

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, **COMPLETE VMS PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$4,250.00** (Global Sum – all in) for vehicle no. **EF 9933H** that was damaged pursuant to the accident which occurred on **15/04/2018** (date) along **CHURCH OF SAINT FRANCIS XAVIER BASEMENT CAR PARK** (location) involving vehicle no/s **ET 9028Y**. This is pursuant to the inspection conducted on **23/04/2018** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **TAN MUI HONG** ("the third party claimant") of vehicle no. **EF 9933H** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **EF 9933H** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 28th June 2018



*KSC*

Signed by appointed surveyor

A handwritten signature in blue ink, appearing to read "Lay Hing".

Signed by "the workshop" (with chop)

This indemnity is signed without prejudice  
to my rights to claim for compensation  
for my personal injury.

# COMPLETE VMS PTE LTD

176 Sin Ming Drive, #03-14 / 07, Sin Ming Autocare Complex, S575721  
Tel: 6455 0012 Fax: 6554 0012 Email: main@completevms.com.sg  
Business Reg. No. 200416180E GST Reg. No.: 200416180E



AIG ASIA PACIFIC INSURANCE PTE LTD  
78 SHENTON WAY #07-16 CHARTIS BUILDING  
SINGAPORE 079120

Tax Invoice : VM013502

Invoice Date : 28/06/2018  
Vehicle Num. : EF9933H  
Make/Model : TOYOTA PRIUS C 1.5 HYBRID CVT  
Mileage(Km) :  
PO/VO/RO# :  
Ref./Remark :

S/N	Quantity	Particular	Unit Price	Amount S\$
		COST OF REPAIR AS AGREED AT		3,800.00

SingDollars : Four Thousand Sixty-Six Only

Total S\$ :	3,800.00
GST S\$ :	266.00
Amount Due S\$ :	4,066.00
	=====

Terms : 30 Days

  
COMPLETE VMS PTE LTD



To: Complete VMS Pte Ltd  
176, Sin Ming Drive,  
#03-14, Sin Ming Autocare Complex  
Singapore 575721

**LETTER OF AUTHORIZATION**

RE: ACCIDENT BETWEEN ET 9933H / ET 9028Y (Vehicle Numbers)  
ON 15/04/2018 (Date of Accident) AT Church of St. Francis Xavier Basement  
Car park

1. I/We, the owner of vehicle no. ET 9933 H. hereby appoint you to act for me to repair and recover damages sustained to my vehicle in the above accident from the third party driver and / or his / her insurers.
2. In this respect, I/We have authorized you to repair, correspond, negotiate and settle on my behalf, all claims against the parties involved in the subject accident. All final financial awards in my favor pertaining to the subject accident claim are to be paid to Complete VMS Pte Ltd.
3. By way of this Letter of Authorization, I/We also further authorized you to sign all Discharge Vouchers and any other related documents in settlement of the subject accident claims. I/We hereby undertake to ratify and reaffirm such signing of Discharge Vouchers and/or documents from any third party insurers by us.
4. During the settlement process with the third party insurers / drivers, you may act fully on my behalf and all negotiations and correspondences given by you to the third party insurers / driver are as if given directly from me. With regards to the settlement of the above subject accident claim, I/We agree and undertake to ratify all correspondences and negotiations given by you to the third party insurers / driver and further agree and undertake to be bound by all acts performed or carded out by you.
5. I/We understand that should the subject accident claims fail or not able to reach an amicably settlement with the third party insurers or driver, I/We will have to appointed a solicitors by way of signing a warrant to act in present of the appointed solicitor to further pursue the matter and to commence legal proceedings in Court in my/our name against the third party driver and/or his employers (if applicable). I/We further agrees that should I/We fails or disagrees to appoint a solicitors at that stage, I/We shall be fuily liable for all costs incurred to you until that point of time.
6. I/We further confirm my/our understanding that I/We shall render my/our full co-operation pertaining to the settlement of the subject accident and method of repair adopted shall be in accordance to the standard practices of the industry and will be at the full discretion of you.
7. I/We hereby agree that upon settlement of the above subject accident claim, I/We are required to sign Discharge Voucher/s issued by the third party insurers. After which all settlement monies shall be used to settle all costs and fee incurred to carry out the above subject accident repairs and claims. This settlement monies shall constitute a full discharge of your payment obligation to us.
8. Any indemnity / discharge voucher signed by the workshop is without prejudice to my rights to claim for compensation for my personal injury (if any). Complete VMS Pte Ltd is only authorized to negotiate and finalized with Third Party for my property damages

Signature :



Witness's Name & Signature

Name :

TAN MUI HONG LINDA

Date :

15/04/18

Company Stamp (if applicable) : \_\_\_\_\_

Email: \_\_\_\_\_