

## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Monday, 13 August 2018 4:39 PM  
**To:** 'Sreekanth Nair'  
**Cc:** Admin A  
**Subject:** RE: [EXT] RE: Direct Settlement - Accident Involving SKP4733C (OI : DAI - 75267/SN) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018

Without Prejudice

Hi,

We refer to the above matter.

Case has been settled at **\$2,699.38(all-in)** with Third Party repairer.

We will proceed to close file and submit all the relevant documents to your good office(via email) soonest.

Best Regards,

**Hsiao Tong, Chew** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**From:** Sreekanth Nair <sreekanth.nair@directasia.com>

**Sent:** Wednesday, 25 July 2018 12:43 PM

**To:** Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

**Cc:** Admin A <admin-a@lkkauto.com>

**Subject:** RE: [EXT] RE: Direct Settlement - Accident Involving SKP4733C (OI : DAI - 75267/SN) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018

Dear Hsiao Tong,

Please proceed as recommended.

Thank you.

**Sreekanth Nair** / Claims Specialist

Direct: +65 6603 3629

**DirectAsia Insurance**

Customer Service: +65 6665 5555

Office: 20 Anson Road, #08-01, S(079912)

Retail: 88 South Bridge Road, S(058716)

[www.directasia.com](http://www.directasia.com)

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**\*\*Our Service Centre at South Bridge Road will close with effect from 1 Aug 2018 and we are looking for a new home. Stay tuned for updates.**

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**From:** Hsiao Tong (LKKAUTO) [<mailto:chewht@lkkauto.com>]  
**Sent:** Monday, 25 June, 2018 9:22 AM  
**To:** Sreekanth Nair  
**Cc:** Admin A; Claim; Motor Claims  
**Subject:** RE: [EXT] RE: Direct Settlement - Accident Involving SKP4733C (OI : DAI - 75267/SN) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018

Hi Sree,

Further to our below email.

Kindly let us have your approval/ instruction.

Best Regards,

**Hsiao Tong, Chew** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | fax: 6741-4108

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**From:** Hsiao Tong (LKKAUTO)  
**Sent:** Wednesday, 23 May 2018 8:56 AM  
**To:** Sreekanth Nair <[sreekanth.nair@directasia.com](mailto:sreekanth.nair@directasia.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Motor Claims <[motorclaims@directasia.com](mailto:motorclaims@directasia.com)>; Claim <[claim@directasia.com](mailto:claim@directasia.com)>  
**Subject:** RE: [EXT] RE: Direct Settlement - Accident Involving SKP4733C (OI : DAI - 75267/SN) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018

Hi Mr Sree,

We refer to your below email.

For this case, there was no hidden items. So all the parts allowed to be replaced/ repaired during the 1<sup>st</sup> inspection which were visually damaged. Attached here with the rear door damaged photo for your easy reference.

Hope the above clarified and kindly let us have your approval/ instruction.

Best Regards,

**Hsiao Tong, Chew** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**From:** Sreekanth Nair [<mailto:sreekanth.nair@directasia.com>]

**Sent:** Friday, 18 May 2018 9:23 AM

**To:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Motor Claims <[motorclaims@directasia.com](mailto:motorclaims@directasia.com)>; Claim <[claim@directasia.com](mailto:claim@directasia.com)>

**Subject:** RE: [EXT] RE: Direct Settlement - Accident Involving SKP4733C (OI : DAI - 75267/SN) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018

**WITHOUT PREJUDICE**

Hi Hsiao Tong,

We refer to your e-mail below.

Please let us know whether the damaged parts were dismantled in front of your surveyor. Further, could you also provide me the photographs which shows that the rear door was dented?

Thank you.

**Sreekanth Nair** / Claims Specialist

Direct: +65 6603 3629

**DirectAsia Insurance**

Customer Service: +65 6665 5555

Retail: 88 South Bridge Road, S(058716)

[www.directasia.com](http://www.directasia.com)



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**From:** Hsiao Tong (LKKAuto) [<mailto:chewht@lkkauto.com>]

**Sent:** Friday, 18 May, 2018 7:33 AM

**To:** Sreekanth Nair

**Cc:** Admin A; Motor Claims; Claim

**Subject:** RE: [EXT] RE: Direct Settlement - Accident Involving SKP4733C (OI : DAI - 75267/SN) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018

Without Prejudice

Hi Sreekanth,

We refer to the above matter.

We seek your approval to offer Third Party repairer, **Premier Automotive Services Pte Ltd** at **\$2,699.38(all-in)**. The breakdown is as follows: -

1. Cost of Repair (w/GST)	\$ 2,086.50
2. Loss of Rental (4days x \$102.72)	\$ 410.88
3. Loss of Income (4days x \$50.00)	\$ 200.00
4. LTA/ GIA search fee	\$ 2.00
<b>TOTAL</b>	<b><u>\$ 2,699.38</u></b>

Enclosed herewith the supporting document for your perusal

**For your approval please.**

Best Regards,

**Hsiao Tong, Chew** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**From:** Sreekanth Nair [<mailto:sreekanth.nair@directasia.com>]

**Sent:** Wednesday, 2 May 2018 4:10 PM

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>; Motor Claims <[motorclaims@directasia.com](mailto:motorclaims@directasia.com)>; Claim <[claim@directasia.com](mailto:claim@directasia.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Cc:** Derrick Quok <[derrick@directasia.com](mailto:derrick@directasia.com)>; Kenneth Lim <[kenneth@directasia.com](mailto:kenneth@directasia.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: [EXT] RE: Direct Settlement - Accident Involving SKP4733C (OI : DAI - 75267/SN) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018

**WITHOUT PREJUDICE**

Dear Mei Kwan,

Liability is clear.

The reference number for this matter is 75267/SN.

Thank you.

**Sreekanth Nair** / Claims Specialist

Direct: +65 6603 3629

**DirectAsia Insurance**

Customer Service: +65 6665 5555

Retail: 88 South Bridge Road, S(058716)

[www.directasia.com](http://www.directasia.com)

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**From:** Mei Kwan (LKKAuto) [<mailto:Meikwan@lkkauto.com>]**Sent:** Friday, 6 April, 2018 1:48 PM**To:** Motor Claims; Claim; Hsiao Tong (LKKAuto)**Cc:** Derrick Quok; Kenneth Lim; Charandeep Singh; Admin A**Subject:** [EXT] RE: Direct Settlement - Accident Involving SKP4733C (OI : DAI - TBA) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018**WITHOUT PREJUDICE**

Dear Sir/Madam,

We refer to the above matter.

Enclosed here with CCTV footage for your perusal.

Please advise liability soonest.

Meanwhile, kindly provide us the claim reference for our necessary action.

Thank you.

Best Regards,

**Mei Kwan** | Admin**LKK Auto Consultants Pte Ltd**Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Shirley Hiew (LKK Auto)**Sent:** Monday, 19 March, 2018 10:49 AM**To:** [motorclaims@directasia.com](mailto:motorclaims@directasia.com); [claim@directasia.com](mailto:claim@directasia.com); Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>**Cc:** 'Derrick Quok' <[derrick@directasia.com](mailto:derrick@directasia.com)>; 'Kenneth Lim' <[kenneth@directasia.com](mailto:kenneth@directasia.com)>; 'Charandeep Singh' <[charandeep.singh@directasia.com](mailto:charandeep.singh@directasia.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>**Subject:** FW: Direct Settlement - Accident Involving SKP4733C (OI : DAI - TBA) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018**WITHOUT PREJUDICE**

Dear Sir/Madam,

We refer to the above matter.

Please kindly advise liability soonest.

Meanwhile, kindly provide us the claim reference for our necessary action.

Thank you.

Best Regards,

Shirley Hiew | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366-0055 | email: [ShirleyHiew@lkkauto.com](mailto:ShirleyHiew@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Shirley Hiew (LKK Auto)

**Sent:** Wednesday, 21 February 2018 9:21 AM

**To:** [motorclaims@directasia.com](mailto:motorclaims@directasia.com); [claim@directasia.com](mailto:claim@directasia.com); Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Cc:** 'Aaron Wang' <[aaron.wang@directasia.com](mailto:aaron.wang@directasia.com)>; 'Derrick Quok' <[derrick@directasia.com](mailto:derrick@directasia.com)>; 'Kenneth Lim' <[kenneth@directasia.com](mailto:kenneth@directasia.com)>; 'Charandeep Singh' <[charandeep.singh@directasia.com](mailto:charandeep.singh@directasia.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** Direct Settlement - Accident Involving SKP4733C (OI : DAI - TBA) AND SHC6915K (TP : LKK REF - CC3/DAI18003236/K1ps3) on 14/02/2018

**WITHOUT PREJUDICE**

Dear Sir/Madam,

We refer to the above matter.

We have inspected TP vehicle SHC 6915K at M/s Premier Automotive Services Pte Ltd - Changi South.

