

# EM-1 AUTO PTE LTD

BLK 8 SIN MING INDUSTRIAL ESTATE SECTOR C

#01-68 SINGAPORE 575643

Contact Number: 6452 3298 (O) 9666 6556 (H/P) 6457 5776 (F)

Email Address: em1autoteltd@gmail.com

COMPANY / GST REG. NO: 201316380R

M/S TAN SAY JOON

Proforma Invoice : 18/PI00333/5226TP

Date : 05-Oct-2018

India International Insurance Pte Ltd

Motor Claim Department

64 Cecil Street

#04-/#05 IOB Building

Singapore 049711

**Without Prejudice**

Date of Accident : 28-Feb-2018  
Our Client's Vehicle Number : SLD 336T  
Vehicle Make / Model : HONDA CIVIC  
Your Insurer : SH 6525X

| DESCRIPTION                                     | SUB-AMOUNT | GST 7% | AMOUNT (SGD) |
|---|------------|--------|--------------|
| Lump Sum Repair Cost (Recommended by LKK Mr Ma) | 12,600.00  | 882.00 | 13,482.00 SR |
| GIA Fee   | 27.10      | 1.90   | 29.00 SR     |
| Towing Fee                                      | 60.00      |        | 60.00 ES     |
| Loss of (Rental/Use) ( 15 days x \$ 115)        | 1,725.00   | 120.75 | 1,845.75 SR  |

SGD ( Fifteen Thousand Four Hundred Sixteen And Cents  
Seventy-Five only )

**GRAND TOTAL**

**15,416.75**

Subject to 7% GST

1,004.65



Authorised Signature and Company Stamp

### LETTER OF AUTHORISATION

ACCIDENT INVOLVING (any vehicle) SLD336T and SH6585X,  
ON 28/2/18 ALONG Gambas Ave twds Yishun

I, Tan Say Joon, NRIC No. / Company Reg. No.  
S7202604G of (address) \_\_\_\_\_

Postal Code \_\_\_\_\_, the registered owner (or authorised agent) of motor vehicle registration number  
SLD336T hereby authorise your workshop EM-1 Auto P/L (Company/GST REG.No. :  
2016380R) Blk 8 #01-68 Sector C Sin Ming Industrial Estate Singapore 575643 to :-

1. Begin or commence repairs to my/our motor vehicle;
2. Start or initiate third party claims for damages incurred by me against third party(ies) responsible for the accident.
3. To instruct EM-1 Auto P/L on my/our behalf to negotiate a settlement with the third party and/or his insurers as you deem fit.
4. To appoint vehicle surveyor on my/our behalf to determine reasonable costs of repair and period of repair.
5. To act on my/our behalf for any documents mailed to EM-1 Auto P/L by the third party and/or his insurers for the claim of my vehicle, if I am not contactable.

I am prepared to attend at my/our solicitors' office or to attend Court in connection with my/our claim, if necessary, I shall give my full co-operation and support for the claim for cost of repair and loss of use and shall keep you informed of any correspondences and/or summons that I may receive due to this action before agreeing to pay up or receive any monies due to this claim.

I authorise you to claim for the period of loss of use as specified by the motor surveyor or such shorter period due to accelerated work. I further authorise you to accelerate the repair period with overtime work and additional resource, I will pay you a reasonable amount to reflect the additional period of time to shorten.

I agree to keep you informed of any document(s), including cheques, mailed to me by third party and/or his insurers before taking any action. I also will not bank in any cheques issued by third party insurance and/or his insurers without the approval of EM-1 Auto P/L, and should I get approval from EM-1 Auto P/L to bank in the said cheques, I agree to pay EM-1 Auto P/L the full settlement amount as stated on the cheques within 5 working days.

Should my/our claim be partly successful or unsuccessful or cannot be proceeded with and/or if any judgement or settlement is not honoured or satisfied by third party, I/We:

1. Agree to pay you the sum of monies (as agreed) or as certified by the surveyor appointed, being the costs of repairs, survey fees and/or any other expenses reasonably incurred by you on my/our behalf. You may use the recovered amount from my claim for loss of us to partially offset the difference.
2. Agree to pay you such increased cost for additional resources and overtime work to shorten the period of repair.
3. Will pay for any shortfall that may result in the settlement amount.

