LAW PRACTICE LLP shall be full satisfaction liquidation and discharge of all claims whatsoever competent upon NET LINK LEASING PTE. LTD. &/OR AUTHORISED DRIVER in respect of all loss injury or damage whether now or hereafter to become manifest arising directly or indirectly from the above-captioned accident.

I/We acknowledge that this payment is made without any admission of liability on part of NTUC Income Insurance Co-operative Limited.

I/We understand and agree that the entitlement to receive the payment is non-transferrable and/or non-assignable to any third parties not named in this agreement.

Signature :

Name :

(Include company stamp if applicable)

NRIC/UEN :

Date :

Witness

Signature :

Name :

NRIC No

Address

NB: \$2500 (Settlement sum all in).