

Our Ref : T 0218 / SHC8635E /CL(st)  
Your Ref:  
Date : 20-Feb-18

**AIG ASIA PACIFIC INSURANCE PTE LTD**  
**CHARTIS Buliding**  
**78 Shenton Way**  
**#07-16**  
**Singapore 079120**

**Attn : Motor Claims Department WITHOUT PREJUDICE**

Dear Sir

**ACCIDENT INVOLVING OUR TAXI SHC8635E YOUR INSURED SLM5570C**  
**AND OTHER ON 08.02.18**

We are the authorised repair workshop for Comfort Transportation Pte Ltd, the owner of motor Vehicle No : **SHC8635E** which was involved in the captioned accident with your insured vehicle. The vehicle owner and the taxi driver concerned have requested and authorized us to assist them in presenting their claims against the party responsible for all applicable matters arising from the damage to the vehicle.

As the accident was caused by the negligent act of your insured driving **SLM5570C** we are submitting these claim for your consideration on behalf of the claimants.

## TAXI OWNER'S CLAIM

1	Cost of Repair	\$ 2,219.72
2	5 days Loss of Rental @ \$ 119.28 per day	\$ 596.40
3	Survey Report Fees (Surveyed by M/s LKK)	\$ -
4	GIA / LTA Search Fees	\$ 7.49
5	GIA / Police Report Fees	\$ -
6	Towing / Medical / Transportation	\$ -
<b>Sub Total :</b>		<b>\$ 2,823.61</b>

## HIRER'S CLAIM

7	5 days Loss of Income @ \$ 80.00 per days	\$ 400.00
<b>Total Claims :</b>		<b>\$ 3,223.61</b>

We enclosed herewith the following documents to support the claims: -

- a) Original repair bill and photocopies of photographs : 6 pcs.
- b) LTA search slip/s of : SLM5570C
- c) GIA / Police report/s of : SHC8635E
- d) Letter of authority from owner / hirer / operator
  - ( X ) Photograph/s of Accident Scene ( ) Certificate of Insurance
  - ( ) Witness statement/s ( x ) Downtime/Mileage record

Kindly look into the matter and let us hear from you on the settlement of the said claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the taxi driver.

Yours faithfully

Cecilia Lee

Executive

CDGE Claims Department

Tel : 6214 8354 Fax: 6214 1843 Email : cecilialee@sparkcarcare.com

This is a computer generated letter. No signature is required.

CDGE Taxi Claims Dept

59 Loyang Drive 4th Floor

Singapore 508969

ComfortDelGro Engineering Pte Ltd  
205 Braddell Road Singapore 579701

Mainline +65 6383 6280

Facsimile +65 6280 9755

www.cdge.com.sg

Company Registration No: 199506048W

## Workshops

**Braddell**  
205 Braddell Road  
Singapore 579701

**Loyang**  
59 Loyang Drive  
Singapore 508969

**Sin Ming**  
383 Sin Ming Drive  
Singapore 575717

**Pandan**  
45 Pandan Road  
Singapore 609286

**Ubi**  
320 Ubi Road 3  
Singapore 408649

**Senoko**  
24 Senoko Loop  
Singapore 758156

**Sungei Kadut**  
7 Sungei Kadut Way  
Singapore 728791

**Yishun**  
501 Yishun Industrial Park A  
Singapore 768732

## Hsiao Tong (LKKAUTO)

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**From:** Hsiao Tong (LKKAUTO)  
**Sent:** Tuesday, 27 February 2018 8:28 AM  
**To:** 'Eileen, May Hwee Yap'  
**Subject:** ACCIDENT INVOLVING SLM 5570C(AIG) & SHC 8635E ON 08/02/2018

Your Ref: **SLM 5570C**  
Our Ref: CC3/LCR18002762/K1ps3

Dear Sirs/Madam,

### **ACCIDENT INVOLVING SLM 5570C(AIG) & SHC 8635E ON 08/02/2018**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a claim from SHC 8635Z against your insurance policy.

