



Scope Of Work
Home Team Agency

SCOPE OF WORK

1 To provide labour, materials, transportation, tools and parts and others deemed necessary to carry out the following repairs:

CONTRACTOR:	SMRT	VEH TYPE:	FRC	UNIT:	SPF	Reference No. 1021/SPF/4W/18/03/02
VEH NO:	QX1021E	REPAIR TYPE:		DAMAGE		
VEH MAKE/MODEL:	HYUNDAI ELANTRA	ODOMETER:		142664		

S/N	PARTS DESCRIPTION	PART COST (\$)	QTY	Mark Up Rate	Parts Cost Per Unit After Mark Up (\$)	Total Parts Cost Per Unit After Mark Up (\$)
1	Scope Of Repairs					
1.1	Windscreen moulding ✓ NRC		1		0.00	0.00
1.2	Windscreen sealant ✓ NRC		1		0.00	0.00
1.3	Windscreen premier ✓ NRC		2		0.00	0.00
1.4	Windscreen & door pillar ✓ DT		1		0.00	0.00
1.5	L/H rear view mirror ?		1		0.00	0.00
1.6	L/H rear view mirror end cap ✓ cut		1		0.00	0.00
1.7	L/H door shell ✓ Defen		1		0.00	0.00
1.8	L/H door lower hinge ✓ BT		1		0.00	0.00
1.9	L/H door upper hinge ✓ BT		1		0.00	0.00
1.10	L/H door wire hardness ✓ DMG		1		0.00	0.00
1.11	L/H door locking mechanism ✓ JM		1		0.00	0.00
1.12	L/H door pillar ?		1		0.00	0.00
1.13	L/H fender ✓ DT		1		0.00	0.00
1.14	L/H fender inner panel garnish ?		1		0.00	0.00
1.15	L/H mud flap ?		1		0.00	0.00
1.16	Front shock absorber ?		1		0.00	0.00
1.17	Front lower arm ?		1		0.00	0.00
1.18	Front knuckle arm ?		1		0.00	0.00
1.19	Front knuckle arm bearing ?		1		0.00	0.00
1.20	Front stabilizer bar ?		1		0.00	0.00
1.21	Front stabilizer link ?		1		0.00	0.00
1.22	Front Door Sensor Switch ?		1		0.00	0.00
1.23	o supply Labour & Material to replace Bar Light (SOR 3 , Item 5	\$1,890.00	1 ✓	0%	1890.00	1890.00
2	Additional Services					
2.1	NA	\$0.00	0	0%	0.00	0.00
Remarks:		This estimate is based on visual inspection only. Additional parts maybe required upon commencing of repair.			Parts Total:	\$ 1,890.00

S/N	LABOUR DESCRIPTION	Man-Hour Rate (\$)	Man-Hour Qty	Total Man-Hour Cost (\$)
1	Scope Of Repairs			
1.01	Bar Light:		7	0.00
	Remove & Re-fix Bar Light			
	Reconnect all Wiring			
1.02	Roof top panel	10	12	0.00
	Remove & re-install ceiling upholstery			
	Panel beat roof top panel			
	Putty & spray paint roof top panel			
	Water seepage for roof top			
1.03	Windscreen pillar & door pillar		16	0.00
	Remove & re-install windscreen			
	Replace windscreen moulding			
	Cut , weld & replace windscreen pillar & door pillar			
	Water seepage for windscreen			
	Putty & spray paint windscreen pillar & door pillar			
1.04	L/H rear view mirror		1	0.00
	Remove & replace L/H rear view mirror			
	Replace L/H rear view mirror end cap			
1.05	Front bonnet	4	6	0.00
	Remove & replace front bonnet hinge			
	Panel beat & align front bonnet			
	To replace "POLICE" Wording Sticker (To be provided by AEMD)			
	Putty & spray paint front bonnet (2 colour)			
1.06	Front L/H door	12	16	0.00
	Remove & replace front L/H door shell			
	Remove & transfer L/H door part to new door shell			
	Replace front L/H door upper & lower hinge			
	Cut , weld & replace front L/H door pillar			
	Replace front L/H door wire hardness			
	Wiring for front L/H door			
	Replace front L/H door locking mechanism			

	Remove & Replace Front LH Door Sensor Switch			
	To replace "POLICE" Wording Sticker (To be provided by AEMD)			
	Putty & spray paint front L/H door			
1.07	Rear L/H door	4	6	0.00
	Panel beat & align L/H centre door pillar			
	Align rear L/H door			
	To replace "POLICE CREST" Sticker (To be provided by AEMD)			
	Putty & spray paint rear L/H door (3 colour)			
1.08	L/H fender	6	8	0.00
	Remove & replace L/H fender			
	Remove & replace L/H fender inner panel garnish			
	Remove & replace L/H mud flap			
	Putty & spray paint L/H fender			
1.09	Front bumper	4	5	0.00
	Repair & align front bumper			
	Putty & spray paint front bumper (2 colour)			
1.10	Front L/H tyre	2	12	0.00
	Remove & replace front shock absorber			
	Remove & replace front lower arm			
	Remove & replace front knuckle arm			
	Remove & replace front knuckle arm bearing			
	Remove & replace front stabilizer bar			
	Remove & replace front stabilizer link			
1.11	4 wheel alignment		2 ✓	0.00
SUB-TOTAL			91	0.00
2	Additional Services			
2.1	Towing Service From Station to Workshop (SOR 8)	138.60	1	138.60
2.2	Return Service From Workshop to Station (SOR 7)	44.10	1	44.10
SUB-TOTAL			2	182.70
		Labour Total:	\$	182.70
		GRAND TOTAL :	\$	2,072.70
		Total sum billed under SOR only :	\$	2,072.70
		Total sum billed under CVR only :	\$	-
Contractor shall complete the entire repair within 70 working days upon quotation approval date . (Include parts awaiting time)				

Verification of Scope of Work					
Contractor QC		Vetted By:		Approved By:	
Name:	KONG SEW KUI	Name:		Name:	
Date:	01.03.2018	Date:		Date:	
Sign:		Sign:		Sign:	
Verification of Completed Repairs					
Contractor QC		Home Team QC / Fleet Manager / Appointed Surveyor		Home Team Contract / Fleet Manager	
Name:		Name:		Name:	
Date:		Date:		Date:	
Sign:		Sign:		Sign:	
All completed repairs must be verified by Home Team Contract Manager / Fleet Manager before payment can be made					