

## **Shirley Hiew (LKK Auto)**

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**From:** Shirley Hiew (LKK Auto)  
**Sent:** Monday, 5 March 2018 7:37 PM  
**To:** Janet Tan; Joy Irene (LKKAuto)  
**Cc:** Admin A; Vivian Lau (LKKAuto)  
**Subject:** RE: Our ref:GBF8862X- Arrange survey for SKK7255Y  
**Attachments:** TP GIA REPORT.pdf; TP ESTIMATE- MARKED.pdf; Preliminary Advice.pdf

**Your ref:** TBA  
**LKK ref :** CC4/EQI18004010/M1js3

### **WITHOUT PREJUDICE**

Dear Janet,

We refer to the above matter.

We have inspected TP vehicle SKK 7255Y at M/s City Auto Pte Ltd – Sin Ming.

Enclosed for your perusal is:

- TP GIA report
- TP estimated cost of repair
- Preliminary advice

Kindly take note that the case handler in-charge is Joy and she can be contacted at DID: 6841 2409.

*To check availability of the case handler , you may contact the undersigned.*

Thank you.

Best Regards,

Shirley Hiew | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366-0055 | email: [ShirleyHiew@lkkauto.com](mailto:ShirleyHiew@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Admin-D (LKKAuto)  
**Sent:** Thursday, 1 March 2018 9:15 AM  
**To:** 'Janet Tan' <[janet.tan@eqinsurance.com.sg](mailto:janet.tan@eqinsurance.com.sg)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: Our ref:GBF8862X- Arrange survey for SKK7255Y

Dear Janet,

Thank you for the assignment.

Best Regards,

**Catherine Chong** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**From:** Janet Tan [mailto:janet.tan@eqinsurance.com.sg]  
**Sent:** Wednesday, 28 February 2018 4:03 PM  
**To:** Admin A <admin-a@lkkauto.com>  
**Subject:** Our ref:GBF8862X- Arrange survey for SKK7255Y

Dear all,

Please arrange to attend to the PRS.

Proceed to direct settle, if possible.

Thank you.


Regards,

**Janet Tan**  
Senior Executive | Claims



**EQ Insurance Company Limited**

5 Maxwell Road #17-00 Tower Block MND Complex Singapore 069110  
did 65 6496 9032 | tel 65 6223 9433 ext 032 | fax 65 6223 4190  
[www.eqinsurance.com.sg](http://www.eqinsurance.com.sg)

 A Member of Citystate

*Privileged/Confidential information may be contained in this message. If you are not the intended recipient, please notify the :*

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**From:** City Auto [mailto:cityauto@singnet.com.sg]  
**Sent:** Wednesday, February 28, 2018 9:59 AM  
**To:** Janet Tan <janet.tan@eqinsurance.com.sg>  
**Cc:** Elaine Cheong <elaine.cheong@eqinsurance.com.sg>  
**Subject:** Arrange survey for SKK7255Y

Dear Motor survey department,

Kindly arrange **LKK Auto Consultants Pte Ltd** survey on following vehicle :

**Survey before repair**

Your vehicle : GBF8862X

Our vehicle : SKK7255Y

D.O.A : 25/02/2018

Location : BLK 160, Sin Ming Drive #05-01 Sin Ming Auto City Singapore 575722

Thank you.

**Best Regards,**

*Vronica Law*

*City Auto Pte Ltd*

*Blk 8 Sin Ming Industrial Estate,*

*#01-60/62 Sin Ming Road,*

*Singapore 575643*

*Tel : 6453 1235*

*Fax : 6453 7944*



# CITY AUTO PTE LTD

*One Stop Automotive Solution*

BLK 8, SIN MING IND. ESTATE, #01-60/62, SIN MING ROAD, SINGAPORE 575643

TEL: 6453 1235, 6452 0850 FAX: 6453 7944

24hrs Towing Services Tel: 9823 9898

Co. Reg. No.: 199503435C GST Reg. No.: M2-8920979-4

Your ref: GBF8862X

Our ref: SKK7255Y

20/04/2018

WITHOUT PREJUDICE

Attn: Motor Claim Dept

EQ INSURANCE COMPANY LIMITED

NO. 5

MAXWELL RD #17-00 SINGAPORE 069110

MND COMPLEX

SINGAPORE 069110

Dear Sir/Mdm,

**Accident involving SKK7255Y and GBF8862X on 25/02/2018**

We refer to the above said accident.

We enclosed here with relevant documents as stated below:-

- Repair tax invoice
- Letter of authorization
- GIA search receipt

As instructed, we are claiming the following as stated below:-

Cost of Repair	:	S\$ 3,959.00
Loss of use (6 Days x \$120.00)	:	S\$ 720.00
LTA Search Fee	:	S\$ 2.00
		<u>S\$ 4,681.00</u>

We do not have the survey report and photographs as our client's motor vehicle was surveyed by your appointed surveyor.

Please kindly let us know whether you are prepared to settle our client's claim & we look forward to hear from you soonest.

Thanks & regards

Vronica Law (Claim dept.)

Tel: 6453 1235

Fax: 64537944

Email: [cityauto@singnet.com.sg](mailto:cityauto@singnet.com.sg)

**Joy Irene (LKKAUTO)**

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**From:** Joy Irene (LKKAUTO)  
**Sent:** Tuesday, 13 March 2018 11:21 AM  
**To:** 'joyce@rtl.sg'  
**Cc:** Vivian Lau (LKKAUTO); Admin A  
**Subject:** ACCIDENT INVOLVING YOUR VEHICLE GBF 8862X AND CLAIMANT VEHICLE SKK 7255Y ON 25/02/2018 ALONG BEDOK SOUTH AVE 3/UPPER EAST COAST ROAD

Our Ref: **CC4/EQI18004010/M1js3**

**RED TOP LEASING PTE LTD**

Policy Holder

**ATTENTION : Ms. Joyce (OIC)**

Dear Madam,

**ACCIDENT INVOLVING YOUR VEHICLE GBF 8862X AND CLAIMANT VEHICLE SKK 7255Y ON 25/02/2018 ALONG BEDOK SOUTH AVE 3/UPPER EAST COAST ROAD**

We refer to the above accident where we are acting for EQ INSURANCE COMPANY LIMITED to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Best Regards,  
Joy Irene | Case Handler  
LKK Auto Consultants Pte Ltd  
DID: 6841-2409 | email: [joyirene@lkkauto.com](mailto:joyirene@lkkauto.com) | Fax: 6741-4108  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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## CITY AUTO PTE LTD

BLK 8, SIN MING IND. ESTATE, #01-60/62, SIN MING ROAD, SINGAPORE 575543.  
TEL: 6453 1235, 6452 0850 FAX: 6453 7944  
24hrs Towing Services Tel: 8823 8898  
Co. Reg. No.: 199503435C GST Reg. No.: M2-8920979-4

### RE: LETTER OF AUTHORIZATION

Name of owner: TOKYO CENTURY LEASING (S) PTE LTD NRIC: 1979013396

Address: \_\_\_\_\_

Name of Driver: KOH JIA HAO NRIC: 546203060

Address: \_\_\_\_\_

Accident on 25/02/2018 Involving 6BF 8862X and SKK 7255Y

At/along UPPER EAST COAST RD

In consideration of City Auto Pte Ltd, repair my/our Motor Vehicle SKK 7255Y at my/our request I/We the above owner of Motor Vehicle No: Toyota Previa do authorize them to demand claims, settle and received whatever amount payable by the Insurance Co or Third Party or to commence legal proceeding if necessary in my/our name for the cost or repair and the loss of use/rental, etc and to any of there appointed solicitors to act for me/us in respect of the said accident/claim and all amounts claimed or settled shall be belong to them absolutely. I/We further authorize them to give an absolute discharge on my/our behalf.

I/We hereby authorize City Auto Pte Ltd, my/our repairer to give further instruction on my/our behalf concerning the said claim and such, all future correspondence should be addressed to the said firm/co.

My/Our repairer authorize to receive on my/our behalf monies claims, correspondence and give a valid discharge voucher or any other documents in connection with this on my/our behalf and for me/us.

I/We further agree to fully co-operate and attend all court hearing that are necessary and subject to prosecution and claim maintained by City Auto Pte Ltd.

