



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

10 September, 2018

**2<sup>ND</sup> REMINDER**

**HO CHI KWONG**  
5 THOMSON LANE  
#09-02  
SINGAPORE 297724

Dear Sir,

**Your Ref: SKT 26R**  
**Our Ref: CC4/ASM18007551/T1eb3 / S8M00EZM**

**Accident involving SKT 26R & SLP 3296S ALONG ION ORCHARD CARPARK ON 22/04/2018**

We refer to our letters of 07 MAY 18 and 1<sup>st</sup> reminder letter dated 17 JUL 2018 requesting for your reporting of the above accident.

We have checked our records and we are unable to trace your reporting of the accident to our office. For the purpose of assessing the claim lodged by the third party, we would require a report of the accident together with the original/coloured photocopied photographs showing the damages to your vehicle (if any) from you or your driver at the material time of the accident. This report is in a pre-set electronic form and has to be lodged through any of AXA Premium Workshops. Please refer to the back/folder accompanying your Certificate of Insurance for the list of our Premium Workshops conveniently located throughout Singapore. **Please report the accident within the next 05 days, i.e by noon of 15 SEPT 2018.**

Please note that with the effect of 1<sup>st</sup> Jun 2008, under the Motor Claims Framework (MCF), you are required to report any accident at our Premium Workshops or reporting centres (if applicable) with your accident vehicle (whether damage or not) within 24 hours or by the next working day of the occurrence of the accident. Any non-compliance of this condition will result in a loss of your No Claim Discount upon renewal of your policy and your claim will be prejudiced. The primary purpose of this reporting is to provide your version of the accident and does not automatically render you liable for the accident.

Please take note that we shall inform the **Traffic Police** of the non-reporting if we do not hear from you then.

Furthermore, the owner of vehicle **SLP 3296S** has submitted a claim against you and we are unable to revert on their claim as a result of your non-reporting of the above accident. If we fail to hear from you by **15 SEPT 2018**, we shall assume that indemnification under the Policy is not sought, and we shall refer the third party claim to you for direct handling.

If you need any clarification, please do not hesitate to contact us at xxxxxxxx at our operating hours 9:00am to 5:30pm or YOUR EMAIL. Please quote our claim reference when you contact us that we can assist you more effectively.

Yours sincerely,

This is a computer generated letter and no signature is required.