

INS. CASE OWNER:

CC 3 / AIG1800 9293 / Cma3

LKK:

IDAC:

Surveyor:

Anp

DOI:

ASSIGNMENT

22/5/18

Date / Time:

22/5/18

Registered in Merimen:

23/5/18

Pre-assign / CCU / FTE



Insured Vehicle No. : SLA 58615

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :SS D.O.A: 18/5/18

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : % Final ? Yes / No

SHC 5614K

INSRS: WSP: Trans - Cal  
Tel :  
Liability :  
RMKS:INSRS: WSP:  
Tel :  
Liability :  
RMKS:INSRS: WSP:  
Tel :  
Liability :  
RMKS:INSRS: WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                 | STAGE                             | DATE / PIC               |                          |
|------------------------------------------------------------|-----------------------------------|--------------------------|--------------------------|
| SHC 5614K - 02/18/18 14:46/18/18, 13/5/18<br>SLA 58615 - x | Non-Reporting ltr (1st):          |                          |                          |
|                                                            | Non-Reporting ltr (2nd):          |                          |                          |
|                                                            | Non-Reporting ltr (Final):        |                          |                          |
|                                                            | Notification ltr (if non-pickup): |                          |                          |
|                                                            | Call OI:                          |                          |                          |
|                                                            | After call ltr to OI:             |                          |                          |
|                                                            | <b>Documentation Check List:</b>  | <b>Handler</b>           | <b>Typist</b>            |
|                                                            | Notification ltr (if non-pickup)  | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                            | After call ltr to OI:             | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                            | Authorisation To Act:             | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                            | Release Voucher:                  | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                            | Final Repair Bill:                | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                            | Car Rental Invoice:               | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                            | Towing Invoice                    | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                            | LTA / GIA :                       | <input type="checkbox"/> | <input type="checkbox"/> |
| Medical Bill:                                              | <input type="checkbox"/>          | <input type="checkbox"/> |                          |
| PIR:                                                       | <input type="checkbox"/>          | <input type="checkbox"/> |                          |
| Mandate/Reject Instruction:                                | <input type="checkbox"/>          | <input type="checkbox"/> |                          |
| LOD                                                        | <input type="checkbox"/>          | <input type="checkbox"/> |                          |
| Payment Breakdown Form:                                    | <input type="checkbox"/>          | <input type="checkbox"/> |                          |

|                                                                                                                                                           |            |                                    |                                               |                                |                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------|-----------------------------------------------|--------------------------------|-------------------------------|
| <b>PRELIMINARY ADVICE</b>                                                                                                                                 | Date/Time: | Sent By:                           | Post-Repair Photos:                           | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                                                                                                                                           |            |                                    | Others:                                       | <input type="checkbox"/>       | <input type="checkbox"/>      |
| <b>FINALIZATION</b>                                                                                                                                       | Date/Time: | Confirm with:                      | Confirm by:                                   |                                |                               |
| Repair Cost:                                                                                                                                              | S\$        | ( days) Reduction:                 | %                                             | Email <input type="checkbox"/> | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                                                                   | Date/Time: | Confirm with                       | Email <input type="checkbox"/>                | Call <input type="checkbox"/>  |                               |
| Final Liability:                                                                                                                                          | %          | (Agreed / Assessed) BOLA S/N No. : | If NO or B 28, Ass. Lia :                     |                                |                               |
| Repair Cost:                                                                                                                                              | S\$        |                                    |                                               |                                |                               |
| Loss of Rental (LOR):                                                                                                                                     | S\$        | ( days)                            |                                               |                                |                               |
| Loss of Use (LOU):                                                                                                                                        | S\$        | ( \$ x days)                       |                                               |                                |                               |
| Loss of Income (LOI):                                                                                                                                     | S\$        | ( \$ x days)                       |                                               |                                |                               |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |            |                                    |                                               |                                |                               |
| GIA/LTA Search                                                                                                                                            | S\$        |                                    |                                               |                                |                               |
| Medical:                                                                                                                                                  | S\$        |                                    |                                               |                                |                               |
| Disbursement:                                                                                                                                             | S\$        | (e.g. Tow/ Independent )           | 1) Claim status: Normal/Reject/Private Settle |                                |                               |
| Legal Cost:                                                                                                                                               | S\$        |                                    | 2) Report Format:                             |                                |                               |
| <b>Total:</b>                                                                                                                                             | S\$        | <b>Global Sum S\$:</b>             | 3) Survey fee:                                |                                |                               |
| <b>FINAL PAYMENT</b>                                                                                                                                      | Date/Time: | Confirm with:                      | Email <input type="checkbox"/>                | Call <input type="checkbox"/>  |                               |
| Payee 1:                                                                                                                                                  | S\$        | Name 1:                            |                                               |                                |                               |
| Payee 2: (Strike if N.A.)                                                                                                                                 | S\$        | Name 2:                            |                                               |                                |                               |
| Payee 3: (Strike if N.A.)                                                                                                                                 | S\$        | Name 3:                            |                                               |                                |                               |

