

INS. CASE OWNER:

Elaine

CC / EQ18000589 / Des 3

LKK:

IDAC:

ASSIGNMENT

Surveyor:

Bryan

DOI:

09/01/18

Date / Time:

09/01/18

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No.:

STQ 9313E

Claim No.:

Name of Insured:

Policy No.:

Insured Tel No.:

HP:

Make / Model:

Excess Sec II :S\$

D.O.A.: 09/01/18

Place of Accident:

Is driver the owner?

(YES / NO)

Nature of Accident:

If NO, Driver Name / Age:

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No.:

(V/L: YES / NO)

Insured Liability:

%

Final ? Yes / No

SHC 8795B



INSRS:

WSP: CODE (Layers)

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:

Date/ Time		STAGE	DATE / PIC
	SHC 8795B - CS/ITZ1000667K/A91 DOA: 01/04/10	Non-Reporting ltr (1st):	
	- NA/FCI09006222/SI DOA: 20/02/09	Non-Reporting ltr (2nd):	
	- NA/INCC9006223/SI DOA: 20/03/09	Non-Reporting ltr (Final):	
	- NS/INC10009425/CI DOA: 13/05/10	Notification ltr (if non-pickup):	
	STQ 9313E - X	Call OI:	
		After call ltr to OI:	
		Documentation Check List: Handler	Typist
		Notification ltr (if non-pickup)	☐
		After call ltr to OI:	☐
		Authorisation To Act:	☐
		Release Voucher:	☐
		Final Repair Bill:	☐
		Car Rental Invoice:	☐
		Towing Invoice	☐
		LTA / GIA :	☐
		Medical Bill:	☐
		PIR:	☐
		Mandate/Reject Instruction:	☐
		LOD	☐
		Payment Breakdown Form:	☐
		Post-Repair Photos:	☐
		Others:	☐

PRELIMINARY ADVICE Date/Time: 10/01/18 Sent By: Shirley Huen

FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost:	S\$	(days) Reduction:	%
Email	☐	Call	☐
FINAL SETTLEMENT	Date/Time:	Confirm with	Email ☐ Call ☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No.:	If NO or B 28, Ass. Lia:
Repair Cost:	S\$		
Loss of Rental (LOR):	S\$	(days)	
Loss of Use (LOU):	S\$	(\$ x days)	
Loss of Income (LOI):	S\$	(\$ x days)	
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐			[Tick only one]
GIA/LTA Search	S\$		
Medical:	S\$		
Disbursement:	S\$	(e.g. Tow/ Independent)	
Legal Cost	S\$		
Total:	S\$	Global Sum S\$:	
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S\$	Name 1:	
Payee 2: (Strike if N.A.)	S\$	Name 2:	
Payee 3: (Strike if N.A.)	S\$	Name 3:	

A member of COMFORTDELGRO

Date/Time: 08.01.2018 17:15 Page : 1

Team: ARC Repair TP(CLSO)1

JOB CARD Sales Order: 3795553

JC NO.305105073

STOMER /MS COMFORT TRANSPORTATION PTE LTD STOMER NO 7010045 DRESS 383 SIN MING DRIVE Singapore SINGAPORE 575717 65508755 (R) (O) (P)		REGN NO: SHC8795B	MILEAGE
		MAKE: HYUNDAI	FUEL E.....1/2.....F
		MODEL I-40	DATE/TIME IN 08.01.2018 11:15
		YR OF MANU 10.12.2015	TARGET DATE
COUNT CARD NO.		CHASSIS CODE KMLB41UMGU082940	COMPLETION DATE/TIME:

JOB DESCRIPTION

Accident Date: 07.01.2018
NATURE: 3P 07.01.18/B

S/NO	LABOR CODE	DESCRIPTION
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CHECKED & PASSED OUT BY: _____

SERVICE ADVISOR

CUSTOMER'S SIGNATURE

Acknowledgement Slip

3:

Q.:

le No.:

SHC8795B

FZ EQ

Exit Pass

Vehicle No.:

SHC8795B

Signature of Service Advisor

Signature/Date

Name of Service Advisor

Date

Returned to Service Reception upon collection

To be kept by Security Guard