Based on the accident report and accident scenario, liability is down against us.  
We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Best Regards,

**Hsiao Tong, Chew** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**LETTER OF AUTHORISATION**

(NAF / PAF)

**ACCIDENT INVOLVING  
ALONG****i 40 SHC8635E , SLM5570C****ON 08-Feb-18 09:45****INSIDE KPE TUNNEL TWDS CITY B4 AIRPORT RD EXIT**

I / We

**ONG SEE CHOON**(Hirer) NRIC No.: **S7636009Z**

and/or

(Relief) NRIC No.:

Taxi Number

**SHC8635E**

hereby authorise ComfortDelGro Engineering Pte Ltd(CDGE):

1. To submit my/our claims for damages, costs and expense, including loss of income, loss of rental, medical fee and legal costs.
2. To have absolute discretion to agree to any settlement or compensation amount in respect of my/our claim against third party (except personal injuries and medical claims).
3. To sign Discharge Voucher on my/our behalf.
4. To accept any payment (claim proceeds) in respect of the claim against third party and payment by cheque shall be forward directly to CDGE in accordance with CDGE's instruction and made in favour of **"ComfortDelGro Engineering Pte Ltd"**.

Date

**08-Feb-2018**

Name of Hirer

**ONG SEE CHOON**

Hirer NRIC

**S7636009Z**

Signature :



Address

**8 TAMPINES STREET 73 #06-02  
528826**

Contact No.

**97497893**

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, COMFORTDELGRO ENGINEERING PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S\$2,900.00 (Global Sum) for vehicle no. SHC 8635E that was damaged pursuant to the accident which occurred on 08/02/2018 (date) along INSIDE KPE TUNNEL TWDS CITY B4 AIRPORT RD EXIT (location) involving vehicle no/s SLM 5570C.

This is pursuant to the inspection conducted on 09/02/2018 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner COMFORT TRANSPORTATION PTE LTD ("the third party claimant") of vehicle no. SHC 8635E make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SHC 8635E (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this \_\_\_\_\_ (day) of 18 APR 2018 (month) 20\_\_\_\_ (year)



*AWK*

Signed by appointed surveyor

CLAIMS DEPARTMENT  
COMFORTDELGRO ENGINEERING PTE LTD  
205 BRADDELL ROAD  
SINGAPORE 579702

Signed by "the workshop" (with chop)

Please forward your cheque made payable to:-  
**COMFORTDELGRO ENGINEERING PTE LTD**

"The contents of this document apply to vehicle damages only. All personal injuries and damages arising therefrom are excluded from the ambit and application of this document."

GST REG. NO. M2-8921817-3

## TAX INVOICE

COMPANY REG. NO.: 199506048W  
Page: 1

8010004

AIG ASIA PACIFIC INSURANCE PTE LTD

#08-16 78 SHENTON WAY, CHARTIS BUILD  
SINGAPORE SG 079120

CONTACT NO: 64193000 3225094

VEHICLE NO  
SHC8635E

MAKE  
HYUNDAI

MODEL  
I-40

DATE OF REG  
29.12.2015

CHASSIS CODE  
KMHLB41UMGU082984

INV. NO/DATE  
91357343 14.02.2018

JOB NO.  
305115064

ODOMETER READING

DATE/TIME IN  
08.02.2018 15:30

Description : 3P 08.02.18

S/No	Part No.		Qty	Unit Price	%Disc	Net
PART REQUISITION						
0001	04-01-0103-0742	I40VC STAY-RR BUMPER LH	1	180.00	20.00	144.00
0002	04-01-0103-0743	I40VC STAY-RR BUMPER RH	1	180.00	20.00	144.00
0003	04-01-0103-0739	I40VC ABSORBER-RR BUMPER	1	143.40	20.00	114.72
0004	04-01-0103-0579	I40VC COVER ASSY-RR BUMPE	1	603.60	20.00	482.88
0005	04-01-0103-0738	I40VC COVER-RR BUMPER LWR	1	225.00	20.00	180.00
0006	04-01-0101-0111	HYUNDAI BUMPER COVER CLIP	10	2.20	20.00	17.60
0007	04-01-0103-0852	I40VC REFLECTOR/REFLEX AS	1	32.00	20.00	25.60
0008	04-01-0103-1150	I40VC PROTECTOR MAT	1	50.00	0.00	50.00
0009	09-01-9999-0068	HYUNDAI REVERSE SENSOR AS	1	135.70	0.00	135.70
SUB-TOTAL				:	1,294.50	

