

# COMFORTDELGRO ENGINEERING

Our Ref: T 0318/ SH 8505R /WT(st)

Your Ref:

Date: 19-Mar-18

CDGE Taxi Claims Dept  
59 Loyang Drive 4th Flr  
Singapore 508969

ComfortDelGro Engineering Pte Ltd  
205 Braddell Road Singapore 579701

Mainline +65 8383 6280  
Facsimile +65 6280 9755

www.cdge.com.sg

Company Registration No: 199506048W

## Workshops

**Braddell**  
205 Braddell Road  
Singapore 579701

**Loyang**  
59 Loyang Drive  
Singapore 508969

**Sin Ming**  
383 Sin Ming Drive  
Singapore 575717

**Pandan**  
45 Pandan Road  
Singapore 609286

**Ubi**  
320 Ubi Road 3  
Singapore 408649

**Senoko**  
24 Senoko Loop  
Singapore 758156

**Sungei Kadut**  
7 Sungei Kadut Way  
Singapore 728791

**Yishun**  
Yishun Industrial Park A  
Singapore 768732

**AXA Insurance Pte Ltd**  
8 Shenton Way  
#24-01, AXA Tower  
Singapore 068811

Attn: Motor Claims Department

WITHOUT PREJUDICE

Dear Sir

**ACCIDENT INVOLVING OUR TAXI SH 8505R YOUR INSURED SFB 525X  
AND OTHER ON 09.03.18**

We are the authorised repair workshop for Comfort Transportation Pte Ltd, the owner of motor vehicle No: **SH 8505R** which was involved in the captioned accident with your insured vehicle. The vehicle owner and the taxi driver concerned have requested and authorized us to assist them in presenting their claims against the party responsible for all applicable matters arising from the damage to the vehicle.

As the accident was caused by the negligent act of your insured driving **SFB 525X** we are submitting these claim for your consideration on behalf of the claimants.

### TAXI OWNER'S CLAIM

1	Cost of Repair	\$ 1,495.33
2	5 days Loss of Rental @ \$ 125.40 per day	\$ 627.00
3	Survey Report Fees (Surveyed by M/s LKK)	\$ -
4	GIA / LTA Search Fee	\$ 7.49
5	GIA / Police Report Fees	\$ -
6	Towing / Medical / Transportation Fees	\$ -
<b>Sub Total:</b>		<b>\$ 2,129.82</b>

### HIRER'S CLAIM

7	5 days Loss of Income @ \$ 80.00 per days	\$ 400.00
<b>Total Claims:</b>		<b>\$ 2,529.82</b>

We enclosed herewith the following documents to support the claims: -

- Original repair bill and photocopies photographs 7 pcs
- LTA search slip/s of: SFB 525X
- GIA / Police report/s of: SH 8505R
- Letter of authority from owner / hirer / operator
  - ( ) Photocopy/s of Accident Scene Photo/s ( ) Traffic Compound ( ) PIR
  - ( ) Witness statement/s (x) Rental Rate letter (x) Downtime/Mileage record

Kindly look into the matter and let us hear from you on the settlement of the said claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the taxi driver.

Yours faithfully

*William Tan*

Deputy Manager

CDGE Claims Department

Tel: 6214 8737 Fax: 6214 1843 Email: williamtan@cdge.com.sg

This is a computer generated letter. No signature is required.

A member of

**COMFORTDELGRO**



## Asher Sng (LKKAuto)

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**From:** Asher Sng (LKKAuto)  
**Sent:** Friday, 23 March 2018 11:32 AM  
**To:** CKLEE98@SINGNET.COM.SG  
**Subject:** ACCIDENT INVOLVING SFB 525X AND SH 8505R ALONG TOA PAYOH LORONG 8A ON 09/03/2018



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

23 MAR 2018

LEE CHEE KIONG

Dear Sir/ Mdm

**OUR REF : CC4/ASM18004704/K1ea3**  
**YOUR REF : SFB 525X**  
**ACCIDENT INVOLVING SFB 525X AND SH 8505R ALONG TOA PAYOH LORONG 8A ON 09/03/2018**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a claim from M/s COMFORTDELGRO ENGINEERING PTE LTD acting on behalf of the owner of SH 8505R against your motor insurance policy.

Based on the accident report and accident scenario, it was reported that your vehicle had rear-ended the Third Party vehicle SH 8505R. As such, liability is down against us.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

We shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter. Your intent must be formally expressed to us and acknowledged by us.

Your full co-operation in the handling of the claim is required and kindly submit the following to [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) within 7 days from the date of this letter **if not provided at our reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)

- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without AXA's prior knowledge and consent.

This letter should **not** be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), AXA shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at 6256 3561 or email us at [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com).

Please quote the claim reference when you contact us that we can assist you more effectively.

