

Khek Joo Motor Workshop

Blk 9004 Tampines St 93, #01-94, Singapore 528838

Tel/Fax: 67854258 Mobile: 96766658

Date: 22 May 2018

The Motor Claims Department

India International Insurance Pte Ltd

64 Cecil Street

#04/#05 IOB Building

Singapore 049711

Tel: 63476100

Fax: 62244174/62257743

ACCIDENT INVOLVING SKS1343M AND YOUR INSURED SHA6535J ON 17 APRIL 2018

We have been entrusted by the owner of vehicle SKS1343M to carry out repairs to his accident damaged vehicle and claim against your insured for the damage/loss caused as a result of the accident which occurred on . A copy of our customer's accident report and repair estimate are enclosed.

Before we proceed to repair the damaged vehicle, please let us know within the next 2 working days of the receipt of this notice whether you would like to carry out a Pre-Repair Inspection of the vehicle. If you do not hear from you within the stipulated timeline, we shall proceed to repair the vehicle without further reference to you.

By the way we are looking forward to an amicable direct settlement with you.

Yours faithfully

Wee Kiang