

INS. CASE OWNER:

STACEY

CC4/AXA18001657 1 klps3

LKK:

IDAC:

ASSIGNMENT

Surveyor:

KALVIN

DOI:

26/01/18

Date / Time:

29/01/18

Registered in Merimen:

29/01/18

Pre-assign / CCU / FTE



Insured Vehicle No. :

SHD 9427C

Name of Insured :

Claim No. :

Policy No. :

Insured Tel No. :

HP:

Make / Model :

Excess Sec II :S\$

D.O.A :

24/01/18

Place of Accident :

Is driver the owner?

(YES / NO)

Nature of Accident :

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability :

%

Final ? Yes / No

SHA 4753T



INSRS:

WSP: COGE (loyers)

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:

Date/ Time	STAGE	DATE / PIC
SHA 4753T - X ; SHD 9427C - X	Non-Reporting ltr (1st):	
	Non-Reporting ltr (2nd):	
	Non-Reporting ltr (Final):	
	Notification ltr (if non-pickup):	
	Call OI:	
	After call ltr to OI:	
	Documentation Check List: Handler Typist	
	Notification ltr (if non-pickup)	☐
	After call ltr to OI:	☐
	Authorisation To Act:	☐
	Release Voucher:	☐
	Final Repair Bill:	☐
	Car Rental Invoice:	☐
	Towing Invoice:	☐
	LTA / GIA :	☐
	Medical Bill:	☐
	PIR:	☐
	Mandate/Reject Instruction:	☐
	LOD	☐
	Payment Breakdown Form:	☐
	Post-Repair Photos:	☐
	Others:	☐

PRELIMINARY ADVICE Date/Time: 20/01/18 Sent By: Shirley Hwee

FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost:	S\$	(days) Reduction:	% Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time:	Confirm with	Email ☐ Call ☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :
Repair Cost:	S\$		
Loss of Rental (LOR):	S\$	(days)	
Loss of Use (LOU):	S\$	(\$ x days)	
Loss of Income (LOI):	S\$	(\$ x days)	
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐		[Tick only one]	
GIA/LTA Search	S\$		1) Claim status: Normal/Reject/Private Settle
Medical:	S\$		2) Report Format:
Disbursement:	S\$	(e.g. Tow/ Independent)	3) Survey fee:
Legal Cost	S\$		
Total:	S\$	Global Sum S\$:	
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S\$	Name 1:	
Payee 2: (Strike if N.A.)	S\$	Name 2:	
Payee 3: (Strike if N.A.)	S\$	Name 3:	

COMFORT ENGINEERING

A member of COMFORTDELGRO

Date/Time: 24.01.2018 14:16 Page : 1

Team: ARC Repair TP(CLSO)1

JOB CARD Sales Order:

JC NO.305110176

CUSTOMER RMS COMFORT TRANSPORTATION PTE LTD 7010045 CUSTOMER NO. 383 SIN MING DRIVE ADDRESS Singapore SINGAPORE 575717 65508755 L (R) (O) (P)	REGN NO.	SHA4753J	MILEAGE
	MAKE	TOYOTA	FUEL
	MODEL	PRIUS HYBRID(G4)24.01.2018 09:55	E.....1/2.....F
	YR OF MANU	23.08.2017	DATE/TIME IN
	CHASSIS CODE	JTDKB3FU503563591	TARGET DATE
SCOUNT CARD NO.		COMPLETION DATE/TIME:	

JOB DESCRIPTION

Accident Date: 24.01.2018
NATURE: 3P 24.01.18/C

S/NO	LABOR CODE	DESCRIPTION
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CHECKED & PASSED OUT BY:

SERVICE ADVISOR

CUSTOMER'S SIGNATURE

Knowledge Slip

Exit Pass

e:

lo.:

le No.:

SHA4753J

LIMITS

Vehicle No.:

SHA4753J

Signature of Service Advisor

Signature/Date

Name of Service Advisor

Date

is returned to Service Reception upon collection

To be kept by Security Guard