Yours sincerely,

Asher  
*Case Handler*  
 DID: 6841 6051  
 FAX: 6741 4108  
 Email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com)

c.c. AXA Insurance Pte Ltd (AXA)  
 (Motor Claims Dept)

## LETTER OF AUTHORISATION

(NAF / PAF)

ACCIDENT INVOLVING  
ALONGTOYOTA PRIUS SH8505R , SFB525X  
TOAPAYOH LOR 8A TWDS TOA PAYOH LOR 7

ON 09-Mar-18 12:30

I / We

KOH GUAN LEE

(Hirer) NRIC No.: S7115224C

and/or

(Relief) NRIC No.:

Taxi Number

SH8505R

hereby authorise ComfortDelGro Engineering Pte Ltd(CDGE):

1. To submit my/our claims for damages, costs and expense, including loss of income, loss of rental, medical fee and legal costs.
2. To have absolute discretion to agree to any settlement or compensation amount in respect of my/our claim against third party (except personal injuries and medical claims).
3. To sign Discharge Voucher on my/our behalf.
4. To accept any payment (claim proceeds) in respect of the claim against third party and payment by cheque shall be forward directly to CDGE in accordance with CDGE's instruction and made in favour of "ComfortDelGro Engineering Pte Ltd".

Date

09-Mar-2018

Name of Hirer  
Hirer NRICKOH GUAN LEE  
S7115224C

Signature :



Address

5 JALAN BATU #08-151  
431005

Contact No.

83820997



redefining / insurance

CLAIM REF : S8M00AGX  
INSURED : LEE CHEE KIONG

### DISCHARGE VOUCHER

We, COMFORTDELGRO ENGINEERING PTE LTD confirm that by letter of authorisation dated 09/03/2018, we are authorised to and do hereby give this discharge for ourselves and on behalf of COMFORT TRANSPORTATION PTE LTD and the Hirer, KOH GUAN LEE of vehicle no. SH 8505R.

Now we COMFORTDELGRO ENGINEERING PTE LTD for ourselves and the said Hirer and the driver jointly and severally:-

- a) agree to accept the sum of Singapore Dollars TWO THOUSAND TWO HUNDRED NINETY TWO AND CENTS TWELVE ONLY. (S\$2,292.12) in the aggregate in full and final settlement of all claims of whatever kind including damages for personal injuries and/or damage to property that all and any of us may have against **AXA INSURANCE PTE LTD** and/or their Insured and/or the driver of vehicle no. SFB 525X arising out of an accident with SH 8505R on 09/03/2018.
- b) declare that **AXA INSURANCE PTE LTD** and/or their Insured and/or the driver of the Insured vehicle shall not be liable for any further claim(s) whatsoever or howsoever present or future that any of us may have against **AXA INSURANCE PTE LTD** and/or their Insured and/or the driver of vehicle no. SFB 525X arising directly/indirectly as a consequence of the accident and hereby give our full and final discharge.
- c) We hereby declare that I/we am/are the person(s) entitled to receive the above settlement and hereby undertake to indemnify **AXA INSURANCE PTE LTD** against any claim made or to be made in respect of this settlement.

It is understood and agreed that payment herein is made in favour of COMFORTDELGRO ENGINEERING PTE LTD is made without any admission of liability whatsoever on the part of **AXA INSURANCE PTE LTD** and/or their Insured and/or the driver of vehicle no. SFB 525X.

Dated this 05<sup>th</sup> day of April 2018

Signed by

(AUTHORISED SIGNATORY)

Company Stamp

COMFORTDELGRO ENGINEERING PTE LTD  
59 LOYANG DRIVE  
SINGAPORE 508959

Please forward your cheque made payable to:  
**COMFORTDELGRO ENGINEERING PTE LTD**

Witness :

Name :

I/C No :

Address :

CLAIMS DEPARTMENT  
COMFORTDELGRO ENGINEERING PTE LTD  
59 LOYANG DRIVE  
SINGAPORE 508959

AXA Insurance Pte Ltd (Company Reg. No. 199903512M)  
8 Shenton Way, #24-01 AXA Tower, Singapore 068811  
Customer Centre #B1-01  
Tel: +65 6880 4888 Fax: +65 6338 2522 Website: www.axa.com.sg

"The contents of this document apply to vehicle damages only  
All personal injuries and damages arising therefrom are excluded  
from the ambit and application of this document"

GST REG. NO. M2-8921817-3

## TAX INVOICE

COMPANY REG. NO.: 199506048W  
Page: 1

8010010

AXA INSURANCE PTE LTD

#24-01 8 SHENTON WAY AXA TOWER  
SINGAPORE SG 068811

CONTACT NO: 63387288

VEHICLE NO  
SH 8505R

MAKE  
TOYOTA

MODEL  
PRIUS HYBRID(G4)

DATE OF REG  
29.06.2017

CHASSIS CODE  
JTDKB3FU803560930

INV. NO/DATE  
91362153 14.03.2018

JOB NO.  
305123598

ODOMETER READING

DATE/TIME IN  
09.03.2018 15:20

Description : 3P 09.03.2018

S/No	Part No.		Qty	Unit Price	%Disc	Net
PART REQUISITION						
0001	04-01-0302-2282	PRIG4 COVER REAR BUMPER	1	458.60	25.00	343.95
0002	04-01-0302-2287	PRIG4 GUARD-REAR BUMPER C	1	552.60	25.00	414.45
0003	04-01-0302-2288	PRIG4 REINFORCEMENT SUB-A	1	318.80	25.00	239.10
SUB-TOTAL			:			997.50

### JOB NATURE

0001	L	PANEL BEATING	200.00	200.00
0002	23-502	SPRAYPAINT ON AFFECTED AREA	180.00	180.00
0003	L	REMOVE/REFIX REVERSE SENSOR	20.00	20.00
SUB-TOTAL			:	400.00

1) WE/IT TAKING ALL RESPONSIBILITY FOR THE VEHICLE'S SAFETY AND THE VEHICLE'S CONDITION. THE CUSTOMER'S RESPONSIBILITY FOR CARE OF OTHER PROPERTIES IS DURING TO CUSTOMER'S CARE AND WE/IT ARE COVERED AND TREATED TO OWNERS' RISK.