Enclosed for your perusal is:

- TP GIA report
- TP estimated cost of repair
- Photographs of TP vehicle in its damaged condition

Please kindly advice liability soonest.

Meanwhile, kindly provide us the claim reference for our necessary action.

Kindly take note that the case handler in-charge is Hsiao Tong and she can be contacted at DID: 6742 3197.

*To check availability of the case handler , you may contact the undersigned.*

Thank you.

Best Regards,

Shirley Hiew | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366-0055 | email: [ShirleyHiew@lkkauto.com](mailto:ShirleyHiew@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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## PREMIER AUTOMOTIVE SERVICES PTE LTD

23 CHANGI SOUTH AVE 2 #01-02  
SINGAPORE 486443  
TEL:65446671 FAX:62141511  
CO. REG:200707743D GST REG:200707743D

Our Ref: SHC6915K/GS

**WITHOUT PREJUDICE**

6<sup>th</sup> April 2018

*(By Email Only)*

**Attn: The Motor Claims Department**

Direct Asia Insurance (Singapore) Pte Ltd  
88 South Bridge Road  
Singapore 653218

Dear Sir/Madam

### **ACCIDENT INVOLVING SHC6915K & SKP4733C ALONG ANG MO KIO AVE 8 ON 14.02.18**

We have been authorized by Premier Taxis Pte Ltd, the owner of Taxi vehicle number: SHC6915K, to claim against the party/parties responsible for the damages arising from the above-mentioned accident.

Our records show that you are the insurers of vehicle number: SKP4733C at the material time of the accident with the driver of our client's vehicle, Mr Ler Boon Siang David

As a result of the accident caused by your Insured Driver's negligent driving and/or management of your insured's Vehicle Number: SKP4733C, our client's vehicle was damaged and we have been put to loss and damage as follows:

(1) Cost of repair	\$	2086.50 (Incl. GST)
(2) Loss of Rental - 5Days @\$102.72per day	\$	513.60
(3) Loss of Income – 5Days @\$100.00per day	\$	500.00
(4) GIA search fee	\$	2.00
	<b>\$</b>	<b><u>3102.10</u></b>

A copy of each of the following supporting documents is enclosed:

- (1) Final Repair Bill, GIA report & sketch plan of SHC6915K
- (2) Driver's I/C and Driving Licence
- (3) Vehicle Registration card, Certificate of Insurance
- (4) Check In/Out Voucher, GIA search & Scene video

## **PREMIER AUTOMOTIVE SERVICES PTE LTD**

23 CHANGI SOUTH AVE 2 #01-02

SINGAPORE 486443

TEL:65446671 FAX:62141511

CO. REG:200707743D GST REG:200707743D

Our Ref: SHC6915K/GS

We would appreciate if you could look into the subject matter and let us have your favorable offer within 14 days. If you are agreeable to the settlement of the above said claims, please forward us your discharge voucher as for our client's signature and payment made to "Premier Automotive Services Pte Ltd".

Please note that if we do not hear from you within the stipulated 14 days, we will have no alternative but to appoint our solicitor to act on our behalf to commence proceedings against you without further notice to you.

Yours faithfully,



Claims Department – Gary Shi

Email: [gary.shi@premiertaxi.com](mailto:gary.shi@premiertaxi.com)

NB: We encourage all parties to liaise with us via email to expedite all matters

PS: Please quote our reference no when replying

c.c. Client – Premier Taxis Pte Ltd



## AUTHORIZATION TO ACT

I, PREMIER TAXIS PTE LTD (the third party claimant") of 23 CHANGI SOUTH AVENUE 2 #03-02 SINGAPORE 486443 (address), owner of SHC 6915K (vehicle no.) hereby authorize PREMIER AUTOMOTIVE SERVICES PTE LTD ("the workshop") to act for me with respect to my claim for repair costs and/or rental and/or loss of use ("claim") for my vehicle no SHC 6915K that was damaged pursuant to the accident which occurred on 14/02/2018 (date) along ANG MO KIO AVE 8 & SLIP OF ANG MO KIO AVE 3 (location) involving vehicle no/s SKP 4733C ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 13 (day) of August (month) 20 18 (year)



Signed by "the third party claimant"  
(with chop if applicable)



Signed by "the workshop"  
(with chop)

This Settlement excludes any  
bodily injuries arising out of the  
above said accident and pertains  
to property damage only

## RELEASE VOUCHER

### (Direct Asia Express Third Party Claim)

"We/I, PREMIER AUTOMOTIVE SERVICES PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of Direct Asia Insurance (Singapore) Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S\$2,086.50 (Repair Costs), S\$610.88 (Loss of Rental/Use), S\$2.00 (Disbursement) for vehicle no. SHC 6915K was damaged pursuant to the accident which occurred on 14/02/2018 (date) along ANG MO KIO AVE 8 & SLIP OF ANG MO KIO AVE 3 (location) involving vehicles no/s, SKP 4733C.

