

INS. CASE OWNER:

CC 3/CTI1800 5725 / F2ub3

LKK:

IDAC:

Surveyor:

Edwin

DOI:

ASSIGNMENT

7/7/18

Date / Time :

7/7/18

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No. :

PC 43089

Claim No. :

Name of Insured :

Policy No. :

Insured Tel No. :

HP:

Make / Model :

Excess Sec II :S\$

D.O.A :

7/7/18

Place of Accident :

Is driver the owner?

(YES / NO)

Nature of Accident :

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO)

Insured Liability :

%

Final ? Yes / No

SHL 897T



INSRS:

WSP:

Tel :

Liability :

RMKS:

WRE
WQ

INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:

Date/ Time	STAGE	DATE / PIC
SHL 897T - 4	Non-Reporting ltr (1st):	
PC 43089 - 4	Non-Reporting ltr (2nd):	
	Non-Reporting ltr (Final):	
	Notification ltr (if non-pickup):	
	Call OI:	
	After call ltr to OI:	
	Documentation Check List:	Handler Typist
	Notification ltr (if non-pickup)	☐ ☐
	After call ltr to OI:	☐ ☐
	Authorisation To Act:	☐ ☐
	Release Voucher:	☐ ☐
	Final Repair Bill:	☐ ☐
	Car Rental Invoice:	☐ ☐
	Towing Invoice	☐ ☐
	LTA / GIA :	☐ ☐
	Medical Bill:	☐ ☐
	PIR:	☐ ☐
	Mandate/Reject Instruction:	☐ ☐
	LOD	☐ ☐
	Payment Breakdown Form:	☐ ☐
	Post-Repair Photos:	☐ ☐
	Others:	☐ ☐
PRELIMINARY ADVICE Date/Time:	Sent By:	
FINALIZATION Date/Time:	Confirm with:	Confirm by:
Repair Cost: S\$	(days) Reduction: %	Email ☐ Call ☐
FINAL SETTLEMENT Date/Time:	Confirm with	Email ☐ Call ☐
Final Liability: %	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :
Repair Cost: S\$		
Loss of Rental (LOR): S\$	(days)	
Loss of Use (LOU): S\$	(\$ x days)	
Loss of Income (LOI): S\$	(\$ x days)	
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐	[Tick only one]	
GIA/LTA Search	S\$	
Medical:	S\$	1) Claim status: Normal/Reject/Private Settle
Disbursement:	S\$ (e.g. Tow/ Independent)	2) Report Format:
Legal Cost	S\$	3) Survey fee:
Total: S\$	Global Sum S\$:	
FINAL PAYMENT Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S\$ Name 1:	
Payee 2: (Strike if N.A.)	S\$ Name 2:	
Payee 3: (Strike if N.A.)	S\$ Name 3:	

A member of COMFORTDELGRO

Date/Time: 26.03.2018 17:38 Page : 1

Team: ARC Repair TP(CFSO)1

JOB CARD Sales Order:

JC NO. 305135496

CUSTOMER NAME CITYCAB PTE LTD 7010070 CUSTOMER NO 383 SIN MING DRIVE Singapore SINGAPORE 575717 ADDRESS 65551188 TEL. (R) (P)	REG NO SHC 897T MAKE MERCEDES BENZ MODEL E220CDI (E5) YR OF MANU 17.10.2013 CHASSIS CODE WDD2120022A759858	MILEAGE FUEL E.....1/2.....F DATE/TIME IN 26.03.2018 13:20 TARGET DATE COMPLETION DATE/TIME:
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Accident Date: 26.03.2018

NATURE: 3P 26.03.2018

JOB DESCRIPTION

S/NO	LABOR CODE	DESCRIPTION
	CHINA - tax	Left Centre Damage
	LFE/	

CHECKED & PASSED OUT BY:

SERVICE ADVISOR

CUSTOMER'S SIGNATURE _____

Acknowledgement Slip

Exit Pass

3: O.: le No.:	SHC 897T LARRY	Vehicle No.: SHC 897T
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Larry Ng

e of Service Advisor

Signature/Date

Name of Service Advisor

Date _____

returned to Service Reception upon collection

To be kept by Security Guard