2) CUSTOMERS SHALL INSTRUCT THEIR VEHICLES IMMEDIATELY UPON DELIVERY AND SHALL WITHIN 3 DAYS FROM SO ON INSTRUCTED BY NOTICE IN WRITING TO THE COMPANY OR ANY EMPLOYEES. OTHERWISE, THE VEHICLE WILL BE DEEMED TO HAVE BEEN ACCEPTED IN GOOD ORDER.

3) INTEREST OF 1% PER MONTH WILL BE CHARGED ON A DAY TO DAY BASIS FROM THE DATE OF DELIVERY OF THE VEHICLE TO THE COMPANY BY THE CUSTOMER AND NOT END ON THE DATE OF PAYMENT. (LATER ON DATE FROM THE INVOICE FOR THE PERIOD OF DEFECT).

4) PLEASE EXAMINE THIS INVOICE IMMEDIATELY UPON RECEIPT AND SIGN THE COMPANY OR ANY EMPLOYEES ON THE BOTTOM OF WITHIN 3 DAYS OF RECEIPT OF THE COMPANY OR ANY EMPLOYEES. IF A REPAIR IS REQUIRED, THE COMPANY WILL BE RESPONSIBLE FOR CORRECT AND REPAIR.

ComfortDelGro Engineering Pte Ltd  
A member of COMFORTDELGRO

Head Office:  
205 Braddell Road  
Singapore 579701

Kindly note that no receipt shall be issued unless requested.

CUSTOMER'S COPY

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010010	91362153	1,495.33	

GST REG. NO. M2-8921817-3

## TAX INVOICE

COMPANY REG. NO.: 199506048W

Page: 2

8010010

AXA INSURANCE PTE LTD

#24-01 8 SHENTON WAY AXA TOWER  
 SINGAPORE SG 068811

CONTACT NO: 63387288

VEHICLE NO  
 SH 8505R

MAKE  
 TOYOTA

MODEL  
 PRIUS HYBRID(G4)

DATE OF REG  
 29.06.2017

CHASSIS CODE  
 JTDKB3FU803560930

INV. NO/DATE  
 91362153 14.03.2018

JOB NO.  
 305123598

ODOMETER READING

DATE/TIME IN  
 09.03.2018 15:20

Items total	1,397.50
Add GST @ 7.000 %	97.83
Invoice amount	1,495.33

Issued by : CHEWBEELENG 14.03.2018 16:33:47  
 Repair type : CLSO/57/57  
 Payment Type/Term: /Credit 30 days

ComfortDelGro Engineering Pte Ltd  
 A member of COMFORTDELGRO

Head Office:  
 205 Braddell Road  
 Singapore 579701

Kindly note that no receipt shall be issued unless requested.

CUSTOMER'S COPY

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010010	91362153	1,495.33	

Our Ref: CT18030271



Date: 14 March 2018

## TO WHOM IT MAY CONCERN

Dear Sir/Madam

ACCIDENT ON	09/03/2018 @ 12:30 hrs
ALONG	TOAPAYOH LOR 8A TWDS TOA PAYOH LOR 7
INVOLVING	SFB525X

We refer to the above-mentioned accident and wish to inform that **Comfort Transportation Pte Ltd** is the registered owner of the taxi bearing vehicle registration number **SH8505R** (the "Taxi"). The Taxi was hired to **KOH GUAN LEE IC NO S7115224C** a registered hirer-operator of **Comfort Transportation Pte Ltd** at the time of occurrence of the aforementioned accident at a rental rate **\$125.40** per day (inclusive of GST).

Please be advised that the Taxi was insured with **India International Insurance Pte Ltd** on a third party basis at the material time of the accident.

We wish to confirm that the aforesaid hirer-operator had obtained our permission to undertake repairs for damage on the Taxi arising from the said accident with a motor workshop of his choice.

Please liaise with the said hirer-operator or his authorized workshop directly for settlement of claims with third party's insurance company in respect of the said accident.

Yours faithfully

Christine Tay  
Assistant Manager, Fleet Safety

This is a computer generated letter. No signature is required.



5458152

[illegible]

**Enquire Vehicle Insurer****Vehicle No.** **Incident Date/Time****Search Status****Insurance Company Code****Insurance Company Name**

SFB525X

09 Mar 2018 / 12:30:00

Successful

A12

AXA INSURANCE PTE LTD

[Previous](#)[OK](#)