1) WHILST TAKING ALL REASONABLE PRECAUTIONS, MINIMIZE RISK, THERE IS NO ACCIDENTAL DAMAGE. THE COMPANY ACCEPTS NO RESPONSIBILITY FOR LOSS OF OR OTHER PROPERTIES AND DAMAGE TO OR DESTRUCTION AND VEHICLES ARE DRIVEN AND TESTED AT OWNERS RISK.

2) CUSTOMERS SHALL INSPECT THEIR VEHICLES WITH CAREFUL UPON DELIVERY AND SHALL SIGN A RECEIPT OF SUCH DELIVERY. NO NOTICE IN WRITING TO THE COMPANY OF ANY DEFECTS, DAMAGES, OR VEHICLES SHALL BE DRAWN TO THE COMPANY'S ATTENTION IN GOOD ORDER.

3) INTEREST OF 1% PER MONTH WILL BE CHARGED ON A DAILY TO THE BALANCE IN RESPECT OF ANY AMOUNT DUE AND OWING TO THE COMPANY BY THE CUSTOMER AND NOT PAID ON THE DUE DATE OF PAYMENT OR AFTER 30 DAYS FROM THE DELIVERY DATE THE PERIOD OF DEFAULT.

4) PLEASE EXAMINE THIS INVOICE IMMEDIATELY UPON RECEIVING AND ADVISE THE COMPANY OF ANY DISCREPANCY OR INCONSISTENCY WITHIN 14 DAYS OF RECEIPT. IF THE COMPANY DOES NOT HEAR FROM THE CUSTOMER, THE COMPANY WILL TREAT THIS INVOICE AS CORRECT AND BINDING.

ComfortDelGro Engineering Pte Ltd  
A member of COMFORTDELGRO

Head Office:  
205 Braddell Road  
Singapore 579701

Kindly note that no receipt shall be issued unless requested.

CUSTOMER'S COPY

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010004	91357343	2,219.72	

GST REG. NO. M2-8921817-3

## TAX INVOICE

COMPANY REG. NO.: 199506048W  
 Page: 2

8010004

AIG ASIA PACIFIC INSURANCE PTE LTD

#08-16 78 SHENTON WAY, CHARTIS BUILD  
 SINGAPORE SG 079120

CONTACT NO: 64193000 3225094

VEHICLE NO  
 SHC8635E

MAKE  
 HYUNDAI

MODEL  
 I-40

DATE OF REG  
 29.12.2015

CHASSIS CODE  
 KMHLB41UMGU082984

INV. NO/DATE  
 91357343 14.02.2018

JOB NO.  
 305115064

ODOMETER READING

DATE/TIME IN  
 08.02.2018 15:30

S/No	Part No.	Qty	Unit Price	%Disc	Net
JOB NATURE					
0001	L PANEL BEATING- REAR	400.00			400.00
0002	23-502 SPRAYPAINT ON AFFECTED AREA	360.00			360.00
0003	L REMOVE/REFIX REVERSE SENSOR	20.00			20.00
SUB-TOTAL :					780.00

Items total	2,074.50
Add GST @ 7.000 %	145.22
Invoice amount	2,219.72

Issued by : CHEWBEELENG 14.02.2018 16:16:31  
 Repair type : CLSO/57/57  
 Payment Type/Term: /Credit 30 days

