

INS. CASE OWNER:

CC4/ASM18010952/Ups3

IDAC:

**ASSIGNMENT**Surveyor: **MARCUS**DOI: **01/08/2018**Date / Time : **18-Jun-2018**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SLR 8465C**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **23/05/2018**

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If **NO**, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO )

Insured Liability : %

**Final ? Yes / No****GBE 7761R**INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                |                                                         | STAGE                                                                   | DATE / PIC                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------|
|                                                                                                                                                           |                                                         | Non-Reporting ltr (1st):                                                |                                                   |
|                                                                                                                                                           |                                                         | Non-Reporting ltr (2nd):                                                |                                                   |
|                                                                                                                                                           |                                                         | Non-Reporting ltr (Final):                                              |                                                   |
|                                                                                                                                                           |                                                         | Notification ltr (if non-pickup):                                       |                                                   |
| 10/04/2020                                                                                                                                                | PLS SEE VIEWS FOR DETAILS                               | Call OI:                                                                |                                                   |
|                                                                                                                                                           |                                                         | After call ltr to OI:                                                   |                                                   |
|                                                                                                                                                           |                                                         | <b>Documentation Check List:</b>                                        | <b>Handler</b> <b>Typist</b>                      |
|                                                                                                                                                           |                                                         | Notification ltr (if non-pickup)                                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | After call ltr to OI:                                                   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | Authorisation To Act:                                                   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | Release Voucher:                                                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | Final Repair Bill:                                                      | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | Car Rental Invoice:                                                     | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | Towing Invoice                                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | LTA / GIA :                                                             | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | Medical Bill:                                                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | PIR:                                                                    | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | Mandate/Reject Instruction:                                             | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | LOD                                                                     | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | Payment Breakdown Form:                                                 | <input type="checkbox"/> <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                 | Date/Time: _____ Sent By: _____                         | Post-Repair Photos:                                                     | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                         | Others:                                                                 | <input type="checkbox"/> <input type="checkbox"/> |
| <b>FINALIZATION</b>                                                                                                                                       | Date/Time: _____ Confirm with: _____                    | Confirm by: _____                                                       |                                                   |
| Repair Cost: P/P                                                                                                                                          | S\$ 2,016.05 ( 3 days) Reduction: 77 %                  | Email <input type="checkbox"/> Call <input type="checkbox"/>            |                                                   |
| <b>FINAL SETTLEMENT</b>                                                                                                                                   | Date/Time: 10/04/2020 Confirm with <b>Michael</b>       | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |                                                   |
| Final Liability:                                                                                                                                          | % 100 ( <del>Agreed</del> / Assessed) BOLA S/N No. : 22 | If NO or B 28, Ass. Lia :                                               |                                                   |
| Repair Cost: w/GST                                                                                                                                        | S\$ 2,157.17                                            |                                                                         |                                                   |
| Loss of Rental (LOR) w/GST                                                                                                                                | S\$ 321.00 ( 3 days) x \$100                            |                                                                         |                                                   |
| Loss of Use (LOU):                                                                                                                                        | S\$ (\$ x days)                                         |                                                                         |                                                   |
| Loss of Income (LOI):                                                                                                                                     | S\$ (\$ x days)                                         |                                                                         |                                                   |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                         |                                                                         |                                                   |
| GIA/LTA Search                                                                                                                                            | S\$ 2.00                                                |                                                                         |                                                   |
| Medical:                                                                                                                                                  | S\$                                                     | 1) Claim status: Normal/ <del>Reject/Private Settle</del>               |                                                   |
| Disbursement:                                                                                                                                             | S\$ (e.g. Tow/ Independent )                            | 2) Report Format: <b>TP</b>                                             |                                                   |
| Legal Cost                                                                                                                                                | S\$                                                     | 3) Survey fee: <b>\$350.00</b>                                          |                                                   |
| <b>Total:</b>                                                                                                                                             | S\$ 2,480.17                                            | <b>Global Sum S\$ 2,200.00</b>                                          |                                                   |
| <b>FINAL PAYMENT</b>                                                                                                                                      | Date/Time: _____ Confirm with: _____                    | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |                                                   |
| Payee 1:                                                                                                                                                  | S\$ 2,200.00                                            | Name 1: <b>THINK ONE AUTOCARE PTE LTD</b>                               |                                                   |
| Payee 2: (Strike if N.A.)                                                                                                                                 | S\$                                                     | Name 2:                                                                 |                                                   |
| Payee 3: (Strike if N.A.)                                                                                                                                 | S\$                                                     | Name 3:                                                                 |                                                   |