In the event that EM-1 Auto P/L or the Repairer is compelled to enforce this undertaking, I/We agree that I/we shall pay on a full indemnity basis, the legal costs incurred by EM-1 Auto P/L or the Repairer.

Signature: 

Company Stamp:  
(if applicable)

Name: Tan say Joon  
NRIC No: S7202604G  
Contact No: 97930848  
Date: 28/2/18

## EXPRESS SETTLEMENT

### DISCHARGE VOUCHER III- Direct Settlement (PODS)

India Ref: MCT18020940  
Claimant Ref : SLD 336T

Provide always that this discharge of my claim for damages relating to the damage to my vehicle shall not prejudice or affect or preclude me from making a further claim for general and special damages for my personal injuries sustained in the same accident.

We/I, EM-1 AUTO PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed Surveyor of India International Insurance Pte Ltd LKK Auto Consultants Pte Ltd (name of Surveyor) with respect to the amount claimed for S\$ 13,950.00 (Global Sum) (repair cost), S\$                      (loss of use/rental), S\$                      (search fee), vehicle no. SLD 336T that was damaged pursuant to the accident which occurred on 28/02/2018 (date) at ALONG GAMBAS AVE TOWARDS YISHUN (location) involving vehicle no. SH 6525X (insured vehicle). This is pursuant to the inspection conducted on 06/03/2018 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner TAN SAY JOON ("the third party claimant") of vehicle no. SLD 336T to make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify India International Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to cost of repairs and/or rental and/or loss of use pursuant to the damage to SLD 336T (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of all claims of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

We/I authorize you to pay the total amount of S\$ 13,950.00 to EM-1 AUTO PTE LTD.

Dated this 23 day of August 2018

#### CLAIMANT:

Signature:

 Signed by "the workshop" (with chop)

Name:

Chia Sin Muk

NRIC:

S1306599C

Address:

EM1 AUTO PTE LTD

Blk 8 Sin Ming Rd

#01-68 Industrial Estate Sector C

Singapore 575643

Nationality:


HP: 96666556 Fax: 64375776

Occupation:

DIRECTOR

#### WITNESS:

Signature:

 Signed by appointed Surveyor

Name:

LKK Auto Consultants Pte Ltd

NRIC:

199607198R

Address:

51 Ubi Avenue 1

#01-25 Paya Ubi Ind. Park S(408933)

Nationality:

Occupation:

# EM-1 AUTO PTE LTD

BLK 8 SIN MING INDUSTRIAL ESTATE SECTOR C

#01-68 SINGAPORE 575643

Contact Number: 6452 3298 (O) 9666 6556 (H/P) 6457 5776 (F)

Email Address: em1autopteltd@gmail.com

COMPANY/ GST REG. NO: 201316380R

## TAX INVOICE

M/S TAN SAY JOON

Invoice No : 19/00281/5226TPG

Date : 23-Aug-2019

India International Insurance Pte Ltd

Motor Claim Department

64 Cecil Street

#04-/#05 IOB Building

Singapore 049711

Date of Accident : 28-Feb-2018  
Our Client's Vehicle Number : SLD 336T  
Vehicle Make/ Model : HONDA CIVIC  
Your Insurer : SH 6525X

| DESCRIPTION                          | SUB-AMOUNT | GST 7% | AMOUNT (SGD) |
|--------------------------------------|------------|--------|--------------|
| Global Sum (for property claim only) | 13,037.38  | 912.62 | 13,950.00 SR |

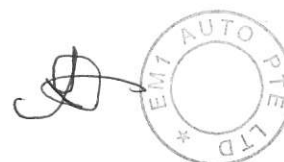
SGD ( Thirteen Thousand Nine Hundred Fifty only )

**GRAND TOTAL**

**13,950.00**

Subject to 7% GST

912.62



Authorised Signature and Company Stamp



友立旅遊服務私人有限公司  
**UNIQUE TOURIST SERVICE (PTE) LTD**

SLD 3367

1, Rochor Road, #02-574,  
Rochor Centre Singapore 180001  
Tel: 6292 7656 Fax: (65) 6293 9721  
E-mail: unigtour@singnet.com.sg  
STB LIC TA/00076

