

INS. CASE OWNER:

CC 3/AIG1601

ASSIGNMENT

Surveyor:

DOI:

Date / Time:

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No.:

Name of Insured:

Insured Tel No.:

Excess Sec II :\$

Is driver the owner?

If NO, Driver Name / Age:

Driver Tel No.:

HP:

D.O.A:

Nature of Accident:

(V/L: YES / NO)

Claim No.:

Policy No.:

Make / Model:

Place of Accident:

OI GIA REPORT: YES / NO : TP GIA REPORT: YES / NO

Insured Liability: %

Final ? Yes / No



INSRS:
WSP:
Tel:
Liability:
RMKS:

edge
wyang



INSRS:
WSP:
Tel:
Liability:
RMKS:



INSRS:
WSP:
Tel:
Liability:
RMKS:



INSRS:
WSP:
Tel:
Liability:
RMKS:

Date/Time	STAGE	DATE / PIC
5/9/16	Non-Reporting ltr (1st):	
5/9/16	Non-Reporting ltr (2nd):	
5/9/16	Non-Reporting ltr (Final):	
5/9/16	Notification ltr (if non-pickup):	
5/9/16	Call OI: 311116 Van	
5/9/16	After call ltr to OI: 311116 Email	
5/9/16	Documentation Check List: Handler Typist	
5/9/16	Notification ltr (if non-pickup)	
5/9/16	After call ltr to OI: Email	
5/9/16	Authorisation To Act:	
5/9/16	Release Voucher:	
5/9/16	Final Repair Bill:	
5/9/16	Car Rental Invoice:	
5/9/16	Towing Invoice:	
5/9/16	LTA / GIA:	
5/9/16	Medical Bill:	
5/9/16	PIR:	
5/9/16	Mandate/Reject Instruction:	
5/9/16	LOD	
5/9/16	Payment Breakdown Form:	
5/9/16	Post-Repair Photos:	
5/9/16	Others:	
5/9/16	Confirm by:	
5/9/16	Confirm with:	
5/9/16	Repair Cost: \$5,082.50 (7 days) Reduction: 61 %	
5/9/16	Confirm with:	
5/9/16	Final Settlement	
5/9/16	Final Liability: \$5,082.50	
5/9/16	Repair Cost: \$5,082.50	
5/9/16	Loss of Rental (LOR): \$251.45 (5 days) x 100.58	
5/9/16	Loss of Use (LOU): \$251.45 (5 days) x 100.58	
5/9/16	Loss of Income (LOI): \$75.00 (5 days) x 5	
5/9/16	LOR only [] LOU only [] LOR + LOU [] LOR + LOI [] [Tick only one]	
5/9/16	GIA/LTA Search: \$5.35	
5/9/16	Medical: \$5.35	
5/9/16	Disbursement: \$5.35	
5/9/16	Legal Cost: \$5.35	
5/9/16	Total: \$5,082.50	
5/9/16	Global Sum \$5: 2,920.00	
5/9/16	Confirm with:	
5/9/16	Final Payment	
5/9/16	Payee 1: \$2,920.00	
5/9/16	Payee 2: (Strike if N.A.)	
5/9/16	Payee 3: (Strike if N.A.)	