1) WHILE TAKING ALL REASONABLE PRECAUTIONS, WE WILL NOT BE RESPONSIBLE FOR ANY DAMAGE TO OR LOSS OF ANY PROPERTY BELONGING TO THE CUSTOMER AND VEHICLE AND DRIVER ARE ADVISED TO OBTAIN INSURANCE.  
 2) CUSTOMERS SHALL INSPECT THEIR VEHICLES IMMEDIATELY UPON DELIVERY AND WHILE WITHIN 2 HOURS FROM THE TIME OF DELIVERY, ADVISE THE COMPANY OF ANY DAMAGE OR LOSS. IF NOT, THE COMPANY WILL BE DEEMED TO HAVE ACCEPTED THE VEHICLE IN GOOD ORDER.  
 3) INTEREST OF 1% PER MONTH WILL BE CHARGED ON A C.A. TO THE BALANCE OF ANY ACCOUNTS DUE TO THE COMPANY BY THE CUSTOMER AND NOT PAID ON THE DUE DATE OF PAYMENT. 1% AFTER 30 DAYS FROM THE DUE DATE OF PAYMENT.  
 4) PLEASE EXAMINE THIS INVOICE IMMEDIATELY UPON RECEIPT AND ADVISE THE COMPANY OF ANY DISCREPANCY OR INADEQUACY WITHIN 14 DAYS OF RECEIPT. IF THE COMPANY DOES NOT RECEIVE THE CUSTOMER'S COMPLAINT, THE COMPANY WILL TREAT THIS INVOICE AS CORRECT AND BINDING.

ComfortDelGro Engineering Pte Ltd  
 A member of COMFORTDELGRO

Head Office:  
 205 Braddell Road  
 Singapore 579701

Kindly note that no receipt shall be issued unless requested.

CUSTOMER'S COPY

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010004	91357343	2,219.72	

Our Ref: CT18020276

Date: 14 February 2018



**TO WHOM IT MAY CONCERN**

Dear Sir/Madam

ACCIDENT ON	08/02/2018 @ 09:45 hrs
ALONG	INSIDE KPE TUNNEL TWDS CITY B4 AIRPORT RD
	EXIT
INVOLVING	SLM5570C

We refer to the above-mentioned accident and wish to inform that **Comfort Transportation Pte Ltd** is the registered owner of the taxi bearing vehicle registration number **SHC8635E** (the "Taxi"). The Taxi was hired to **ONG SEE CHOON IC NO S7636009Z** a registered hirer-operator of **Comfort Transportation Pte Ltd** at the time of occurrence of the aforementioned accident at a rental rate **\$119.28** per day (inclusive of GST).

Please be advised that the Taxi was insured with **India International Insurance Pte Ltd** on a third party basis at the material time of the accident.

We wish to confirm that the aforesaid hirer-operator had obtained our permission to undertake repairs for damage on the Taxi arising from the said accident with a motor workshop of his choice.

Please liaise with the said hirer-operator or his authorized workshop directly for settlement of claims with third party's insurance company in respect of the said accident.

Yours faithfully

Christine Tay  
Assistant Manager, Fleet Safety

This is a computer generated letter. No signature is required.



DING	MILEAGE TRAVELLED (KM)	HOURS OPERATED (TIME)	
		FROM	TO
62	478	430	2040
54	292	430	1610
48	293	1625	0315
57	411	430	1630
04	345	1645	0325
313	307	430	1615
51	237	1645	0250
22	271	430	1530
281	259	1700	0245
47	167	0700	152

DATE	NAME OF DRIVER	MILEAGE READING			MILEAGE TRAVELLED (KM)	HOURS OPERATED (TIME)	
		3	7	4		FROM	TO
030218	Jen	3	7	4	307	1650	0355
4/2/18	Zec	3	7	3	374	430	1615
040218	Jen	3	7	4	294	1645	0345
5/2/18	Zec	3	7	4	354	430	2000
6/2/18	Zec	3	7	4	377	430	1645
7/2/18	Zec	3	7	3	374	430	1630
070218	Jen	3	7	5	257	1640	0145
8/2/18	Accident	Jen			12	1530	—
12/2/18	Repair	Jen			00	—	1130

SHC8635E



**Enquire Vehicle Insurer**

Vehicle No.	Incident Date/Time	Search Status	Insurance Company Code	Insurance Company Name
SLM5570C	08 Feb 2018 / 09:45:00	Successful	A04	AIG ASIA PACIFIC INSURANCE PTE. LTD.

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