I/We further agree to undertake to indemnify them against my/our claim for the cost which arises therewith.

In the event that my/our unsuccessful claim, I/We undertake to pay the repairer for the cost of repairs to my motor vehicle.

Owner Signature: \_\_\_\_\_

Name: Tokyo Century Leasing (S) P/L.

Date: 01/03/2018

Witness Signature: \_\_\_\_\_

Name: CITY AUTO PTE LTD  
Blk 8 Sin Ming Road  
#01-58/60/62 Sin Ming Ind Est  
Singapore 575643

Date: 01/3/18  
Tel: 6453 1235 Fax: 6453 7944  
(Claims Section)



# CITY AUTO PTE LTD

*One Stop Automotive Solution*

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TEL: 6453 1235, 6452 0850 FAX: 6453 7944

24hrs Towing Services Tel: 9823 9898

Co. Reg. No.: 199503435C GST Reg. No.: M2-8920979-4

## EQ INSURANCE COMPANY LIMITED

NO. 5

MAXWELL RD #17-00 SINGAPORE 069110

MND COMPLEX

SINGAPORE 069110

Attention: Motor Claim Department

Contact : 62239433

Fax No. : 62243903

## TAX INVOICE

Tax Invoice : I2018-002207

Date : 21/03/2018

Vehicle No. : SKK7255Y

Make / Model : TOYOTA PREVIA 7 SEATER CVT

Mileage (km) : 0

Chassis No. : JTEGD54M40A039774

Accident Date : 25/02/2018

Claim No. : GBF8862X

Reference : JO201802-0720

Policy No. : MSD/VPCP/17-001769

S/No. Particular	Amount
* Lumpsum repair	<u>S\$</u> 3,700.00

Total S\$ : 3,700.00

GST @ 7% S\$ : 259.00

Grand Total S\$ : 3,959.00

CASH / NETS / CREDIT CARD PAYMENT ONLY

Customer's Signature/Co. Stamp

  
for CITY AUTO PTE LTD

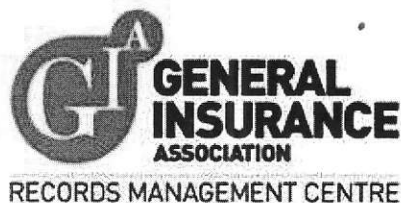
Please note all works performed by City Auto Pte Ltd as performed in this invoice is subjected to the following Warranty conditions:

- 1) Any replacement of electrical components will carry 1 month warranty period from date of this invoice.
- 2) Any replacement of mechanical components will carry 3 months warranty period.

Please note that all warranty does not cover wear and tear conditions regardless of any components.

City Auto Pte Ltd reserves the right to determine any warranty conditions.

**Thank You For Your Business !**



**GENERAL INSURANCE ASSOCIATION OF  
SINGAPORE**

**RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

## Third Party Insurer Enquiry

Our Ref No: GR-18-030047

Date of Request: 27/02/2018

Your Ref No: Online Purchase

City Auto Pte Ltd  
160 Sin Ming Drive #05-01,  
Sin Ming AutoCity,  
Singapore 575722

Dear Sir/Madam,

Enquiry Date 27/02/2018

Enquiry By Jason Quak Leng Hui

TP Vehicle No. GBF8862X

Accident Date 25/02/2018

### Enquiry Result

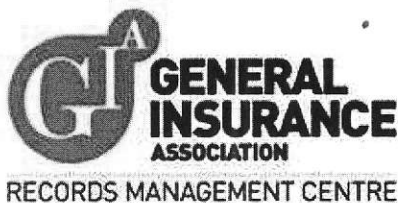
TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
GBF8862X	EQ Insurance Company Ltd	28/03/2017-27/03/2018	6223 9433

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

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SINGAPORE**

**RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-18-030047

Date of Request: 27/02/2018

Your Ref No: Online Purchase

City Auto Pte Ltd  
160 Sin Ming Drive #05-01,  
Sin Ming AutoCity,  
Singapore 575722

Dear Sir/Madam,

Enquiry Date 27/02/2018

Enquiry By Jason Quak Leng Hui

TP Vehicle No. GBF8862X

Accident Date 25/02/2018

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque