15/5/2010

CC 3 / AIG1800 8284 , Tijaa39v

LKK:
IDAC:

INS. CASE OWNER:

ASSIGNMENT

Surveyor: MTH

DOI: 4/5/18

Date / Time : 7/5/18

Registered in Merimen: 7/5/18

Pre-assign / CCU / FTE

Insured Vehicle No. : SKL 9181H

Name of Insured : ASIA CAR RENTAL

Insured Tel No. : 62828028 HP:

Excess Sec II :S$

D.O.A : 30/4/18

Is driver the owner? (YES / NO)

Nature of Accident : HEAD-TO-REAR

If **NO**, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

Claim No. : 3080811452

Policy No. :

Make / Model :

Place of Accident :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability : % **Final ? Yes / No**

SKX 8465H → → →

INSRS:
WSP: Volkswagen.
Tel :
Liability :
RMKS:

INSRS:
WSP:
Tel :
Liability :
RMKS:

INSRS:
WSP:
Tel :
Liability :
RMKS:

INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	
	SKX 8465 H - X ; SKL 9181 H - X
10/5/2018 1.55pm pehkin	Spoke to OID (Ms Katherine) at 9731 7784. OID confirmed accident statement. front to rear collision accident, Send letter to OI.

STAGE	DATE / PIC
Non-Reporting ltr (1st):	
Non-Reporting ltr (2nd):	
Non-Reporting ltr (Final):	
Notification ltr (if non-pickup):	
Call OI:	
After call ltr to OI:	10/5/2018 VIC-OVC 11/5

Documentation Check List:	Handler	Typist
Notification ltr (if non-pickup)	X	
After call ltr to OI:		
Authorisation To Act:		
Release Voucher:		
Final Repair Bill:		
Car Rental Invoice:		
Towing Invoice		
LTA / GIA :		
Medical Bill:	X	
PIR:	X	
Mandate/Reject Instruction:	X	
LOD		
Payment Breakdown Form:		
Post-Repair Photos:		
Others:		

PRELIMINARY ADVICE Date/Time: Sent By:

FINALIZATION Date/Time: Confirm with: Confirm by:

Repair Cost: S$ (days) Reduction: % Email ☐ Call ☐

FINAL SETTLEMENT Date/Time: 28-9-18 Confirm with Email ☐ Call ☐

Final Liability:	% 100% (Agreed / Assessed) BOLA S/N No. : 21	If NO or B 28, Ass. Lia : Front to rear collision
Repair Cost: GST	S$ 3,922.83	
Loss of Rental (LOR) GST	S$ 342.40 (4 days) X 80	
Loss of Use (LOU):	S$ — ($ x days)	COPY SENT 15/10/18
Loss of Income (LOI):	S$ — ($ x days)	
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ **[Tick only one]**		
GIA/LTA Search	S$ 7.45	1) Claim status: Normal/Reject/Private Settle
Medical:	S$ —	2) Report Format:
Disbursement:	S$ — (e.g. Tow/ Independent)	3) Survey fee:
Legal Cost	S$ —	
Total:	S$ 4 272 68 **Global Sum S$:**	

Email ☐ Call ☐

FINAL PAYMENT Date/Time: Confirm with:

Payee 1:	S$ 3,930.28	Name 1:	VOLKSWAGEN CENTRE SINGAPORE
Payee 2: (Strike if N.A.)	S$ 342.40	Name 2:	BKW RENT-A-CAR PTE LTD
Payee 3: (Strike if N.A.)	S$ —	Name 3:	—