



Cycle & Carriage Kia Pte Ltd

Kia Customer Service centre

209 Pandan Gardens Singapore 609339

T 6568 4555 F 6569 1056 W [kia.com](http://kia.com)

Company No. 199405410K

A member of the Jardine Cycle & Carriage Group

LOD to C.T.  
25/09/18

Our ref : SGW2338J  
Your ref : SNM18D01379C02

Date : 11<sup>th</sup> Sept. 2018

Mr. Chong Boon Sen (Motor Claims Dept.)  
China Taiping Insurance (Singapore) Pte. Ltd.  
3 Anson Road  
#16-00 Springleaf Tower  
Singapore 079909

Dear Sir,

**RE: SUBMISSION OF DOCUMENTS FOR SGW2338J**

Kindly be informed that our customer, Ms. Ngoi Lay See, owner of vehicle registration no. SGW2338J (insured with AIG) holds vehicle registration no. SLJ2604A which is insured with you at the time of an accident liable and hereby submitting a claim against your insured for the cost incurred.

On behalf of our customer, we provide the following claim for your settlement as below :

Repair cost	:	\$ 2,054.40	
Loss of rental	:	\$ 1,637.10	(\$181.90 x 9 days)
GIA search fee	:	\$ 2.00	
Total	:	\$ 3,693.50	

We are pleased to enclose the documents as set out in the attached checklist.

Please contact Mr. Andre Chow En De at 91449137 or email him at [andre.chow@cyclecarriage.com.sg](mailto:andre.chow@cyclecarriage.com.sg) **within 7 working days** from the date of this letter should there be any missing documents or any other additional documents required. If we do not hear from you during these 7 days, we would take it that all documents submitted to you are complete and in order.

Cheque should be make payable to Cycle & Carriage Kia Pte. Ltd.

We look forward to receiving your early settlement of the invoice(s). Thank you.

Yours faithfully  
CYCLE & CARRIAGE KIA PTE LTD

  
MANAGER  
SERVICE OPERATIONS - PG



CYCLE &amp; CARRIAGE

**CYCLE & CARRIAGE KIA PTE LTD**  
**PANDAN GARDENS CUSTOMER SERVICE CENTRE**  
 209 Pandan Gardens Singapore 609339 Tel: 65684567 Fax: 65651240

**TAX INVOICE**

Co Reg No : 199405410K

GST Reg No : MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info
MS NGOI LAY SEE	Cust No/Name /MS NGOI LAY SEE
36 CHISELHURST GROVE	Reg No/Reg Date SGW2338J / 20/01/2017
SERANGOON GARDEN ESTATE	Date In/Mileage 17/04/2018/ 21990
SINGAPORE 558619	Chassis/Package KNAPH81BMH5299801 /KC17
Contact No Mobile: 96692338 JACK	Engine No D4HBGH302276
17/04/	Make/Model KIA/SORENTO UM 2.2 A DIESEL 2WD ABV SR
	Colour/Trim ABT PLATINUM GRAPHI/ WK SATURN BLACK

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No
CTP00080	Cash	10/09/2018/ 14:52	TLC	884 / Lauro Songcuan	24920	81375294

Description of Goods / Services	Qty	Unit Price	Disc%	Amount
PNT88000 RENEW REAR BUMPER GARNISH, REPAIR REAR BUMPER,				550.00
E PNT98000 SPRAY PAINT REAR BUMPER, REAR BUMPER LOWER COVER				420.00
E PNT88000 REMOVE AND INSTALL PARKING SENSOR				60.00
A 90000001 CHECK WIRING & CHASSIS ELECTRICAL SYSTEM				20.00
A 90000001 CONDUCT DIAGNOSTIC CHECK FOR THE CAR SYSTEM				200.00
M SUNDRY SUNDRY				20.00
X COVER-RR BUMPER LWR	1.00	650.00	00.00	650.00
Z TEXT TP CHINA TP DOA: 14/03/2018 SURVEYOR: RASUL				
"Guarantee your warranty, maintain with Cycle & Carriage."				

Parts	650.00	Nett	1,920.00
Labour	1,250.00	7% GST on 1920.00	134.40
Standard Menu	0.00		
Specialist Job	0.00	Total Payable	2,054.40
Diagnostics Job	0.00	Paid	0.00
Sundry/Others	20.00	Total Due	2,054.40
Total(w/o GST)	1,920.00		

Payment should be made strictly by cash, NETS or credit cards. Thank you.  
 Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.



