DATE: _05 Mar 2018

TO: PERSON IN CHARGE

DEAR SIR/MADAM,

RE: AUTHORISATION OF USAGE OF COMPANY VEHICLE: PC4803T

THIS LETTER IS TO STATE THAT THE BELOW MENTION PERSON IS AUTHORISED TO USE THE VEHICLE FOR WORK PURPOSES.

NAME: Leck Liang Thai
IC NO. / FIN: \$8340260A
VEHICLE NO.: PC4803T

FOR ANY CLARIFICATION, YOU CAN CONTACT ME,

NAME: Josephine Low

CONTACT NO.: 9829 2152

EMAIL: _____jo@tongtar.com

THANK YOU FOR YOUR CO-OPERATION.

YOUR FAITHFULLY,

COMPANY'S NAME AND STAMP