



**Ethicarz Pte. Ltd.**

56 Loyang Way, Loyang Enterprise Building  
#04-04 Singapore 508775

Tel: +65 6384 4404 Fax: +65 6384 0444

E-mail: [enquiries@ethicarz.sg](mailto:enquiries@ethicarz.sg)

Company No.: 201729003E

Our Ref : SLN747M  
Your Ref : SKC1695S

Date : 14/3/2018

Attn : Motor Claim Department

Dear Sir/Mdm,

ACCIDENT INVOLVING : SLN747M & SKC1695S  
DATE OF ACCIDENT : 25/1/2018  
ALONG : YISHUN AVE 1 TOWARDS MANDAI

We refer to the above mentioned accident.

We are claiming as below:

Cost of Repair	: \$	<u>1,700.00</u>
Loss of Use 1 DAY AT \$120/DAY	: \$	<u>120.00</u>
Car Rental 4 DAY AT \$120/DAY	: \$	<u>480.00</u>
LTA Search	: \$	<u>7.45</u>

Grand Total : \$ 2,307.45

The above settlement is in respect of our client's for damage pertaining to his motor vehicle and shall not prejudice our client's claim in respect of damages and consequential loss in relation to his personal injuries.

Kindly take note that our office is located at 56 Loyang way, Loyang Enterprise Building, #04-04 Singapore 508775

If you have any queries, please contact Siew Khim at 6384 4404, or email '[skgan@ethicarz.sg](mailto:skgan@ethicarz.sg)'

Yours Faithfully,  
Siew Khim







Pro Select

DATE/TIME: 29 Jan 2018 1300 hrs.

Completed

Lease Agreement Schedule 1

I/We agree to lease the following vehicle from Pro Select Leasing Pte Ltd, with the conditions herein attached:

Full Name (As per IC/Passport)	XU ZIKANG
Address (As IC & latest bill)	
Contact Number	
Next of Kin (Name, contact)	
Driving Experience & Offences history	( ) Years Offences Committed/ Insurance Claims : YES / NO

## Vehicle Details

Reg Plate:	STG 5724 G	Chassis No:	
Make & Model:	Toyota Vios	Mileage:	197755
Colour:	Beige	No of Keys:	01
Road Tax expiry:		Others:	

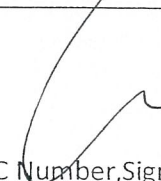

## Lease Details (MINIMUM 1 WEEK NOTICE FOR TERMINATION OR RENT IN LIEU)

Lease Usage	UBER / GRAB / SELF USE / OTHERS:
Lease Period	DAILY / WEEKLY / MONTHLY / OTHERS :
Lease Fee	\$ Per DAY / WEEK / MONTH
Deposit	\$
Insurance Excess	\$ 2500

## Other Notes

<ul style="list-style-type: none"> <li>Malaysia surcharge \$10/day</li> <li>Service Advisor _____ : hp _____</li> </ul>
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I/We agree to the above and declare that all particulars furnished are accurate

X  Name/IC Number, Signature, Date, Time	Approved By  Name, Designation, Date, Time
Leasee	On behalf of Pro Select Leasing Pte Ltd

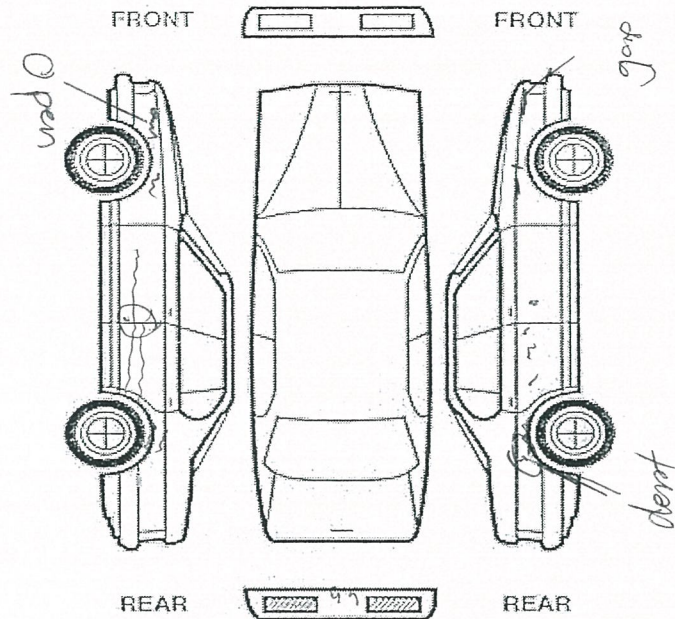


Lease Agreement Schedule 2

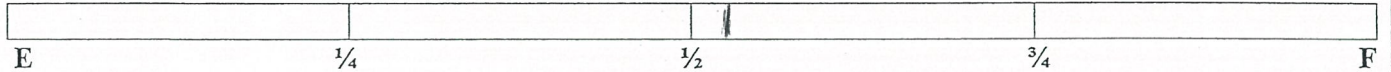
Handing Over Form

I/We have taken over the vehicle described in Schedule 1 and agree that the vehicle is in full working condition. I/We have observed the following while taking over the vehicle, I/We accept the charges of \$150 per panel in the event of damages incurred during my lease.

