

15/5/2018

INS. CASE OWNER

CC 6 /AIG1702 0 360, 48639

LKK:
IDAC:

Surveyor:

DOI:

Date / Time:

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No.:

Name of Insured:

Insured Tel No.:

Excess Sec II :\$

Is driver the owner?

If NO, Driver Name / Age:

Driver Tel No.:

(V/L: YES/NO)

Claim No.:

Policy No.:

Make / Model:

Place of Accident:

OI GIA REPORT: YES / NO : TP GIA REPORT: YES / NO

Insured Liability: % Final ? Yes / No

INSRS:
WSP:
Tel:
Liability:
RMKS:INSRS:
WSP:
Tel:
Liability:
RMKS:INSRS:
WSP:
Tel:
Liability:
RMKS:INSRS:
WSP:
Tel:
Liability:
RMKS:

Date/Time	STAGE	DATE / PIC
26/10/18	Non-Reporting hr (1st):	
	Non-Reporting hr (2nd):	
	Non-Reporting hr (Final):	
	Notification hr (if non-pickup):	
	Call CE:	
	After call hr to OI:	
	Documentation Check List: Handler Typist	
	Notification hr (if non-pickup)	
	After call hr to OI:	
	Authorisation To Act:	
	Release Voucher:	
	Final Repair Bill:	
	Car Rental Invoice:	
	Towing Invoice:	
	LTA/GIA:	
	Medical Bill:	
	PIR:	
	Mandate/Reject Instruction:	
	LOD:	
	Payment Breakdown Form:	
	Post-Repair Photos:	
	Others:	
19-1-18	FILE RECEIVED FROM ZAYER	
28-01-19	TO CANCEL FILE.	

Preliminary Advice Date/Time:

Sent By:

FINALIZATION

Date/Time:

Confirm with:

Confirm by:

Repair Cost:

\$

(

days)

Reduction:

%

Email ☐Call ☐

FINAL SETTLEMENT

Date/Time:

Confirm with:

Email ☐Call ☐

Total Liability:

\$

100

(Agreed / Assessed)

BOLA S/N No.:

15

Repair Cost:

\$

4,100.xx

Loss of Rental (LOR):

\$

X

(

days)

Loss of Use (LOU):

\$

X

(\$

x

days)

Loss of Income (LOI):

\$

X

(\$

x

days)

OR only ☐ LOU only ☐LOR + LOU ☐LOR + LOI ☐

[Tick only one]

GIA/LTA Search

\$

X

Medical:

\$

X

Disbursement:

\$

X

Legal Cost:

\$

X

Total:

\$

4,100

Global Sum \$:

FINAL PAYMENT

Date/Time:

Confirm with:

Email ☐Call ☐

Payee 1:

\$

4,100.xx

Name 1:

CHIN MENG MOTORS

Payee 2: (Strike if N.A.)

\$

X

Name 2:

X

Payee 3: (Strike if N.A.)

\$

X

Name 3:

X

DI CHANGED LANE

COPY PHOTO

26/10/18

1) Claim status: Normal/Reject/Private Settle

2) Report Format:

3) Survey fee: