

22/03/2002

ASS. REC. BY:

REF:

CS/3MO18002598/Kubed

Special Instruction:

SURVEYOR:

ASSIGNMENT (Office)

From (Person): Grace Teo of SMO Date/Time: 08/02/2018 3:04pm

Estimated Cost:

Bill to:

OD/TP/WS/TP RES / OD RES / EVA / INV / MV / CS

To Inspect Vehicle No: SJW 7FY Insured: SGM 9696G

at Workshop m/s

Tropical Success

Tel: 6481 7773

of Bk 5032 Park 2 #01-303

Policy No:

Claim No: CM7D 1800645 / THE

Sum Insured:

Excess:

Make of Veh:

(Client's Record)

D.O.A. 08/02/2018

CA / REV / REP. / REV 24 HRS WPI

09.02.2018 @ 10am

H.O.D. Endorsement:

Date/Time:

08/02/2018 5:03pm

Person Contacted:

Calvin

Vehicle IN/OUT

Date/Time

Action/Instruction (✓) Estimate

SJW 7FY - CS3/M8G16007449/M1V3C2-1

DCA: 230416

SGM 9696G - X

13/2/18

Email preli revised to Grace Teo

30/10/18

@330pm LS \$5500 confirmed with William (Red 12, 276.90, 6975)

REF: SMO

## ASSIGNMENT

From: \_\_\_\_\_ Date: 9/2/18

Estimated Cost: \_\_\_\_\_

OD ☒ TP ☐ WS ☐ TP RES ☐ OD RES ☐ EVA ☐ INV ☐ MV ☐

To inspect Vehicle No: SJW 779Y

at Workshop mis: Tropical Success

of: Blk 5032, AMK Ind. Prk 2 #01-303

Insured: \_\_\_\_\_

Policy No: \_\_\_\_\_

Claims No: \_\_\_\_\_

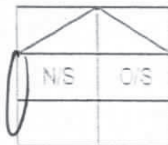
Sum Insured: \_\_\_\_\_ Excess: \_\_\_\_\_

(Client's Record) 10am

Make of Vehicle: \_\_\_\_\_

(Policy Condition)

Remark: The veh had commenced its  
repair at the time of inspection.



Bal. or Market Value: \_\_\_\_\_

IDAO Accident Report: \_\_\_\_\_ Consistent? : Yes or No

GIA / PR Seen: \_\_\_\_\_ Consistent? : Yes or No

Est. Repairs: 06 days Res.: Yes or No

Lum Sum: \_\_\_\_\_ % 3 Val: Yes or No

CA / REV / REP. / 24 HRS <sup>1</sup>wp

Date: \_\_\_\_\_ Person Contacted: \_\_\_\_\_ Vehicle: IN / OUT

Var No: SJW 779Y V-Page: 08 16

Type: ☒ M/Car ☐ M/Cycle ☐ Bus/Van ☐ Lorry ☐ Taxi ☐ Prime Mover

Truck/Trailer or \_\_\_\_\_

Make: Bmw <sup>A)</sup> X 3 1997

Colour: Dark Blue A/C ☐ Insured ☐ Std ☐ NI ☐ NA

Sp. Reading: 12056 T Radio ☐ Insured ☐ Std ☐ NI ☐ NA

Eng/No: \_\_\_\_\_

C No: WBAW X 920 9001-72782

Gen. Cond: ☒ Good ☐ Fair ☐ Poor ☐ Burnt

Steering: ☒ In order ☐ Jammed ☐ Leaked ☐ Burnt or \_\_\_\_\_

Brake: ☒ In order ☐ Jammed ☐ Leaked ☐ Burnt or \_\_\_\_\_

Modi: ☒ Nil ☐ S/Rim ☐ STD ☐ A/Rim or \_\_\_\_\_

Tyre Size: F: 245/45R19

R: 275/40R19

BS / DUN / EXNOVA / GY / FS / LIZA ☒ MIC ☐ OHTSU ☐ PIR ☐ SUMI

TOYO / YOKO or \_\_\_\_\_

Front: \_\_\_\_\_ Rear: \_\_\_\_\_

R/Bal: 0 mm R/Bal: 0 mm

L/Bal: 0 mm L/Bal: 0 mm

D.O.A. 9/2/18 D.O.I. 9/2/18

Survey held at: \_\_\_\_\_

Des. of Damages: ☐ Fnt ☐ Rear ☐ O/S ☐ N/S ☐ UIC ☐ Rooftop or \_\_\_\_\_

N/S body

The UIC / Chassis frame / Body Structure affected due to collision

Date/Time Action/Instruction

12/2 File pass to Captain

RECEIVED 31 OCT 2018

Date/Time File Pass to?

☐

: Prel. Report

Days Of Repair: 6

1)

☐

: Final Report

Resurvey No. of Trip: 1

Date/Time File Return to?

Survey Fee

Transportation

B-R-F-S

Photos

Dred

3/10- typist

Add Fee:

☐

Site Visit \$

☐

Interview \$

☐

Technician \$

☐

Vehicle \$

Report Format: TP

Lump Sum / I.B. / I.S.

5500/-450450




# LKK Auto Consultants Pte Ltd

51 Ubi Ave 1 #01-25 Paya Ubi Industrial Park, Singapore 408933

TEL: 6256 3561 FAX: 6256 4315

Reg. No: 199607198R GST Reg. No. 19-9607198-R

Affiliated to Federation Internationale Des Experts En Automobile				
SOMPO INSURANCE SINGAPORE PL		Ref : CS/SMO18002598/Kvb		
50 RAFFLES PLACE #05-01/06 SINGAPORE LAND TOWERSINGAPORE 048623		Date : 08-02-2018		
		Code : SMO		
<b>1. Policy Particulars :- THIRD PARTY CLAIM</b>				
Insured Veh.	SGM 9696G	Veh. Inspected	SJW 779Y	
Policy No.		Coverage (\$)	0.00	
Claim No.	CMTD1800645/THE	Excess (\$)	0.00	
Assign From	GRACE TEO	Assign Date	08/02/2018	
<b>2. Vehicle Particulars &amp; Condition</b>				
Make & Model		c.c	0	
Engine No.	HIDDEN	Year of Reg.		
Chassis No.		Colour		
Odometer	-	Steering		
Brakes		Modification		
General				
<b>3. Conditions of Tyres</b>				
	Size	Make	Balance	
R/H Front Tyre			mm	
L/H Front Tyre			mm	
R/H Rear Tyre			mm	
L/H Rear Tyre			mm	
<b>4. Description of Damages</b>				
<b>5. General Information</b>				
Accident Date	08/02/2018	Inspection Date	08/02/2018	
Survey held at	TROPICAL SUCCESS AUTO CARE BLK 5032 ANG MO KIO AVENUE 3 #01-303 INDUSTRIAL PARK 2 SINGAPORE 569535.			
<b>5a. Remarks</b>				
A)THE INSPECTION WAS CONDUCTED ON A"WITHOUT PREJUDICE" BASIS. B)IN ACCORDANCE TO YOUR INSTRUCTIONS, WE HAVE NOT AUTHORISED REPAIRS.				





Auto  
Consultants  
Pte Ltd

Company Registration No. 199607198R

51 UBI AVE 1, #02-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Your ref: CMTD1800645/THE

Our ref: CS/SMO18002598/Kvb

DATE: 13/2/2018

The Motor Claims Department  
M/s SOMPO INSURANCE SINGAPORE PTE LTD

Dear Sir/Madam,

**PRELIMINARY ADVICE OF VEHICLE NO. SJW 779Y**

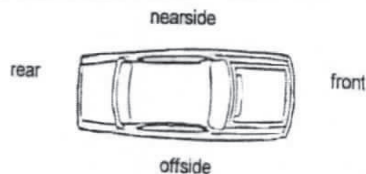
We thank you for your instruction on 8/2/2018

Please be informed that we had conducted the inspection of the above mentioned vehicle on 9/2/2018 at the premises of M/s TROPICAL SUCCESS AUTO CARE and have the following to report:-

Workshop Estimate Amount	: S\$17,776.90
Revised Estimate Amount	: S\$6,923.70
"Check" Items Amount	: S\$1,474.40
Market Value	: S\$
LTA Reimbursement Value	: S\$
Nett Value	: S\$

**Description of Damage:**

The vehicle sustained damages at the n/s body



**Comments/Present Status:**

Damages Consistent

Yours faithfully,

KENNETH KONG  
Licensed Appraiser

# Survey Department Check List (Case Handler)

Reference No.: CS) SMD18002598 Kvb  
Policy Type: OD / TP / TP RES / TL / EVA

Case Handler

Typist

Admin ( ): Case handler to make sure all Information created by the assignment team are ACCURATE.