Co. Reg. No.: 197401067R  
GST Reg. No.: M2-0019671-6

Mr Tan Say Joon  
Blk 283 Tampines Street 22  
#07-131  
Singapore 520283

20, Sin Ming Lane,  
#08-51, Midview City  
Singapore 573968  
Tel: 6292 7656


**TAX INVOICE**

NO. **WP2017333**

**16.03.2018**

Singapore, \_\_\_\_\_ 20

| DATE   | PARTICULARS   | @  | \$      | cts |
|--|---|----|---------|-----|
|  | Rental of one unit Honda Civic 1.6 Auto<br>Registration no. SJG 9865 G self driven as from<br>01.03.2018 at 1240 hrs to 15.03.2018 at 1540 hrs. |    |         |     |
|  | 15 days at \$115.00 per day   | \$ | 1725.00 |     |
|  |   | \$ | 1725.00 |     |
|  | Add GST at 7%   | \$ | 120.75  |     |
|  | Amount Due  | \$ | 1845.75 |     |
| ( SIN DOLLARS: ONE THOUSAND EIGHT HUNDRED FORTY FIVE & SEVENTY FIVE CTS ONLY ) |   |    |         |     |
|  | Standard Rated Supplies:\$  |    | 1725.00 |     |
|  | Total Amount of GST:\$  |    | 120.75  |     |

  
AUTHORISED SIGNATURE



# UNIQUE TOURIST SERVICE (PTE) LTD.

20, Sin Ming Lane, #08-51, Midview City, Singapore 573968

TEL: 6292 7656 EMAIL: uniqtour@singnet.com.sg

COMPANY REG NO: 197401067R

GST REG NO: M2-0019671-6

CAR RENTAL AGREEMENT

RA No. 21356

VEHICLE NO.

SLG 9865G

MAKE/MODEL

HONDA CIVIC

|   |  |                                |  |
|---|--|--------------------------------|--|
| NAME OF HIRER   |  | Tan Say & Joon                 |  |
| ADDRESS   |  | BLK 283 Tampines St 22 #07-131 |  |
|   |  | SINGAPORE 1520283              |  |
| OFFICE TEL  |  | RES TEL                        |  |
|   |  | HP 97930898                    |  |
| NAMED DRIVER  |  |                                |  |
| OCCUPATION  |  | NATIONALITY                    |  |
| PASSPORT / NRIC   |  | DATE OF BIRTH                  |  |
| 872026046   |  | 8/1/72                         |  |
| DRIVING LIC NO.   |  | DATE PASS/EXPIRY               |  |
| S72026046   |  | 11/7/16                        |  |
| PLACE OF ISSUE  |  |                                |  |
| ADDITIONAL NAMED DRIVER   |  |                                |  |
| ADDRESS   |  |                                |  |
| SINGAPORE   |  |                                |  |
| OFFICE TEL  |  | RES TEL                        |  |
|   |  | HP                             |  |
| OCCUPATION  |  | NATIONALITY                    |  |
| PASSPORT / NRIC   |  | DATE OF BIRTH                  |  |
| DRIVING LIC NO  |  |                                |  |
| PLACE OF ISSUE  |  | DATE PASS/EXPIRY               |  |
| BY INITIATING MARK "X" HIRER AGREE TO PAY THE FOLLOWINGS  |  |                                |  |
| A. COLLISION DAMAGE WAIVER (CDW) AT \$ PER DAY / WEEK / MONTH "X"   |  |                                |  |
| B. SURCHARGE OF \$ FOR USE IN MALAYSIA FROM   |  |                                |  |
| TO "X"  |  |                                |  |
| • THE HIRER IS RESPONSIBLE FOR ANY DAMAGES UP TO THE EXTENT OF TOTAL LOSS OF CAR, LOSS OF INCOME AND COST OF RECOVERY OF VEHICLE IF THE CAR IS DRIVEN INTO MALAYSIA WITHOUT PRIOR CONSENT FROM THE COMPANY. |  |                                |  |

