15/5/2010	CC 6/AIG1800	LKK:
INS. CASE OWNE	CC /AIG1800	WY B / NYW IDAC:
Surveyor:	Adnan Doi: Assignm	Date / Time : N 4 18 Registered in Merimen: 9 4 18
Pre-assign / CCU Insured Vehicle N Name of Insured Insured Tel No. Excess Sec II :S\$	c. : Clg 27676 : UR : HP: 1444	Claim No. : Policy No. : Make / Model : Place of Accident :
Is driver the owne If NO, Driver Na Driver Tel	me / Age : No. : (V/L: YES / NO)	OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO Insured Liability: % Final ? Yes / No
INSRS: WSP: Tel: Liability: RMKS:	INSRS: WSP: Tel: Liability: RMKS:	INSRS: WSP: Tel: Liability: RMKS: INSRS: WSP: Tel: Liability: RMKS:
Date/ Time		1 7
	order + x	Non-Reporting ltr (1st): Non-Reporting ltr (2nd): Non-Reporting ltr (Final): Notification ltr (if non-pickup): Call OI:
		After call ltr to OI:
		Documentation Check List: Handler Typist
		Notification ltr (if non-pickup) After call ltr to OI: Authorisation To Act:
		Release Voucher:
		Final Repair Bill: Car Rental Invoice:
		Towing Invoice
		LTA / GIA :
		Medical Bill:
		PIR:
		Mandate/Reject Instruction:
DDELIMINADY ABOVE	2. Data/Firms	Payment Breakdown Form:
PRELIMINARY ADVICE	E Date/Time: Sent By:	Post-Repair Photos:
FINALIZATION	Date/Time: Confirm with:	Others: Confirm by:
Repair Cost:	S\$ (days) Reduction:	% Email Call
FINAL SETTLEMENT	Date/Time: Confirm with	Email Call
Final Liability:	% (Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia:
Repair Cost:	S\$	
Loss of Rental (LOR):	S\$ (days)	
Loss of Use (LOU):	S\$ (\$ x days)	
Loss of Income (LOI):	S\$ (\$ x days)	
LOR only LOU only		
GIA/LTA Search	S\$	1) Claire to the Name (III) to (Daily) Could
Medical:	S\$ S\$ (e.g. Tow/ Independent	Claim status: Normal/Reject/Private Settle Private Settle Private Settle Private Settle
Disbursement: Legal Cost	S\$ (e.g. Tow/ Independent	2) Report Format: 3) Survey fee:
Total:	S\$ Global Sum S\$:	proming two

Confirm with:

Name 1:

Name 2:

Name 3:

Call

Email

FINAL PAYMENT

Payee 2: (Strike if N.A.)

Payee 3: (Strike if N.A.)

Payee 1:

Date/Time:

S\$

S\$

S\$

Date / Time	Action / Instruction		· ·	
	TP ALG.			
		-T1-11-15-11-1-11-11-11-11-11-11-11-11-11-		

Date Fill of the file	: Prell. Report	Day	s of Repair:		
1)	: Final Report	Res	survey No. of Trip:	Survey Fee:	
Date/Time, File Return to?				Transportation:	
2)		Add Fee:	: Site Insp (\$)S + RS,SI	
			: Interview (\$) Photos	
Report Format :		Ev [: Tech. Invs (\$) Others	
Lump Sum / I.B.I: (\$)	: Weekend (\$)	

Date/Time File Pass to?