## 1) Office Assign Form

		Y-Date	N-Date	Y-Date	N-Date
C	Reference No.	✓			
C	Customer Code				
N	Assign From	✓			
C	Assign Date	✓			
C	Veh No (Inspected)	✓			
C	Veh No (Insured)	✓			
C	D.O.A				
C	Policy No	✓			
C	Claim No				
C	Insurance Authorisation (CA /REV/REP)	✓			
C	Report Type				
C	Weekend Charges	✓			
N	Survey held at/Repairer				
C	Excess				

## Surveyor (

): Case handler to make sure the surveyor completed all required information.

### (1) Assignment Form

C	Vehicle No	✓			
C	Regn Month/Year	✓			
N	Vehicle Type	✓			
N	Make & Model	✓			
C	Engine Capacity. (C.C)	✓			
N	Colour	✓			
C	Odometer. (Sp.Reading)	✓			
C	Chassis No	✓			
N	General Condition	✓			
N	Steering	✓			
N	Brake	✓			
N	Modification (Modi)	✓			
C	Tyre Size	✓			
N	Tyre Make	✓			
C	Tyre Balance	✓			
C	Date of Inspection	✓			
N	Survey held	✓			
N	Des.of Damages	✓			

### (2) System - (Views/Merimen)

C	Damaged Vehicle Photographs Uploaded	✓			
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### (3) Workshop Estimate/Assignment Form

N	ALL Parts condition	✓			
C	Market Value for OD cases				
C	Estimate Repair Cost for PRI (RSI, TMI, MSIG)				
C	Days of repair	✓			
C	Finalised Amount	✓			
C	Re-inspection Cases to Finalize within 5 Days				

### (4) System - (Views/Merimen)

C	Resurvey photo Uploaded	✓			
---	-------------------------	---	--	--	--

Check By:

VERON

30/10/18

Case Handler

Date

\*C: Critical \*N: Non-Critical

21/05/20

**Veron Chen (LKKAUTO)**

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**From:** Veron Chen (LKKAUTO)  
**Sent:** Tuesday, 13 February 2018 10:45 AM  
**To:** 'Teo, Grace'  
**Cc:** 'Choo, Thelma'; 'Henry, Irene James'; SUR  
**Subject:** RE: CMTD1800645/THE - ACCIDENT INVOLVING SGM9696G & SJW779Y ON 08.02.18  
**Attachments:** SJW 779Y PRELI ADVISED.pdf

Dear Grace,

Enclosed preliminary revised of vehicle SJW 779Y  
Date of survey: 9/2/2018  
Number of days: 6 days

Best Regards,

**Veron Chen** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [sur@lkkauto.com](mailto:sur@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Admin-D (LKKAUTO)  
**Sent:** Thursday, 8 February 2018 5:05 PM  
**To:** 'Teo, Grace' <[grace.teo@sompo.com.sg](mailto:grace.teo@sompo.com.sg)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>  
**Cc:** 'Choo, Thelma' <[thelma.choo@sompo.com.sg](mailto:thelma.choo@sompo.com.sg)>; 'Henry, Irene James' <[irene.henry@sompo.com.sg](mailto:irene.henry@sompo.com.sg)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: CMTD1800645/THE - ACCIDENT INVOLVING SGM9696G & SJW779Y ON 08.02.18

Dear Grace,

Thank you for the assignment.

Please be informed that vehicle currently not in the workshop, repairer will arrange.

Best Regards,

**Catherine Chong** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Teo, Grace [<mailto:grace.teo@sompo.com.sg>]  
**Sent:** Thursday, 8 February, 2018 3:04 PM  
**To:** [admin-d@lkkauto.com](mailto:admin-d@lkkauto.com); [assignments@lkkauto.com](mailto:assignments@lkkauto.com)  
**Cc:** Tropical Success <[tsac303@singnet.com.sg](mailto:tsac303@singnet.com.sg)>; Choo, Thelma <[thelma.choo@sompo.com.sg](mailto:thelma.choo@sompo.com.sg)>; Henry, Irene James <[irene.henry@sompo.com.sg](mailto:irene.henry@sompo.com.sg)>  
**Subject:** CMTD1800645/THE - ACCIDENT INVOLVING SGM9696G & SJW779Y ON 08.02.18

Our Reference: CMTD1800645/THE



Dear LKK AUTO/ KENNETH,

Please make arrangement to conduct the survey for SJW779Y.

