

Date/ Time	97756208 -x		SUSPENSION -x		STAGE	DATE / PIC
					Non-Reporting ltr (1st):	
					Non-Reporting ltr (2nd):	
					Non-Reporting ltr (Final):	
					Notification ltr (if non-pickup):	
					Call OI:	
					After call ltr to OI:	
					Documentation Check List:	Handler Typist
					Notification ltr (if non-pickup)	☐ ☐
					After call ltr to OI:	☐ ☐
					Authorisation To Act:	☐ ☐
					Release Voucher:	☐ ☐
					Final Repair Bill:	☐ ☐
					Car Rental Invoice:	☐ ☐
					Towing Invoice	☐ ☐
					LTA / GIA :	☐ ☐
					Medical Bill:	☐ ☐
					PIR:	☐ ☐
					Mandate/Reject Instruction:	☐ ☐
					LOD	☐ ☐
					Payment Breakdown Form:	☐ ☐
					Post-Repair Photos:	☐ ☐
					Others:	☐ ☐
PRELIMINARY ADVICE Date/Time: Sent By:						
FINALIZATION Date/Time: Confirm with: Confirm by: MCF						
Repair Cost:	L/S	S\$ 6,250.00	(9 days)	Reduction:	73 %	Email ☐ Call ☐
FINAL SETTLEMENT Date/Time: 30.04.21 Confirm with MDM LIM Email ☐ Call ☐						
Final Liability:	%	100	(Agreed / Assessed) BOLA S/N No. :		27	If NO or B 28, Ass. Lia :
Repair Cost:	w/GST	S\$ 6,687.50	OI REAR ENDED TP			
Loss of Rental (LOR):	S\$	1,920.00	(12 days)	X \$160		
Loss of Use (LOU):	S\$	-	(\$ x days)			
Loss of Income (LOI):	S\$	-	(\$ x days)			
LOR only ☒	LOU only ☐	LOR + LOU ☐	LOR + LOI ☐	[Tick only one]		
GIA/LTA Search	S\$	-				
Medical:	S\$	-				
Disbursement:	S\$	-	(e.g. Tow/ Independent)		1) Claim status: Normal/ Reject/Private Sumo	
Legal Cost	S\$	-			2) Report Format: TP	
Total:	S\$	8,607.00	Global Sum S\$: 8,600.00		3) Survey fee: \$450	
FINAL PAYMENT Date/Time: 30.04.21 Confirm with: MDM LIM Email ☐ Call ☐						
Payee 1:	S\$	8,600.00	Name 1:	KUM CHEW MOTOR WORKSHOP		
Payee 2: (Strike if N.A.)	S\$		Name 2:			
Payee 3: (Strike if N.A.)	S\$		Name 3:			