

CC 4, AIG 1800 3972,

WA3

LKK:

IDAC:

INS. CASE OWNER:

**ASSIGNMENT**

Surveyor:

DOI:

Date / Time :

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No. :

Name of Insured :

Insured Tel No. :

HP:

Excess Sec II :S\$

D.O.A :

Is driver the owner?

( YES / NO )

Nature of Accident :

Claim No. :

Policy No. :

Make / Model :

Place of Accident :

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability :

%

Final ? Yes / No



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:

Date/ Time

SJK 272E - X; SJK 6223J - X

70 earned. No survey done.  
Private settlement reached.

STAGE

DATE / PIC

Non-Reporting ltr (1st):

Non-Reporting ltr (2nd):

Non-Reporting ltr (Final):

Notification ltr (if non-pickup):

Call OI:

After call ltr to OI:

Documentation Check List: Handler Typist

Notification ltr (if non-pickup)

After call ltr to OI:

Authorisation To Act:

Release Voucher:

Final Repair Bill:

Car Rental Invoice:

Towing Invoice

LTA / GIA :

Medical Bill:

PIR:

Mandate/Reject Instruction:

LOD

Payment Breakdown Form:

Post-Repair Photos:

Others:

**PRELIMINARY ADVICE**

Date/Time:

Sent By:

**FINALIZATION**

Date/Time:

Confirm with:

Confirm by:

Repair Cost:

S\$

(

days)

Reduction:

%

Email

Call

**FINAL SETTLEMENT**

Date/Time:

Confirm with

Email

Call

Final Liability:

%

(Agreed / Assessed) BOLA S/N No. :

If NO or B 28, Ass. Lia :

Repair Cost:

S\$

Loss of Rental (LOR):

S\$

(

days)

Loss of Use (LOU):

S\$

(\$

x

days)

Loss of Income (LOI):

S\$

(\$

x

days)

LOR only ☐ LOU only ☐LOR + LOU ☐LOR + LOI ☐

[Tick only one]

GIA/LTA Search

S\$

Medical:

S\$

Disbursement:

S\$

(e.g. Tow/ Independent)

Legal Cost

S\$

1) Claim status: Normal/Reject/Private Settle

2) Report Format:

3) Survey fee:

Total:

S\$

Global Sum S\$:

**FINAL PAYMENT**

Date/Time:

Confirm with:

Email

Call

Payee 1:

S\$

Name 1:

Payee 2: (Strike if N.A.)

S\$

Name 2:

Payee 3: (Strike if N.A.)

S\$

Name 3:

**-PRE-REPAIR INSPECTION - ACCIDENT INVOLVING OUR INSURED VEHICLE SLK6223J AND SJK272E ON 27/02/2018**

From: Md Ishak, Mohd Imran  
To: assignments@lkkauto.com, admin-a@lkkauto.com  
Cc: Tan, Lily (AIG), Fong, Andy-SY, Kaur, Baljit, Lim, Sheng Yang, Chan, Yoke Shi, Supramaniam, Darshene, Chin, Lee-Ying, Abu Kassim, Noor Mariesa  
Sent: Wednesday, 28 February, 2018 4:52:46 PM  
Attachments:  SJK272.pdf  SLK6223J.pdf

**WITHOUT PREJUDICE**

Hi,

Please refer to the enclosed request from **CHENG HOE MOTOR PTE LTD (AMK)**

Kindly carry out Policy coverage verification **first** before conducting the pre-repair inspection within 48 hours

If you have any queries/concerns, please let us know.

Kindly assist to assign **Kenneth Kongas** Single Joint Expert as requested.

Thank you

Sincerely,

Imran

**Mohd Imran Md Ishak**

**AIG**

Express Claims Adjuster II, FNOL SG Claims Operations - Auto  
Shared Services - Malaysia | Global Business Services

AIG Shared Services (M) Sdn Bhd (887191-D)  
Menara Worldwide, Level 14, 198 Jalan Bukit Bintang, 55100 Kuala Lumpur, Malaysia  
Tel +6 03 2719 6000 ext:1012661 | Fax +6 03 2685 5898

[imran.ishak@aig.com](mailto:imran.ishak@aig.com) | [www.aig.com](http://www.aig.com)

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From: Imran.Ishak@aig.com  
To: chmamk@singnet.com, chmotor@singnet.com.sg  
Cc: Lily.Tan@aig.com, Andy-SY.Fong@aig.com, Baljit.Kaur@aig.com, ShengYang.Lim@aig.com, yokeshi.chan@aig.com, Darshene.Supramaniam@aig.com, Lee-Ying.Chin@aig.com, NoorMariesa.AbuKassim@aig.com  
Subject: PRE-REPAIR INSPECTION - ACCIDENT INVOLVING OUR INSURED VEHICLE SLK6223J AND SJK272E ON 27/02/2018  
Date: Wed, 28 Feb 2018 07:27:32 +0000

**WITHOUT PREJUDICE**

Your Reference : SJK272E  
Our Reference : SLK6223J

Dear Sir/Madam,

We refer to your Notice of Accident of even date.

We intend to conduct a pre-repair survey of the damage to your client's/your customer's vehicle jointly with your client/your motor workshop. We propose to use one of the motor surveyors named in the attached list to conduct the joint pre-repair survey as a single joint expert:

Name of Surveyor	Company Name
Lim Kok Chong	AIG Asia Pacific Insurance Pte Ltd
Kumar Uthaya	AIG Asia Pacific Insurance Pte Ltd
Ken Wong	AIG Asia Pacific Insurance Pte Ltd
Lawrence Ng Chun Kee	Priority Services
Jeffrey Ong Leng Kiat	Priority Services
Jimmy Lee	Priority Services
EC Looi	Automobile Inspection Services Pte Ltd
Ricky Teng	RT Appraisal Pte Ltd
Elson Teng	RT Appraisal Pte Ltd

9.42am @ 01/03/2018  
vehicle not in person @ Dorylyn

Michael Cheong	RT Appraisal Pte Ltd
Pang Kiah Keen (Frankie)	Formteam Adjusters Pte Ltd
Ng You Han	Formteam Adjusters Pte Ltd
Soon HanXin (Gary)	Formteam Adjusters Pte Ltd
Chow Bo Xiong	Formteam Adjusters Pte Ltd
Chua Soo Teck (Benjamin)	Formteam Adjusters Pte Ltd
Kalvin Ang	LKK Auto Consultants Pte Ltd
Xing Guo Qiang	LKK Auto Consultants Pte Ltd
Marcus Chua	LKK Auto Consultants Pte Ltd
Mohamad Taufikh	LKK Auto Consultants Pte Ltd
Adrian Ling	LKK Auto Consultants Pte Ltd
Henry Ng	LKK Auto Consultants Pte Ltd
Mohammed Rasul	LKK Auto Consultants Pte Ltd
Steven Foong	LKK Auto Consultants Pte Ltd
Wei Jie	LKK Auto Consultants Pte Ltd
Ma Chin Fook	LKK Auto Consultants Pte Ltd
Kenneth Kong	LKK Auto Consultants Pte Ltd

Please let us know within two (2) working days whether you agree to the appointment of any of these motor surveyors as a single joint expert. You may select one or more of the listed motor surveyors. We will bear the cost of the pre-repair survey carried out by the single joint expert.

Thank you

Sincerely,

Imran

Mohd Imran Md Ishak

AIG

Express Claims Adjuster II, FNOL SG Claims Operations - Auto  
Shared Services - Malaysia | Global Business Services

AIG Shared Services (M) Sdn Bhd (887191-D)  
Menara Worldwide, Level 14, 198 Jalan Bukit Bintang, 55100 Kuala Lumpur, Malaysia  
Tel +6 03 2719 6000 ext:1012661 | Fax +6 03 2685 5898

[imran.ishak@aig.com](mailto:imran.ishak@aig.com) | [www.aig.com](http://www.aig.com)

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**From:** CHENG HOE MOTOR PTE LTD (AMK) [mailto:chmamk@singnet.com]  
**Sent:** Wednesday, February 28, 2018 2:08 PM  
**To:** Md Ishak, Mohd Imran; Lim, Sheng Yang; Abu Kassim, Noor Mariesa; CHENG HOE MOTOR PTE LTD (HQ)  
**Subject:** Repair Survey (Single Joint Expert) -SJK272E, doa 27/02/18 (Yr insured SLK6223J)

Dear Sir,

**OUR CLIENT – SJK272E**  
**DOA – 27/02/2018 @ 1510HRS**  
**YOUR INSURED : SLK6223J (LEONG SHEAN YANG)**

Kindly provide us of your surveyor listing for the selection on the survey.

Thank you.

Regards  
Dorlyn Li  
Cheng Hoe Motor Pte Ltd  
Tel :64812001  
Fax : 64821296