This is pursuant to the inspection conducted on 20/02/2018 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner PREMIER TAXIS PTE LTD ("the third party claimant") of vehicle no. SHC 6915K to make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify Direct Asia Insurance (Singapore) Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SHC 6915K (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 13 (day) of August (month) 2018 (year)



Signed by appointed surveyor



Signed by "the workshop" (with chop)



PREMIER AUTOMOTIVE SERVICES PTE LTD  
OFFICE: 23 Changi South Avenue 2 #01-02 S(486443)  
TEL: 65436676 / 65436689 FAX: 62141511  
CO. REG NO.: 200707743D GST REG. NO.: 200707743D

PREMIER TAXIS PTE LTD  
23 CHANGI SOUTH AVENUE 2 #03-02  
SINGAPORE 486443

### TAX INVOICE

DATE 6-Apr-2018  
PAGE 1 OF 1

ITEM	Description	QTY	U.PRICE	AMOUNT
	FINAL REPAIR BILL FOR KIA OPTIMA REGN NO: SHC 6915 K			\$ 1,950.00
TOTAL LUMP SUM REPAIR COSTS AS RECOMMENDED BY SURVEYOR				\$ 1,950.00
GST @ 7%				\$ 136.50
GRAND TOTAL				\$ 2,086.50



for Premier Automotive Services Pte Ltd

(ALL THE REPAIR COSTS ARE SUBJECTED TO GST)



**PREMIER  
TAXIS**

22 February 2018

To Whom It May Concern

Dear Sir/Madam

**CERTIFICATION LETTER**

This letter serves to inform that Ler Boon Siang David of NRIC Number S0023381A is a registered driver of SHC6915K. Ler Boon Siang David is paying daily rental rate of \$102.72 (Inclusive of GST).

Should you require further information, please contact us at 6214 8880.

Thank you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Chin Bee Lian'.

Chin Bee Lian (Ms)  
Assistant Vice President  
Taxis Administration

Prepared By: Husnah

PREMIER TAXIS PTE LTD  
23 Changi South Avenue 2  
#03-02  
Singapore 486443  
Telephone: +65 6214 8880 Fax: +65 6214 0330  
[www.premiertaxi.com](http://www.premiertaxi.com)  
Co. Reg. No. 20030497511

SERVICE / REPAIRS DONE	DRIVER'S REMARKS
<input type="checkbox"/> SERVICING <input type="checkbox"/> T / BELT <input type="checkbox"/> AIRCON SYSTEM <input type="checkbox"/> TURBO <input type="checkbox"/> BRAKE SYSTEM <input type="checkbox"/> CLUTCH SYSTEM <input type="checkbox"/> BULB <input type="checkbox"/> UNDER CARRIAGE <input type="checkbox"/> CPF <input type="checkbox"/> BATTERY	<input type="checkbox"/> OTHERS: <input type="checkbox"/> ACCIDENT: DATE / TIME of ACCIDENT: <div style="display: flex; justify-content: space-around;"> <div>             D D M M Y Y              1 1 1 1 1 1           </div> <div>             H H M M              1 1 1 1           </div> </div> <p style="font-size: 2em; margin-top: 20px;">TRW</p>

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**Third Party Insurer Enquiry**

Our Ref No: GR-18-025430  
Date of Request: 19/02/2018

Your Ref No: Online Purchase

Premier Automotive Services Pte Ltd  
23 Changi South Ave 2  
#01-02  
Singapore 486443

Dear Sir/Madam,

Enquiry Date: 19/02/2018  
Enquiry By: GOH WEE DEK  
Vehicle No.: SKP4733C  
Accident Date: 14/02/2018

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SKP4733C	Direct Asia Insurance (Singapore) Pte Ltd	18/09/2017-17/09/2018	65322888

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

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RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-18-025430

Date of Request: 19/02/2018

Your Ref No: Online Purchase

Premier Automotive Services Pte Ltd  
23 Changi South Ave 2  
#01-02  
Singapore 486443

Dear Sir/Madam,

Enquiry Date 19/02/2018  
Enquiry By GOH WEE DEK  
TP Vehicle No. SKP4733C  
Accident Date 14/02/2018

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [ ] Cash ☐ [ ] Cheque