# CHAN'S & SONS ENTERPRISE

363 Sembawang Road  
Singapore 758379  
Tel: 67532536 Fax: 67567565  
GST Reg No: 51-936900-M

**chan's**  
www.chans.com.sg

Coco

## TAX INVOICE

NGOI LAY SEE

INVOICE : AR1804-0438  
DATE : 27/04/2018  
TERMS : C.O.D  
STAFF ID : ELAINE  
AGREEMENT NO. : HA201804-0199

ATTN : ACCOUNTS PAYABLE

DESCRIPTION	AMOUNT (SGD)
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Vehicle Reg No	: SKT8473E	1,530.00
Make / Model	:	
Rental Dates	: Rental Billing From 17/04/2018 To 26/04/2018	
Period	: 9 days	
Rental Rate	: S\$ 181.90 Per Day (Including GST)	
Reference No	: SGW2338J	

AMOUNT : S\$  
ONE THOUSAND SIX HUNDRED THIRTY-SEVEN  
DOLLARS AND CENT TEN ONLY

NON-TAXABLE VALUE : 0.00  
TAXABLE VALUE : 1,530.00  
GST 7% : 107.10

**TOTAL S\$ : 1,637.10**

Please make your cheques payable to : **CHAN'S & SONS ENTERPRISE**



For Official Use Only

Payment Date :	F / Amt
CS / CC / CH :	
CS / CC / CH :	



## Hirer's Name \_\_\_\_\_

## CHECK OUT

## CHECK IN

Date 17.4.18	Time 11.10a	Mileage KM	
Date 26.4.18.	Time 12.10pm.	Mileage KM	Remarks China

- Car is restricted to SINGAPORE use. See clause 1(f) for non-compliance.
- No refund will be given for vehicle that returns early.
- Own Damage Liability – First \$1500 for damage to vehicle plus loss of earnings while damaged vehicle is under repair.
- Third Party Liability – First \$2000 for any Third Party Accident Claim.
- Additional Excess of \$3000 for drivers under 24yrs old or above 70yrs and/or less than 2yrs driving experience.
- Hirer is responsible for all parking fines & traffic summons.
- Extension:- One day's advance notice is required otherwise no extension will be allowed.
- Vehicle should be returned at the same time as collection except on Saturday where return time is before 10am.
- Vehicle returned after office hour will be charged to the next working day.
- Hourly extension is charged at 1/5 of the daily rate.
- As preventive maintenance, please check water & engine oil daily.
- Please check that you have not left any of your personal belongings in the vehicle. Our company and staff will not be responsible for any loss of belongings after the vehicle is returned.
- For the comfort of other users, please refrain from smoking, eating or carrying of pets in the car. A cleaning charge of \$200 will be imposed for smoky, smelly or dirty vehicle.
- Carrying of PASSENGERS in commercial vehicle, is strictly prohibited. Only WORKERS covered under hirer's workmen compensation are allowed.

	UNIT		RATE (\$)	TOTAL (\$)
RATE	9	@	170 + gst	1530.00
DISCOUNT				
GST @ 7%				107.10
TOTAL				1637.10
EXTENSION				
SGW 2338 J				
DEPOSIT (refundable) S\$:				
CHANGED OVER FROM VEH.				DATE

I/We have read and agree to the terms and conditions of the rental agreement above and as set overleaf.  
I/We declare that all information given on this form is true and accurate.

Hirer's Signature

Joint Hirer's/ Guarantor's Signature

for CHAN'S &amp; SONS ENTERPRISE

VEHICLE NO.	SLT 8473h	MODEL	
FROM		RETURN	<i>*Estimate Date. For actual return see CHECK IN</i>





RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**Third Party Insurer Enquiry**

Our Ref No: GR-18-039337  
Date of Request: 14/03/2018

Your Ref No: Online Purchase

Cycle & Carriage Automotive Pte Ltd  
241 Alexandra Road  
Singapore 159931

Dear Sir/Madam,

Enquiry Date 14/03/2018  
Enquiry By Coco Lu Ting  
TP Vehicle No. SLJ2604A  
Accident Date 14/03/2018

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SLJ2604A	China Taiping Insurance (Singapore) Pte. Ltd.	18/12/2017-17/12/2018	6389 6111

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.

VEHICLE NO : SGW2338J  
MODEL : KIA/SORENTO UM 2.2 A DIESEL 2WD ABV  
WIP : 24920

Material	:	\$	650.00
Labour	:	\$	1,270.00
Sub-Total	:	\$	1,920.00
	:		
Less Excess	:	\$	-
Total	:	\$	1,920.00
GST 7%	:	\$	134.40
Grand Total	:	\$	2,054.40
Finalise By/Date	:	JoJo dtd 14/06/2018	

Email : 14/06/18 1:37pm

☒ REVERT BACK WITHIN 7 DAYS,  
OTHERWISE WILL PROCEED WITH INVOICING

☐ SURVEYOR'S REPORT REQUIRED

REPAIR TOOK 3 WORKING DAYS +        Days (        ) Weekends  
+        Days (        ) Public Holiday  
TOTAL DAYS REPAIR TOOK = 3

☒ TP Claim China Taiping -

☒ Claim GIA / LTA fee \$ 2.00

☒ Claim Loss ☐ Use ☒ Rental

☐ Claim Medical Fee / Others                     

☐ Third Party Report



# CERTIFICATE OF INSURANCE

## KIA AUTO PROTECTOR PRIVATE VEHICLE

Name of Policyholder : Ngoi Lay See  
Period of Insurance : 20 Jan 2018 To 19 Jan 2019  
Engine No. : D4HBGH302276  
Chassis No. : KNAPH81BMH5299801

Vehicle No. : SGW2338J  
Policy No. : 2100497451-01  
Endorsement No. :  
Issued Date : 08 Dec 2017

### ABOUT THE COVER

Make/Model : KIA SORENTO 2.2 A DIESEL  
Engine Capacity/Tonnage : 2,199.00 CC  
Driver Restriction : NA  
Sum Insured : Market Value  
Off Peak Car : No  
First Year of Registration : 2017  
Insuring with COE/PARF : Yes

#### Person or Classes of Persons Entitled to Drive\*

a) The Policyholder

b) Any other person who is driving on the Policyholder's order or with his/her permission.

This Policy will indemnify the Policyholder or any authorised driver only if he/she meets the specified age condition.

\* You have to pay an additional sum of \$5,000 as "Young and/or Inexperienced Driver Excess" ("YIDP") if you are or your authorised driver (named or unnamed) is under the age of 22 and/or has less than 2 years' driving experience.

Age Condition : All Age Condition

#### Limitation as to use\*

Use only for social, domestic and pleasure purposes and for the Policyholder's business. This Policy does not cover use for hire or reward, driving tuition, driving test, racing, pace-making, reliability trial or speed-testing, the carriage of goods other than samples in connection with any trade or business or use for any purpose in connection with Motor Trade.

Limit of Use: 1500cc - 1600cc

\* Limitations rendered inoperative by Section 2 of the Motor Vehicles (Third-Party Risks and Compensation) Act (Cap. 159) and Section 95 of the Road Transport Act, 1987 (Malaysia), are not to be included under these headings.

### EXCESS

#### Section 1

Fire - \$0 Own Damage - \$500 Theft - \$0 Flood Cover - \$0

#### Section 2

Property Damage - \$0

Windscreen : \$100

#### Named Driver and Excess (where applicable)

Ngoi Lay See - \$500 (Own Damage)

### APPROVED REPORTING CENTRES/AUTHORISED REPAIRERS (FOR CLAIMS RELATED REPAIRS)

1 Cycle & Carriage Body & Paint Centre Add: 209 Pandan Gardens Singapore 609339 65864501

2 Cycle & Carriage Customer Service Centre (For Windscreen claim only) Add: 241 Alexandra Road Singapore 159931 64278500

3 Cycle & Carriage Customer Service Centre (For windscreen claim only) Add: 330 Ubi Rd 3 Singapore 408650 67461000

For other Approved Reporting Centres/AIG Authorised Repairers, please contact our 24-hour accident emergency hotline at +65 6338 6200. Alternatively, you may refer to AIG website [www.aig.com.sg](http://www.aig.com.sg) or AIG SG Mobile App. Simply search and download "AIG SG" from iTunes or Google Play.

### IMPORTANT NOTES

Hire Purchase Company/Employer's Loan: HL Bank

We hereby certify that the policy to which this Certificate of Insurance relates is issued in accordance with the provisions of the Motor Vehicles (Third Party Risks and Compensation) Act (Cap. 159), Part IV of the Road Transport Act, 1987 (Malaysia) and Motor Vehicles (Third Party Risks) Rules, 1959 (Malaysia).

0500709622

CYCLE & CARRIAGE - ALVIN  
239 ALEXANDRA ROAD  
SINGAPORE 159930

Underwritten by AIG Asia Pacific Insurance Pte. Ltd.

AIG Asia Pacific Insurance Pte. Ltd.  
AUTHORISED REPRESENTATIVE

5590005



REPUBLIC OF SINGAPORE DRIVING LICENCE

Licence Number: **S8815209C**

Name: **NG JUN CHIAT, JACK (HUANG JUNJIE)**

Birth Date: **06 May 1988**

Issue Date: **22 Mar 2007**

901487823H

FOR C&C USE ONLY

SINGAPORE ARMED FORCES  
IDENTITY CARD

Name: **NG JUN CHIAT, JACK**

NRIC No: **S8815209C**

This card is the property of the Singapore Armed Forces. Any person finding this card is requested to forward it without delay to Central Manpower Base or any Police Station.

YOU ARE LICENCED TO DRIVE VEHICLES IN THE FOLLOWING CLASS(S)

Class 2B	Motorcycles <= 200 CC	29 Mar 2012
Class 2A	Motorcycles between 201 CC and 400 CC	16 Jul 2013
Class 2	Motorcycles > 400 CC	23 Sep 2014
Class 3	Motor cars <= 3000 kg with <= 7 passengers, exclusive of the driver, and motor tractors/vehicles <= 2500 kg	22 Mar 2007

S8815209C

NP 426A

FOR C&C USE ONLY

GEMALTOBGPV100071001203

NRIC No/Colour: **S8815209C/PINK**

Race: **CHINESE**

Date Of Birth: **06/05/1988**

Service Status: **REGULAR**

Address: **36 CHISELHURST GROVE SINGAPORE 558619**

Blood Group: **O (+)**

Country Of Birth: **SINGAPORE**

Military Rank Status: **OFFICER**

Sex: **M**

DATE: 15.08.2012

S8815209C



# CYCLE & CARRIAGE KIA PTE LTD

## MOTOR VEHICLE CLAIM

### OWNER'S SATISFACTION FORM / DISCHARGE VOUCHER

TO : CHINA TAIPING INSURANCE (S) PTE LTD  
105 CECIL STREET  
#18-00/19-00 THE OCTAGON  
SINGAPORE 069534

VEHICLE OWNER : MS NGOI LAY SEE

MOTOR POLICY NO : 2100497451 REGISTRATION NO : SGW2388J

VEHICLE MODEL : KIA SORENTO WIP NO : 24920

ACCIDENT DATE : 14.03.2018 THIRD PARTY : SLJ2604A

REPAIRER'S NAME : CYCLE & CARRIAGE KIA PTE LTD  
KIA SERVICE CENTRE  
209 PANDAN GARDENS  
SINGAPORE 609339

I/We certify that the vehicle has been fully repaired to my entire satisfaction and that the payment of the repairer's charges that are claimable under the policy will be deemed in full and final settlement of my claim.

OWNER/INSURED SIGNATURE : 

DATE : 3/6/2017

TIME : 10.20AM

## AUTHORIZATION TO ACT

I, Ngoi Lay See ("the third party claimant")  
of 36 Chiselhurst Grove Singapore 558619 (address), owner of  
SGW 2338 J (vehicle no.) hereby authorize  
Cycle & Carriage Kia Pte Ltd  
("the workshop") to act for me with respect to my claim for repair costs  
and/or rental and/or loss of use ("claim") for my vehicle no. SGW 2338 J  
that was damaged pursuant to the accident which occurred on 14.03.2018  
(date) along Tagore Drive  
(location) Involving vehicle no/s S/J 260 4A  
(\*the accident\*).

I further authorized the workshop to settle my above mentioned claim in a  
manner that they deem fit and the workshop is further authorized to receive  
payment further to settlement of my claim with payment cheque/s being  
made in favour of the workshop.

I further acknowledge that any settlement the workshop any reach on my  
behalf is on a without prejudice and without admission of liability basis insofar  
as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 14 day of 03 (month) 20 18 (year)

NS  
Signed by "the third party claimant"

[Signature]  
Signed by "the workshop"

