

INS. CASE OWNER:

CC 6/AIG1800 4709, 11663

LKK:

IDAC:

Surveyor:

MARCOMS

DOI:

ASSIGNMENT

17/7/18

Date / Time :

17/7/18

Registered in Merimen:

17/7/18

Pre-assign / CCU / FTE



Insured Vehicle No. :

SLR 5160B

Claim No. :

Name of Insured :

Policy No. :

Insured Tel No. :

HP:

Make / Model :

Excess Sec II :S\$

D.O.A :

4/7/18

Place of Accident :

Is driver the owner?

( YES / NO )

Nature of Accident :

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO)

Insured Liability :

%

Final ? Yes / No

FBK 8127J



INSRS:

WSP:

Tel :

Liability :

RMKS:

Enfin



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:

| Date/ Time                                                                                                                                | STAGE                              | DATE / PIC                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------|
| FBK 8127J - 4                                                                                                                             | Non-Reporting ltr (1st):           |                                                                       |
| SLR 5160B - 4                                                                                                                             | Non-Reporting ltr (2nd):           |                                                                       |
|                                                                                                                                           | Non-Reporting ltr (Final):         |                                                                       |
|                                                                                                                                           | Notification ltr (if non-pickup):  |                                                                       |
|                                                                                                                                           | Call OI:                           |                                                                       |
|                                                                                                                                           | After call ltr to OI:              |                                                                       |
|                                                                                                                                           | <b>Documentation Check List:</b>   | <b>Handler</b> <b>Typist</b>                                          |
|                                                                                                                                           | Notification ltr (if non-pickup)   | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | After call ltr to OI:              | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | Authorisation To Act:              | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | Release Voucher:                   | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | Final Repair Bill:                 | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | Car Rental Invoice:                | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | Towing Invoice:                    | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | LTA / GIA :                        | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | Medical Bill:                      | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | PIR:                               | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | Mandate/Reject Instruction:        | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | LOD                                | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                           | Payment Breakdown Form:            | <input type="checkbox"/> <input type="checkbox"/>                     |
| <b>PRELIMINARY ADVICE</b> Date/Time:                                                                                                      | Sent By:                           | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                           |                                    | Others: <input type="checkbox"/> <input type="checkbox"/>             |
| <b>FINALIZATION</b> Date/Time:                                                                                                            | Confirm with:                      | Confirm by:                                                           |
| Repair Cost: S\$                                                                                                                          | ( days) Reduction: %               | Email <input type="checkbox"/> Call <input type="checkbox"/>          |
| <b>FINAL SETTLEMENT</b> Date/Time:                                                                                                        | Confirm with                       | Email <input type="checkbox"/> Call <input type="checkbox"/>          |
| Final Liability: %                                                                                                                        | (Agreed / Assessed) BOLA S/N No. : | If NO or B 28, Ass. Lia :                                             |
| Repair Cost: S\$                                                                                                                          |                                    |                                                                       |
| Loss of Rental (LOR): S\$                                                                                                                 | ( days)                            |                                                                       |
| Loss of Use (LOU): S\$                                                                                                                    | ( \$ x days)                       |                                                                       |
| Loss of Income (LOI): S\$                                                                                                                 | ( \$ x days)                       |                                                                       |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> | [Tick only one]                    |                                                                       |
| GIA/LTA Search S\$                                                                                                                        |                                    |                                                                       |
| Medical: S\$                                                                                                                              |                                    | 1) Claim status: Normal/Reject/Private Settle                         |
| Disbursement: S\$                                                                                                                         | (e.g. Tow/ Independent )           | 2) Report Format:                                                     |
| Legal Cost S\$                                                                                                                            |                                    | 3) Survey fee:                                                        |
| <b>Total:</b> S\$                                                                                                                         | <b>Global Sum S\$:</b>             |                                                                       |
| <b>FINAL PAYMENT</b> Date/Time:                                                                                                           | Confirm with:                      | Email <input type="checkbox"/> Call <input type="checkbox"/>          |
| Payee 1: S\$                                                                                                                              | Name 1:                            |                                                                       |
| Payee 2: (Strike if N.A.) S\$                                                                                                             | Name 2:                            |                                                                       |
| Payee 3: (Strike if N.A.) S\$                                                                                                             | Name 3:                            |                                                                       |

