

To: **AXA Insurance Pte Ltd**
8 Shenton Way #24-01
AXA Tower
Singapore 068811

Attn: **Motor Claims Department**

Date: 15th May 2018

Dear Sir/Madam,

Claimant: **Low Leong Chai**
561 Choa Chu Kang North 6
#11-86 Singapore 680561

"WITHOUT PREJUDICE"

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 31/03/2018 at PIE(Tuas), ECP Exit involving our client's vehicle registration number SLD 4551 L and vehicle registration number SLV 7964 P driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$10,500.00
2) Loss of Rental	\$1,500.00
3) LTA Search Fee	\$7.45

Total : **\$12,007.45**

A copy each of the following supporting documents is enclosed:

- Singapore Accident Statement
- Rental Invoice
- LTA Search Fee Receipt

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

Elin Cai

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