Please be informed that Thelma Choo the handler of this case.

Best Regards

**Grace Teo**

Claims Division

D: 6329 5170 | T: 6461 6555 | F: 6221 3147



**A Century of Trust**

**Sompo Insurance Singapore Pte. Ltd.**

50 Raffles Place, #05-01/06 Singapore Land Tower, Singapore 048623

**Website:** [www.sompo.com.sg](http://www.sompo.com.sg) | **Facebook:** [www.facebook.com/SompoSG](https://www.facebook.com/SompoSG)

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---

**From:** Tropical Success [<mailto:tsac303@singnet.com.sg>]

**Sent:** Thursday, February 08, 2018 2:31 PM

**To:** Teo, Grace

**Subject:** RE: CMTD1800645/THE - ACCIDENT INVOLVING SGM9696G & SJW779Y ON 08.02.18

Please assign to LKK Auto Consultants, Mr Kenneth.

Regards

Calvin

Tropical Success Auto Care

Blk 5032 Ang Mo Kio Ind Pk2

#01-303 S(569535)

Tel: 64817773

*tan li hoo@sompo*

---

**From:** Teo, Grace [<mailto:grace.teo@sompo.com.sg>]

**Sent:** Thursday, February 8, 2018 2:21 PM

**To:** Tropical Success <[tsac303@singnet.com.sg](mailto:tsac303@singnet.com.sg)>

**Cc:** Choo, Thelma <[thelma.choo@sompo.com.sg](mailto:thelma.choo@sompo.com.sg)>; Henry, Irene James <[irene.henry@sompo.com.sg](mailto:irene.henry@sompo.com.sg)>

**Subject:** CMTD1800645/THE - ACCIDENT INVOLVING SGM9696G & SJW779Y ON 08.02.18

Our Reference: CMTD1800645/THE

Your Reference: SJW779Y

**Without Prejudice**

Date: 8<sup>th</sup> February 2018

**Attention:**  
**M/S TROPICAL SUCCESS AUTO CARE**

Dear Calvin,

**ACCIDENT INVOLVING SGM9696G & SJW779Y ON 08.02.18**

We refer to your Notice of Accident dated 08/02/2018.

Please be informed that Thelma Choo the handler of this case.

Kindly re-direct your future motor claims request to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)

We intend to conduct a pre-repair survey of the damage to your client's/your customer's vehicle jointly with your client/your motor workshop. We propose to use one of the motor surveyors named in the attached list to conduct the joint pre-repair survey as a single joint expert.

**Pre-Repair Survey**

	<b>Motor Surveyor</b>	<b>Surveyor</b>	<b>Selection (Indicate as tick)</b>
1	Raleigh Services	Andrew Ow Yong	
		Vincent Ng	
2	LKK Auto Consultants	Kenneth Kong (North area)	
		Marcus Chua (East area)	
		Mohd Rasul (West area)	
		Mohd Taufikh (West area)	
3	Priority Services	Jimmy Lee	
		Lawrence Ng	
		Jeffery Ong	
4	JP Knights Adjusters & Surveyors	Jason Lek	
5	In House surveyor	Teo See Ling	

Please let us know within **two (2) working days** whether you agree to the appointment of any of these motor surveyors as a single joint expert. You may select up to two of the listed motor surveyors. We will bear the cost of the pre-repair survey carried out by the single joint expert.

Best Regards  
**Grace Teo**  
Claims Division  
D: 6329 5170 | T: 6461 6555 | F: 6221 3147





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50 Raffles Place, #05-01/06 Singapore Land Tower, Singapore 048623

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---

**From:** Tropical Success [<mailto:tsac303@singnet.com.sg>]

**Sent:** Thursday, February 08, 2018 12:36 PM

**To:** claimsreport

**Subject:** SJW779Y/SGM9696G

Dear sompo insurance

Please arrange 3<sup>rd</sup> party survey for vehicle SJW779Y at our workshop. Please send us your list of surveyor to choose from.