|  |          |          |         |
|--|----------|----------|---------|
| DATE OUT                                 | 01/03/18 | TIME OUT | 1240HRS |
| PETROL OUT                               | E        | 1/4      | 1/2     |
| DATE IN                                  | 15/03/18 | TIME IN  | 1540HRS |
| PETROL IN                                | E        | 1/4      | 1/2     |
| RENTAL RATES:                            |          | \$       | ¢       |
| MONTHLY @ \$                             |          |          |         |
| WEEKLY @ \$                              |          |          |         |
| DAILY 15 @ \$                            | 115/-    |          | 1725 00 |
| C.D.W. FEE                               |          |          |         |
| PETROL CONSUMPTION                       |          |          |         |
| DELIVERY CHARGE                          |          |          |         |
| COLLECTION CHARGE                        |          |          |         |
| SUB-TOTAL                                |          |          |         |
| GST @ 7%                                 |          |          | 120 75  |
| RENTAL DEPOSIT                           |          |          |         |
| TOTAL:                                   |          |          | 1845 75 |
| DEPOSIT REFUND                           |          |          |         |
| PAYMENT BY: BILL CO / CREDIT CARD / CASH |          |          |         |
| ATTENDED BY:                             |          |          |         |
| OF UNIQUE TOURIST SERVICE (PTE) LTD      |          |          |         |

## DECLARATION

I HEREBY DECLARE THAT NO MOTOR ACCIDENT HAD OCCURED DURING MY HIRE OF YOUR MOTOR VEHICLE AS STATED IN THE ABOVE MENTIONED SCHEDULE \* OR TO ANY SUBSTITUTED VEHICLE AS STATED IN THE MEMORANDUM DATED.

REPLACEMENT VEHICLE NO:

1. ON TIME  
2. ON TIME  
3. ON TIME

FOR SINGAPORE DRIVE ONLY

DATE:

SIGNATURE OF HIRER

DATE:

SIGNATURE OF HIRER

## TAX INVOICE

Our Ref No: GR-18-032767

Date of Request: 02/03/2018

Your Ref No: WALK IN KOA

EM1 AUTO PTE LTD  
BLK 8 #01-68 SIN MING INDUSTRIAL ESTATE SECTOR C  
SINGAPORE 575643

Dear Sir/Madam,

Date of Accident: 28/02/2018

Vehicle No: SLD336T

Place of Accident: ALONG GAMBAS AVE TOWARDS YISHUN

Involving Vehicle No: SH6525X

With reference to your application for the accident report, we have attached the following accident reports as requested:

| DOCUMENTS                        | ACCIDENT LOCATION               | PER DOC (S\$) | QTY | AMOUNT (S\$) |
|----------------------------------|---------------------------------|---------------|-----|--------------|
| SH6525X                          | ALONG GAMBAS AVE TOWARDS YISHUN | 14.00         | 1   | 13.08        |
| GST Amount                       |                                 |               |     | 0.92         |
| Total Amount Due (GST Inclusive) |                                 |               |     | 14.00        |

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque





RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-18-032022

Date of Request: 01/03/2018

Your Ref No: WALK IN KOA

EM1 AUTO PTE LTD  
BLK 8 #01-68 SIN MING INDUSTRIAL ESTATE SECTOR C  
SINGAPORE 575643

Dear Sir/Madam,

Your Vehicle No: SLD336T

Date of Accident: 28/02/2018

Place of Accident: GAMBAS AVE TWDS YISHUN

Involving Vehicle No: SH6525X (NO REPORT) CALL WITHIN 7 DAYS 2-12/3

| DESCRIPTION                      | AMOUNT (S\$) |
|----------------------------------|--------------|
| E-File Search Fee (Public)       | 14.02        |
| GST Amount                       | 0.98         |
| Total Amount Due (GST Inclusive) | 15.00        |

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



張建福 (機件) 拖車服務  
TEO KIAN HOCK (CHEE CHEN) TOWING SERVICES

Mailing Address: 40 Cactus Road, Singapore 809597

Tel: 6858 4067 Fax: 6854 0407

廿四小時服務 24 HOURS SERVICE

Reg. No. 413736/00L

Copy

CASH SALE / WORK ORDER

No. 18300

Date: 28/2/18

寶號

Messrs: .....

車號

Vehicle No: SHD3367

由

From: W'lands Ave 12

時間 (日/夜)

Time (day/night): .....

其他

Others: .....

**PAID**

CASH \$: 60

CHEQUE: .....

經手人

Authorised by: .....

收貨人

Received by: .....

注意: 本公司對所拖之車輛, 在進行中如有任何損失或破壞, 一概由車主自行負責。

NOTE: Vehicle is towed at owner's risk. The Company accepts no responsibility for damages or other misdemeanour to your vehicle whilst being towed.