HANDOVER DATE 29 Jan 2018 HANDOVER TIME 1300 hrs.



FUEL LEVEL: TO BE RETURNED AS PER INDICATED



Vehicle notes/ Others

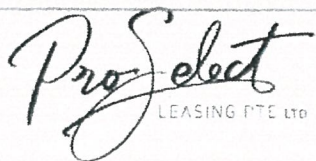
Leasee Signature X

Pro Select Leasing Pte Ltd

Terms and Conditions

- 1) The Lessee is not allowed to use the vehicle in any other way than what is prescribed in Schedule 1.
- 2) The Lessee shall return the vehicle with the similar (eg 1/4, 1/2 tank) amount of fuel as described in schedule 1, or \$100 in lieu.
- 3) The Lessee agrees to pay for any and all damages incurred during the lease.
- 4) The Lessee agrees to be responsible for his actions during the lease period, including but limited to all parking and traffic fines and offenses, plus \$10 per fine payable to Pro Select Leasing Pte Ltd for admin charges.
- 5) The Lessee agrees to the terms and conditions as described in the insurance certificate.
- 6) The Lessee agrees to paying rental in a timely manner, otherwise the lease vehicle may be towed and the deposit forfeited. The lessee also agrees to fulfil the term of the contract or pay rent for the full term in lieu.
- 7) The Lessee agrees to indemnify Pro Select Leasing Pte Ltd for any claims resulted by the breakdown of the lease vehicle, in the event of a total vehicle failure, the Lessee agrees to allow Pro Select Leasing Pte Ltd hold the deposit for up to 14 days, pending the survey results of the lease vehicle. In the event the lease vehicle is found to be negligently cared for, eg low engine oil, low coolant, shifting gears without due care, racing the engine, or driving in any other manner which is deemed abnormal, the deposit shall be forfeited, the lessee also agrees to pay for all damages incurred in such event, including but not limited to the loss of rental suffered.

FOR ADMIN PURPOSES ONLY



Pro Select Leasing Pte Ltd

10 Kaki Bukit Road 2

First East Centre #01-13

Singapore 417868

## Invoice

Date: 02/02/2018

Invoice No.: 300146

Bill to: HHH LEASING  
SLN747M

Description	Amount (\$)
1) Rental for Toyota Vios 1.5E SJG5724G 29/12/18 – 01/02/18 – 4 FULL DAYS \$120/day	\$480
Total Payable	\$480

All cheques payable to:

PRO SELECT LEASING PTE LTD

DBS Current Account:

015-90506-45

Issued By:







Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No. : M4-0006529-2

Print Date/Time : 26 Jan 2018 / 14:31:51

Receipt Date/Time : 26 Jan 2018 / 14:31:51

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-180126-001099

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
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Result of Insurance Enquiry - SKC1695S

As at 25 Jan 2018/18:40:00

Insurance Co: AXA INSURANCE PTE LTD

1 Insurance Enquiry - SKC1695S  
Enquiry Fee  
20180126143110956698

<b>Sub-Total</b>	7.00	0.49	7.49
<b>Total Before Rounding</b>	7.00	0.49	7.49
<b>Rounding Difference</b>			0.04
<b>Total Amount Payable</b>			7.45

Paid By

xxxxxxxxxxxx8056 Credit Card:  
Visa/MasterCard

Total	7.45
Cash Change	0.00
Tendered Amount	7.45
Excess Refundable Amount	0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.





## Ethicarz Pte Ltd

56 Loyang Way #04-04 Loyang Enterprise Building  
Singapore 508775  
Tel: +65 6384 4404 | Fax: +65 6384 0444  
Company No: 201729003E

### LETTER OF AUTHORISATION

Accident on 25/1/2018 along Yishun Ave 1 towards Mandai  
Involving vehicles SLN747M & SKC1695S & SGT3556E

In consideration of **Ethicarz Pte Ltd, 56 Loyang Way #04-04 Loyang Enterprise Building Singapore 508775**, repairing my/our motor vehicle no SLN747M at my request, I/We, HHH Leasing ("the claimant") of \_\_\_\_\_ (address) bearing NRIC No 53336713A the owner of motor vehicle no SLN747M, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by **Ethicarz Pte Ltd**.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to **Ethicarz Pte Ltd** The cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into **Ethicarz Pte Ltd** account. Upon clearance of the said cheque, I/we further authorize **Ethicarz Pte Ltd** and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to **Ethicarz Pte Ltd** shall amount to a good discharge of **Ethicarz Pte Ltd** and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 25 day of 01 (month) 20 18 (year)



Signed by "the claimant"

Name: HHH Leasing

NRIC No: 53336713A



Signed by Ethicarz Pte Ltd