Your insured: SGM9696G

Regards

Calvin

Tropical Success Auto Care

Blk 5032 Ang Mo Kio Ind Pk2

#01-303 S(569535)

Tel: 64817773

**From:** Yih Kwang Han [<mailto:yihkwanghan@gmail.com>]

**Sent:** Thursday, February 8, 2018 12:29 PM

**To:** [tsac303@singnet.com.sg](mailto:tsac303@singnet.com.sg)

**Subject:** Fwd: GIA REPORT - SJW779Y

----- Forwarded message -----

**From:** CDGE Braddell Private Cars Crash Repair Counter <[braddell\\_cr@sparkcarcare.com](mailto:braddell_cr@sparkcarcare.com)>

**Date:** Thu, Feb 8, 2018 at 11:57 AM

**Subject:** GIA REPORT - SJW779Y

**To:** [YIHKWANGHAN@gmail.com](mailto:YIHKWANGHAN@gmail.com)

H Sir ,

Attached the report for your perusal.

Rdgs

Brenda Ng ,Customer Care Specialist ,CDGE Claim Dept, Braddell Branch Tel: 63837730 Fax: 62844284

## Catherine Chong (LKK Auto)

---

**From:** Teo, Grace <grace.teo@sompo.com.sg>  
**Sent:** Thursday, 8 February, 2018 3:04 PM  
**To:** admin-d@lkkauto.com; assignments@lkkauto.com  
**Cc:** Tropical Success; Choo, Thelma; Henry, Irene James  
**Subject:** CMTD1800645/THE - ACCIDENT INVOLVING SGM9696G & SJW779Y ON 08.02.18

Our Reference: CMTD1800645/THE

Dear LKK AUTO/ KENNETH,

Please make arrangement to conduct the survey for SJW779Y.

Please be informed that Thelma Choo the handler of this case.

Best Regards

**Grace Teo**

Claims Division

D: 6329 5170 | T: 6461 6555 | F: 6221 3147



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**Subject:** RE: CMTD1800645/THE - ACCIDENT INVOLVING SGM9696G & SJW779Y ON 08.02.18

Please assign to LKK Auto Consultants, Mr Kenneth.

Regards

Calvin

Tropical Success Auto Care

Blk 5032 Ang Mo Kio Ind Pk2

#01-303 S(569535)

Tel: 64817773



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**To:** Tropical Success <[tsac303@singnet.com.sg](mailto:tsac303@singnet.com.sg)>  
**Cc:** Choo, Thelma <[thelma.choo@sompo.com.sg](mailto:thelma.choo@sompo.com.sg)>; Henry, Irene James <[irene.henry@sompo.com.sg](mailto:irene.henry@sompo.com.sg)>  
**Subject:** CMTD1800645/THE - ACCIDENT INVOLVING SGM9696G & SJW779Y ON 08.02.18

Our Reference: CMTD1800645/THE  
Your Reference: SJW779Y

**Without Prejudice**

Date: 8<sup>th</sup> February 2018

**Attention:**  
**M/S TROPICAL SUCCESS AUTO CARE**

Dear Calvin,

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We refer to your Notice of Accident dated 08/02/2018.

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Kindly re-direct your future motor claims request to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)

We intend to conduct a pre-repair survey of the damage to your client's/your customer's vehicle jointly with your client/your motor workshop. We propose to use one of the motor surveyors named in the attached list to conduct the joint pre-repair survey as a single joint expert.

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		Vincent Ng	
2	LKK Auto Consultants	Kenneth Kong (North area)	
		Marcus Chua (East area)	
		Mohd Rasul (West area)	
		Mohd Taufikh (West area)	
3	Priority Services	Jimmy Lee	
		Lawrence Ng	
		Jeffery Ong	
4	JP Knights Adjusters & Surveyors	Jason Lek	
5	In House surveyor	Teo See Ling	

Please let us know within **two (2) working days** whether you agree to the appointment of any of these motor surveyors as a single joint expert. You may select up to two of the listed motor surveyors. We will bear the cost of the pre-repair survey carried out by the single joint expert.

Best Regards

**Grace Teo**

Claims Division

D: 6329 5170 | T: 6461 6555 | F: 6221 3147



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**Subject:** SJW779Y/SGM9696G

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Your insured: SGM9696G

Regards

Calvin

Tropical Success Auto Care

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#01-303 S(569535)

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