

51 UBLAVE 1, #01-25 PAYA UBLINDUSTRIAL PARK, SINGAPORE 408933 TEL: (065) 62563561 FAX: (065) 67414108

Our Ref: CC3/EOI18004165/K1kb3

03 APRIL 2018

COMMS SQUARE CREATIVE PTE LTD

1 KAKI BUKIT AVENUE 3

#05-14 KB-1

SINGAPORE 416087

ATTN: HR / MANAGEMENT

Dear Sir/Madam,

## ACCIDENT INVOLVING GBG 9768Z AND SH 8629S ON 28.02.2018

We refer to the above accident where we are acting for EQ INSURANCE COMPANY LIMITED to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully.

Zaini

Case Handler

DHD: 6841 2132 FAX: 6741 4108

Email: Zaini@lkkauto.com

c.c. EQ INSURANCE COMPANY LIMITED

(Motor Claims Dept)